

## Training for All Persons Using or Caring for Animals in Research, Testing, and Education

The use of animals in research, testing and education is subject to laws and policies of the Animal Welfare Act (AWA) and the Public Health Service (PHS), which require documentation that personnel are appropriately trained in animal care and use. This personnel includes principal investigators (PI), co-investigators (Co-I), research assistants/technicians, course instructors, and animal care staff. To comply with these regulations, Central Oregon Community College requires the following training:

[The American Association for Laboratory Animal Science \(AALAS\): Working with the IACUC](#) Course

*\*Upon completion of the course and exam, print the screen with the exam results and submit to the principal investigator (PI) as the certificate of completion.*

**All persons using or caring for animals in research, testing or education at Central Oregon Community College must complete the “AALAS: Working with IACUC” yearly and any other training required by the IACUC.**

The principal investigator (PI) is responsible for providing documentation that all personnel listed in a protocol have completed the required animal care and use training, and that the certificates of completion are included with the protocol when submitted, or that the certificates of completion are on file in the IACUC office. The PI is also responsible for downloading and reviewing the protocol with personnel.

The IACUC Chair will notify the PI regarding any additional training modules deemed necessary by the IAUC prior to granting final approval of the protocol.

## Accessing the Online Training Modules

[The American Association for Laboratory Animal Science \(AALAS\): Working with the IACUC](#) Course

1. Go to <https://www.aalaslearninglibrary.org/>
2. On the home page, click **“Enroll Now”**
3. Choose the first bullet **“Myself (I am purchasing an individual account or using an Access Code to join a group)”**
  - a. Please note that the [AALAS: Working with the IACUC](#) Course is free of charge and you will not need to purchase the course
4. Next, select **“No, I do not have an Access Code”**
5. **Choose a username and password.** Keep track of the password you created for future use.
6. **Enter the contact information requested.** Please provide a valid email address.
7. When enrollment is complete, click on the **Libraries** tab at the top of the page. Select **“Animal Care and Use Courses”**, then **“Free Courses”**.
8. Select **“Compliance and IACUC Training”**, then select the course titled **“Working with the IACUC”**.
9. Click on the **“Course”** link at the bottom of the content list to access the course. You may exit and return to complete the course at your convenience.

10. After completing the course, click on the “Exam” link at the bottom of the content list and complete the exam. **Print a screen shot of the exam results** (right-click on the screen and click on “Print”). Retain a copy and give a copy to your PI for their records.
11. If you have any problems, please contact the IACUC Chair.

Please note: If in the future you need to be provided with your username and password, please use the “forgot username or password?” link, which is adjacent to the login area. The website will email you your username and password.

## Optional Training Modules

The following training modules are available on the AALAS website for viewing, and may be mandated by the IACUC in certain individual circumstances.

- Introduction to Amphibians
- Introduction to Cats
- Introduction to Dogs
- Introduction to Gerbils
- Introduction to Guinea Pigs
- Introduction to Hamsters
- Introduction to Mice
- Introduction to Rabbits
- Introduction to Rats
- Post-Procedure Care of Mice and Rats in Research: Minimizing Pain and Distress
- Working with the Laboratory Mouse

## Training for IACUC Members

Prior to performing IACUC duties or voting on proposals submitted to the IACUC, members must complete the following two training courses:

- Working with the IACUC (<https://www.aalaslearninglibrary.org/>)
- Essentials for IACUC Members (<https://www.aalaslearninglibrary.org/>)

Each course takes approximately 90-120 minutes to complete. It is recommended to take the “Working with the IACUC” course before the “Essentials for IACUC Members” course.

Members will document this training by taking the associated exams, printing the screen with the exam results, and submitting the exam results to the IAUC Chair as the certificate of completion. The certificate of completion will be placed on file in the IACUC Office.

In addition to the above training materials, a general introductory meeting with the IACUC Chair and the Institutional Official will be required prior to performing IACUC duties.