

COCC Aviation Flight Training Procedures Veterans Requirements

1. The Aviation program is designed for the person who wants to obtain an Associate of Applied Science degree while obtaining their professional pilot certificates and ratings. The program includes traditional academic courses in addition to flight training to earn the following certificates and ratings: Private Pilot, Commercial Pilot, Certified Flight Instructor certificates, and Instrument and Multiengine (airplane) ratings.
2. Students in the aviation program combine academic coursework with flight training.
 - a. Flight fees are based on the flight hours required for completion of all ground, flight, and simulator training in each individual flight lab. Flight hours will be limited to the set number of hours necessary for completion of the flight lab. Students who require more hours to successfully complete a particular stage of training will pay the flight provider directly for those additional costs.
3. COCC employs their own flight instructors, and leases aircraft on behalf of students.
 - a. Flight training acquired through the COCC Aviation program must be conducted in an aircraft leased from an approved provider.
 - b. The selected flight provider will bill COCC for the flight rental costs incurred using the student account created from course fees.
4. VA Requirements:
 - a. VA requires all veterans to be making progress towards earning the AAS degree. Therefore, with the exception of the first term, each term you must **successfully** complete at least one General Education course and one non-flight Aviation course until those requirements are satisfied.
If a student drops all General Education courses, a one-time warning will be issued. A second occurrence will result in suspension of flight training until degree progress continues.
 - b. Previous education and training (including previous flight training) must be evaluated and applied as appropriate.
 - c. Students should be placed in the appropriate math course based on a math placement test. **Math courses must be started no later than the second term.**
 - d. Only courses that fill a curriculum requirement can be certified.
 - e. Students must work closely with an aviation advisor to ensure aviation courses and flight labs are required for the degree and are taken in the correct sequence.
 - f. It is the student's responsibility to notify the Veterans Certifying Official of their current term registration and of any late registration of flight courses.
 - g. Students may be responsible for repaying a VA debt incurred for course withdrawal an NP grade.
5. The following process will be used for VA students registering for courses with flight training fees:
 - a. Students contact the Veterans Certifying Official to determine veteran's eligibility for benefits.
 - b. Students will begin flight training at the discretion of the Aviation program managers, assuming all documentation has been turned in and certification process is complete.
 - c. In order to receive credit for the flight labs with training fees, the student must complete the syllabus requirements for that lab or present prior certification.
 - 1) An Incomplete ("I") will be given if, for reasons acceptable to the instructor, the student is unable to complete remaining requirements by the end of the term.

- d. An "I" will convert to a letter grade if requirements of the incomplete course are not met by the end of the following term, unless extended by the instructor.
- e. Prior certification will be evaluated and transcribed for credit. There will be a \$40 transcription fee.
- f. Instructor approval is required for registration for all of the flight labs. Students must coordinate closely with their aviation advisor to ensure timely progression through the program.
- g. Students must complete all requirement for their chosen degree in order to be awarded the Associate of Applied Science degree.
- h. The Associate of Science (AS) Aviation degree is available for students who are not interested in flight training. See the COCC Catalog and their advisor for details on the AS degree.

I have read the foregoing **COCC Aviation Flight Training Procedures** and I understand I am bound by the terms hereof by placing my signature hereon.

Student Signature

Date

Printed Student Name

COCC ID