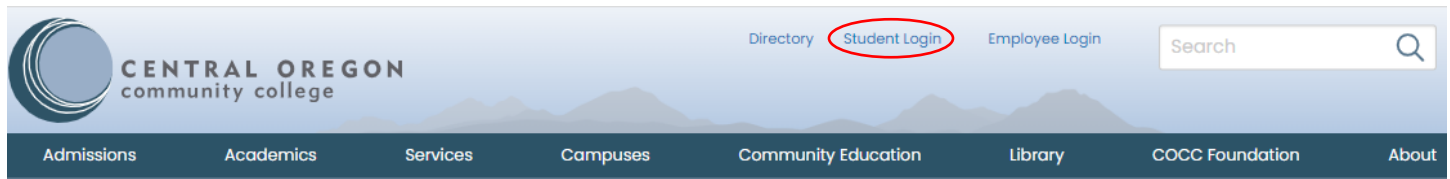
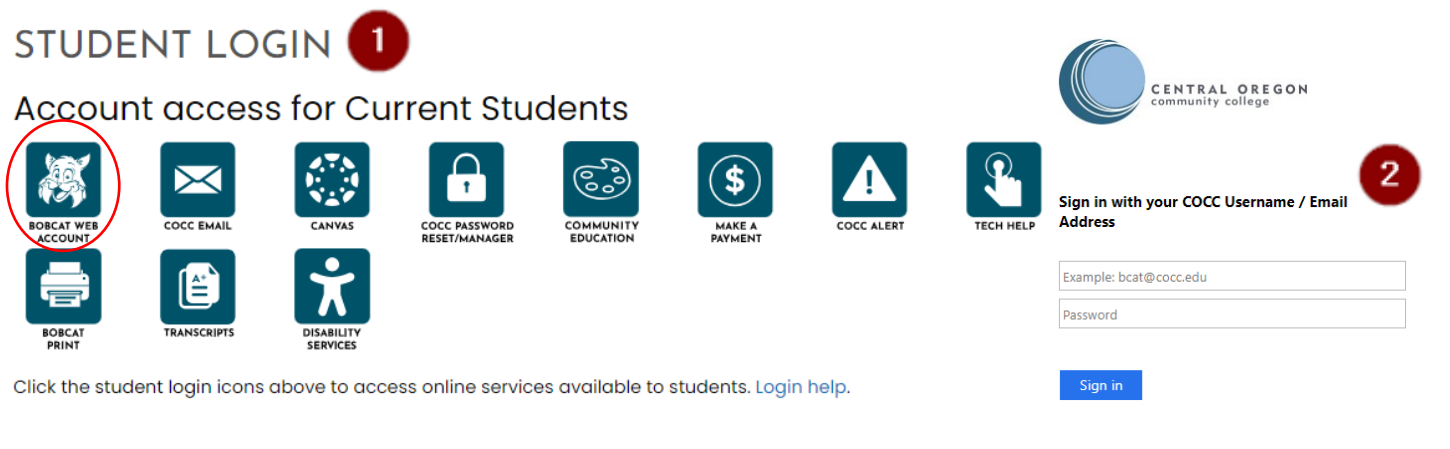


# Web Registration Instructions (Add Classes)

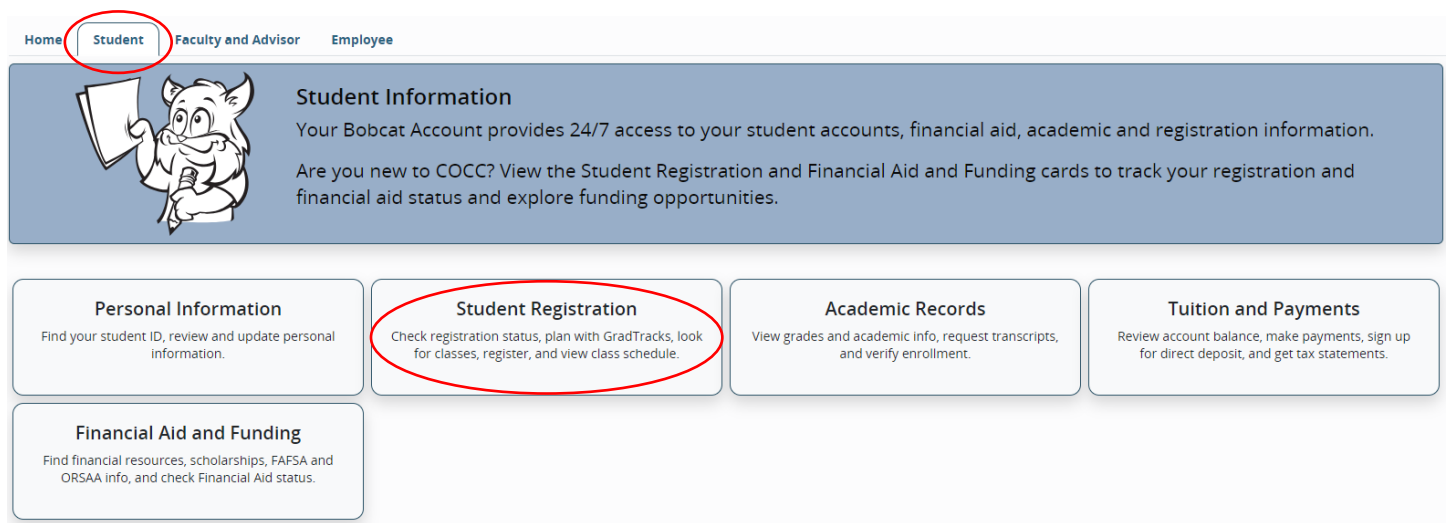
## 1. Select Student Login



## 2. Select Bobcat Web Account and sign in with your COCC email and password



## 3. Select Student tab and click Student Registration



## 4. Select Class Registration



For assistance, please contact Admissions and Records at [welcome@cocc.edu](mailto:welcome@cocc.edu) or 541.383.7500.

### Registration Status

Check registration date and ability to register.

### GradTracks

Track degree/certificate progress, plan ahead, and view advisor.

### Class Registration

Find, register, and drop classes.

### Textbooks

Order online from the COCC Bookstore.

### High School Options

View your Expanded Options or other high school program status.

### Placement Assessment

Check your placement level and scores, online course orientation status, and other tests/assessments.

## 5. Select Register for Classes

What would you like to do?



#### [Register for Classes](#)

Search and register for your classes. You can also view and manage your schedule.



#### [Plan Ahead](#)

Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.



#### [Class Search](#)

Looking for classes? In this section you can browse classes you find interesting.



#### [View Registration Information](#)

View your past schedules and your ungraded classes.

## 6. Select the Term and Continue

**CENTRAL OREGON**  
community college

[Student](#) • [Registration](#) • [Select a Term](#)

### Select a Term

Terms Open for Registration  
Fall 2023

Continue

## 7. Select the Enter CRNs tab

- Enter the 5-digit CRNs (located in the [online class schedule](#))
- Use “+ Add Another CRN” for additional CRN entries
- Click **Add to Summary**

**CENTRAL OREGON**  
community college

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

### Register for Classes

Find Classes **Enter CRNs** Plans Schedule and Options

#### Enter Course Reference Numbers (CRNs) to Register

Term: Fall 2023

CRN 40078 Human Nutrition FN 225, 01

CRN 45761 Composition I WR 121Z, 0

CRN |

+ Add Another CRN Add to Summary

## 7. Select the **Enter CRNs** tab (continued...)

- Within “Summary” choose your **Action** from the dropdown menu & **Submit**

**Summary** [Tuition and Fees](#)

| CRN   | Class Information | Credits | Title                           | Delivery Method  | Status  | Action   |  |
|-------|-------------------|---------|---------------------------------|------------------|---------|----------|--|
| 45761 | WR 121Z, 0        | 4       | <a href="#">Composition I</a>   | In-Person        | Pending | Register |  |
| 40078 | FN 225, 01        | 4       | <a href="#">Human Nutrition</a> | In-Person/Online | Pending | Register |  |

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 19

**Submit**

- **Status** Column
- You will see “Registered” if successfully registered
- You will see “Waitlist” if successfully waitlisted

**Summary** [Tuition and Fees](#)

| CRN   | Class Information | Credits | Title                             | Delivery Method  | Status     | Action |  |
|-------|-------------------|---------|-----------------------------------|------------------|------------|--------|--|
| 45456 | ART 115, 0        | 0       | <a href="#">Basic Design: 2-D</a> | In-Person        | Waitlisted | None   |  |
| 45761 | WR 121Z, 0        | 4       | <a href="#">Composition I</a>     | In-Person        | Registered | None   |  |
| 40078 | FN 225, 01        | 4       | <a href="#">Human Nutrition</a>   | In-Person/Online | Registered | None   |  |

Total Hours | Registered: 8 | Billing: 8 | CEU: 0 | Min: 0 | Max: 19

**Submit**

## 7. Select the **Enter CRNs** tab (continued...)

- If you receive an error message:
- Take appropriate **“Action”**
- Click **“Submit”** again to be waitlisted

! [ART 115 CRN 45456: Class full - YOU ARE NOT REGISTERED - To be added: Select Wait List, then Submit. 0 student\(s\) waitlisted.](#)

**Summary** [Tuition and Fees](#)

| CRN   | Class Information | Credits | Title                             | Delivery Method  | Status               | Action    |  |
|-------|-------------------|---------|-----------------------------------|------------------|----------------------|-----------|--|
| 45456 | ART 115, 0        | 3       | <a href="#">Basic Design: 2-D</a> | In-Person        | Errors Preventing... | Wait List |  |
| 45761 | WR 121Z, 0        | 4       | <a href="#">Composition I</a>     | In-Person        | Registered           | None      |  |
| 40078 | FN 225, 01        | 4       | <a href="#">Human Nutrition</a>   | In-Person/Online | Registered           | None      |  |

Total Hours | Registered: 8 | Billing: 8 | CEU: 0 | Min: 0 | Max: 19

**Submit**

## 8. View your Student Detail Schedule

- Click **Schedule and Options** tab
- View your Summary

The screenshot shows the Central Oregon Community College registration interface. At the top, there is a navigation bar with the college logo and the text "CENTRAL OREGON community college". Below this is a breadcrumb trail: "Student • Registration • Select a Term • Register for Classes". The main heading is "Register for Classes". A horizontal menu contains four tabs: "Find Classes", "Enter CRNs", "Plans", and "Schedule and Options", which is highlighted with a red oval. Below the menu is a "Summary" section for the term "Fall 2023". It contains a table with the following data:

| CRN   | Class Information | Title                             | Credits | Registration Status | Status Detail | Delivery Method  |
|-------|-------------------|-----------------------------------|---------|---------------------|---------------|------------------|
| 45456 | ART 115, 0        | <a href="#">Basic Design: 2-D</a> | 0       | Waitlisted          | Wait List...  | In-Person        |
| 45761 | WR 121Z, 0        | <a href="#">Composition I</a>     | 4       | Registered          | Register0...  | In-Person        |
| 40078 | FN 225, 01        | <a href="#">Human Nutrition</a>   | 4       | Registered          | Register0...  | In-Person/Online |

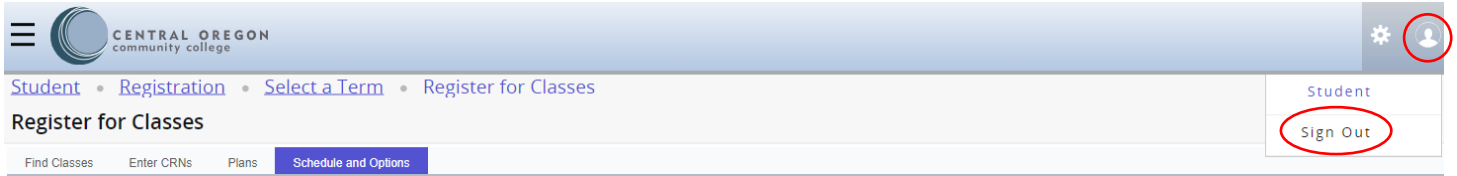
- View essential course details (time, dates, etc.)

This screenshot shows the detailed view of a course in the registration system. The navigation bar and breadcrumb trail are identical to the previous screenshot. The "Schedule and Options" tab is selected. Below the "Summary" section, there are two sub-tabs: "Schedule" and "Schedule Details", with the latter highlighted by a red oval. The main content area is titled "Class Schedule for Fall 2023" and lists three courses with their respective details:

- Basic Design: 2-D** | Art 115 Section 0 | Class Begin: 09/25/2023 | Class End: 12/17/2023 | **Waitlisted**  
09/26/2023 -- 12/07/2023 [S M T W T F S] 01:00 PM - 03:40 PM Type: Class Location: Bend Campus Building: Pence Hall Room: 0100  
12/12/2023 -- 12/12/2023 [S M T W T F S] 01:00 PM - 03:00 PM Type: Final Exam Location: Bend Campus Building: Pence Hall Room: 0100  
Instructor: [Shin Yeon Jeon](#) (Primary)  
CRN: 45456
- Composition I** | Writing 121Z Section 0 | Class Begin: 09/25/2023 | Class End: 12/17/2023 | **Registered**  
09/25/2023 -- 12/06/2023 [S M T W T F S] 08:15 AM - 10:05 AM Type: Class Location: Bend Campus Building: Ochoco Hall Room: 0142  
12/11/2023 -- 12/11/2023 [S M T W T F S] 08:00 AM - 10:00 AM Type: Final Exam Location: Bend Campus Building: Ochoco Hall Room: 0142  
Instructor: [Mary Sather](#) (Primary)  
CRN: 45761
- Human Nutrition** | Foods & Nutrition 225 Section 01 | Class Begin: 09/25/2023 | Class End: 12/17/2023 | **Registered**  
09/25/2023 -- 12/17/2023 [S M T W T F S] - Type: Class Location: Other Locations - In-District Building: Online Room: None  
09/25/2023 -- 12/04/2023 [S M T W T F S] 10:30 AM - 12:20 PM Type: Class Location: Bend Campus Building: Mazama Room: 0220  
Instructor: [Ricky Virk](#) (Primary)  
CRN: 40078

## 9. Sign Out / Exit

- Click **Profile Icon**
- Click **Sign Out** to sign out of your Bobcat account before you leave
- Close your browser



Having trouble with your registration? Contact Admissions at 541-383-7500 or email [welcome@cocc.edu](mailto:welcome@cocc.edu).

---