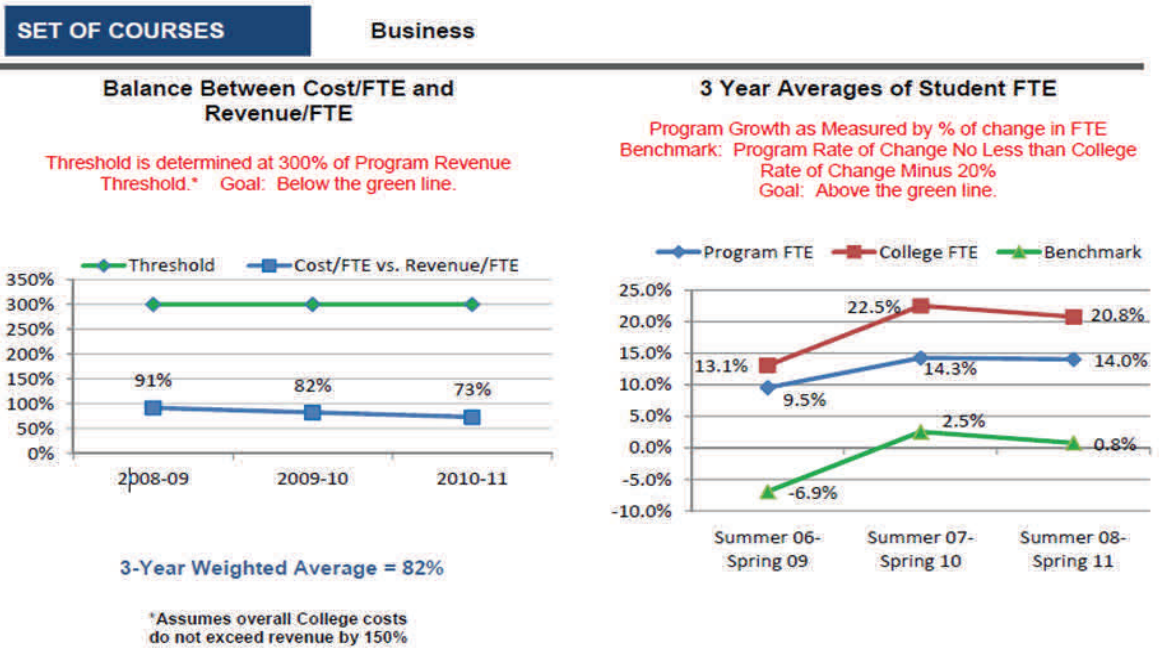


APPENDIX A: Sample Review and Support Committee Report 2010-11

Benchmarks for Healthy Sets of Courses at COCC | 2010-11



**Average FT Faculty Loads  
 Less than 44 Loads  
 Over a three year period of time  
 (2008-09, 2009-10 2010-11)**

0 FT Faculty out of 5 Faculty  
 Benchmark: 0 Less than 44

**Ability to Attract and Retain Highly Qualified Faculty**

	2008-09	2009-10	2010-11	3- year Average
% of FT Faculty with Resignation or Non-renewal	0	0	0	0%

Benchmark: Program of 1 should not exceed 66% over 3 years; Program of 2 should not exceed 50% over 3 years; Programs greater than 2 should not average 2 faculty for three years.

## APPENDIX B: Multicultural Activities and Student Life Programs 2010-11

### MULTICULTURAL ACTIVITIES & STUDENT LIFE PROGRAMS 2010 – 2011

Date	Area	Event	Number of Participants
Fall Term			
Sept 8	Multicultural Activities	Principles of Community & Multicultural Activities	15
Sept 9	Multicultural Activities	Fall Staff Retreat – Facilitating Difficult Dialogues in the Classroom	25
Sept 14 – Sept 16	Student Life	Campus Leadership Retreat	40
Sept 20 – Oct 1	Student Life	Fall Term Jump Start	987
Sept 23	Native American Program	Buffalo Field Campaign – Two presentations: Educational and Cultural Learning Event	3:00 pm: 25 5:00 pm: 45
Sept 28	Multicultural Activities	Jump Start Multicultural Center Open House & Activity	25
Sept 30	Multicultural Activities	Principles of Community and Understanding Diversity	25
Oct 6	Multicultural Activities	Cross Cultural Communication Workshop	52
Oct 13	Multicultural Activities	Principles of Community and Understanding Diversity	12
Oct 20	Multicultural Activities	Not On Our Campus: Film and Discussion about Bullying (with GSA and ASCOCC)	100
Oct 21	Multicultural Activities	Milagro Theater Workshop	10
Oct 21	Multicultural Activities	Teatro Milagro Production: El Sueno	50
Oct 27	Native American Program	Ed Edmo – Traditional Tribal Storytelling of the Pacific Northwest	85
Oct 28	Multicultural Activities	“Migrating Towards Justice”	21
Nov 2	Multicultural Activities	Día de los Muertos Trivia	12
Nov 4	Multicultural Activities	Jimmy Baca Private Meeting	20
Nov 4	Multicultural Activities	Jimmy Baca, author (in collaboration with Nature of Words)	200
Nov 5	Native American Program	Northwest Coast Tribal Arts and Crafts Workshop	20
Nov 10	Multicultural Activities	Out in the Silence: Film and Discussion (with GSA)	45

Date	Area	Event	Number of Participants
Nov 16	Student Life	Comedian Night	24
Nov 18	Student Life	Great American Smoke Out	200
Nov 18	Multicultural Activities	Understanding Diversity	15
Nov 22	Native American Program	Mary Youngblood – Talk and Musical Presentation	250
Dec 3	Multicultural Activities	Cross Cultural Communication	10
Dec 4	Student Life	Civil War Party	62
Dec 6	Multicultural Activities	December Holidays	12
Dec 16	Native American Program	Mosaic Presentation: “Native American Student Resources at COCC”`	25
Dec 16	Multicultural Activities	Cross Cultural Activity	18
Winter Term			
Jan 3 – Jan 7	Student Life	Winter Term Jump Start	730
Jan 10	Student Life	National College Football Championship	200
Jan 20	Student Life	Portraits of Courage	56
Jan 26	Multicultural Activities	Career Workshop	8
Jan 17 – Feb 24	Multicultural Activities	<p><b>King, Gandhi, Chavez Season of Nonviolence:</b></p> <ul style="list-style-type: none"> <li>~ Day of Service</li> <li>~ Portraits of Courage: African Americans You Wish You Had Known</li> <li>~ Day of Zinn</li> <li>~ Film: 9500 Liberty (shown twice) (co-sponsored with Latino Community Association and Jobs With Justice)</li> <li>~ Dr. Cornel Pewewardy</li> <li>~ Film: Dead Man Walking</li> <li>~ Compassionate Communication Workshop</li> <li>~ Sister Helen Prejean (co-sponsored with Karen A.)</li> </ul>	<p>400</p> <p>45</p> <p>120</p> <p>60</p> <p>80</p> <p>10</p> <p>25</p> <p>125</p>

Date	Area	Event	Number of Participants
Feb 3	Multicultural Activities	Chinese New Year Celebration	30
Feb 9	Multicultural Activities	9500 Liberty - Redmond	19
Feb 10	Native American Program	Cornel Pewewardy – Two Presentations: (1) “Native American College Students on the College Campus Today,” a presentation for staff and faculty; and (2) “Not Your Indian Mascot,” for campus community	12:00 pm: 30 3:30 pm: 120
Feb 11	Multicultural Activities	9500 Liberty - Bend	40
Feb 17-18	Multicultural Activities	OSHU Career Conference (took the students to Portland)	8
Feb 21	Multicultural Activities	Energy Work with Reiki	25
Feb 25	Native American Program	Plateau Cradleboard Cultural Workshop with Rose Ball	15
Feb 25	Student Life	Forestry Career Fair	174
<b>Spring Term</b>			
Mar 3	Student Life	Lunar New Year Celebration	223
Mar 10	Native American Program	College 101 Presentation “Native American Students at COCC,” a group presentation with Native American Club members`	20
Mar 22	Native American Program	Native American Talking Circles: Native American Communication and Leadership Styles	25
Mar 28 – Apr 1	Student Life	Spring Term Jump Start	1084
Mar 31	Multicultural Activities	The Wobblies (co-sponsor with Jobs With Justice)	25
Apr 1	Native American Program	Tana Atchley: “Student Activities Models & How to Manage Your Student Leadership Experience”	15
Apr 9	Multicultural Activities AND Student Life	Asian Pacific Cultural Festival	360
Apr 12 – May 2	Multicultural Activities AND Student Life	<b>Sexual Assault Awareness Month</b>	
		~Film: Sissy (co-sponsored with Saving Grace and Bend-Film)	10
		~Walk the Walk Workshop (co-sponsored with Saving Grace)	6
		~ Tony Porter: A Call to Men	45

Date	Area	Event	Number of Participants
Apr 13 – May 24	Multicultural Activities	<b>Can We Talk About Race.....and Other Differences?</b>	
		* Free Speech with Tony Russell	25
		* Tolerance with Andria Woodall	20
		* Prickly Topics in Literature with Annemarie Hamlin	23
		* Political Correctness with Natalie Dollar	45
		* Black Identity with Jim Foster	15
		* Educating Children with Amy Howell	26
		* Stereotypes with Taran Underdal	22
Apr 18 – Ongoing	Multicultural Activities	Spanish conversation group (meets every Monday)	6-10
Apr20	Multicultural Activities	Spanish Film Night	28
Apr 21 – Apr 23	Native American Program	36 <sup>th</sup> Annual Oregon Indian Education Association Conference, “Lighting the Fire: Indigenous Arts and Language in Indian Education”	250
April 21	Multicultural Activities	Flamenco – Tower Theater (facilitated tickets for students)	21
May 5	Multicultural Activities	Cinco de Mayo Tamales & Trivia	30
May 7	Multicultural Activities	Cinco de Mayo Celebration	300
May 10	Multicultural Activities	Spanish Film Night	26
May 12	Multicultural Activities	Catching Babies, Author Reading and Discussion (with Nursing Dept.)	35
May 12	Multicultural Activities	Film: Elena Undone, fundraiser for BendFilm and GSA	45
May 18	Multicultural Activities	Jeni Foster Presentation	51
May 25	Multicultural Activities	Diversity Achievement Awards Luncheon	45
May 26	Student Life	End of Year BBQ (jointly w/ OSU-C)	400 (173 COCC students)
May 26	Multicultural Activities	Reyna Grande – Bend	26
May 26	Multicultural Activities	Reyna Grande – Redmond	29
May 28	Native American Program	Annual Salmon Bake	350 ±

APPENDIX C: COCC Foundation Articles of Incorporation



Department of Commerce  
Corporation Division

Certificate of  
Restated Articles of Incorporation

OF

CENTRAL OREGON COLLEGE FOUNDATION

The undersigned, as Corporation Commissioner of the State of Oregon, hereby certifies that duplicate originals of Restated Articles of Incorporation, duly signed and verified pursuant to the provisions of the Oregon Nonprofit Corporation Act, have been received in this office and are found to conform to law.

Accordingly, the undersigned, as such Corporation Commissioner, and by virtue of the authority vested in him by law, hereby issues this Certificate of Restated Articles of Incorporation, and attaches hereto a duplicate original of the Restated Articles of Incorporation, of the above corporation, changing its name to CENTRAL OREGON COMMUNITY COLLEGE FOUNDATION.

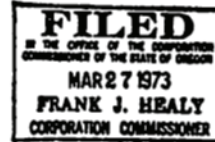
In Testimony Whereof, I have hereunto set my hand and  
affixed hereto the seal of the Corporation Division of the  
Department of Commerce of the State of Oregon this  
27<sup>th</sup> day of March, 1975.



Frank J. Healy  
Corporation Commissioner

By Helen [Signature] Notary Public

RESTATED  
ARTICLES OF INCORPORATION  
OF  
CENTRAL OREGON COLLEGE FOUNDATION



Pursuant to ORS 61.385, the Central Oregon College Foundation, an Oregon, nonprofit corporation, does adopt these restated Articles of Incorporation:

ARTICLE I:

The name of this corporation is Central Oregon Community College Foundation.

ARTICLE II:

The period of duration of this corporation shall be perpetual.

ARTICLE III:

The purpose or purposes for which the corporation is organized are as follows:

(1) This corporation is organized and shall be operated exclusively for the benefit of Central Oregon Community College, its faculty and students, in the furtherance of the educational and charitable activities of the College. This corporation is not organized for profit, nor shall any of its net earnings inure in whole or in part to the benefit of any private stockholder, member, or individual. No substantial part of the activities of this corporation shall be attempting to influence legislation by propaganda or otherwise, or the participation in any political campaign in behalf of any candidate for public office.

(2) Subject to and in accordance with the foregoing, the corporation shall be authorized to receive and hold in trust or otherwise any property, real or personal given, devised, bequeathed, given in trust, or in any other way made over to the said corporation for the direct or indirect use or benefit of Central Oregon Community College, or any successor or affiliated institution, in its educational activities for the purpose of: Providing, granting and admin-

PANNER, JOHNSON, MARCEAU & HARNOPP  
ATTORNEYS AT LAW  
SEASIDE, OREGON 97138

ing of goods, services or facilities by a disqualified person to the corporation shall not be prohibited if the furnishing is without charge and if the goods, services or facilities so furnished are used exclusively for purposes specified in § 501 of the Internal Revenue Code. Also, the furnishing of goods, services or facilities by the corporation to a disqualified person shall not be prohibited if such furnishing is made on a basis no more favorable than that on which such goods, services or facilities are made available to the general public;

d. The payment of compensation (or the payment or reimbursement of expenses) by the corporation to a disqualified person, except that the payment of compensation by the corporation to a disqualified person for personal services which are reasonable and necessary to carry on the exempt purposes of the corporation shall not be prohibited if the compensation (or payment or reimbursement) is not excessive;

e. The transfer to, or use by or for the benefit of a disqualified person of the income or assets of the corporation; and

f. The agreement by the corporation to make any payment of money or other property to a government official (as defined by the Internal Revenue), other than an agreement to employ such an individual for any period after the termination of his government service if such individual is terminating his government service within a 90-day period.

ARTICLE IV:

The provisions for the distribution of assets on dissolution or final liquidation are:

As provided by ORS Chapter 61, assets may only be distributed for one or more exempt purposes as provided by § 501(c)(3) of the Internal Revenue Code and assets may not be distributed to Corporation's members or shareholders. Specifically all assets of the corporation remaining after payment of corporation's debts shall be transferred to and vested in Central Oregon Community College, or any successor institution, to be used, or the proceeds or income thereof to be used, for non-profit purposes consistent with the purposes of this corporation, and subject to and in accordance with any terms and conditions to which any such assets, income or pro-

ATTORNEY AT LAW  
CENTRAL OREGON 97701



ceeds were or would have been subject in the hands of the corporation.

ARTICLE V:

The address of the registered office of this corporation, and the name of the corporation's registered agent at such address, at the time of the adoption of these restated Articles of Incorporation, are: George C. Zahl, Central Oregon Community College, College Way, Bend, Oregon, 97701.

ARTICLE VI:

These restated Articles of Incorporation supercede the heretofore existing Articles of Incorporation, and any amendments thereto, of this corporation.

STATEMENT

These restated Articles of Incorporation were adopted at a meeting of the members of the corporation held on February 8, 1973, at which a quorum was present, and the restated Articles of Incorporation received at least two-thirds of the votes which members present at such meeting or represented by proxy were entitled to cast.

David M. Hume  
President

Janis R. Hannon  
Secretary

The undersigned, President and Secretary, of Central Oregon Community College Foundation, being first duly sworn, depose and say that the above Statement has been examined by us and to the best of our knowledge and belief is true, correct and complete.

David M. Hume  
President

Janis R. Hannon  
Secretary

PARNER, JOHNSON, MARCEAU & KARSOPP  
ATTORNEYS AT LAW

STATE OF OREGON }  
County of Deschutes } ss.

February 8, 1973.

Personally appeared the above-named DAVID GREEN, President and  
acknowledged the foregoing instrument to be his voluntary act. Before  
me:

David C. Karp  
Notary Public for Oregon  
My Commission expires: 3-11-76

STATE OF OREGON }  
County of Deschutes } ss.

February 8, 1973.

Personally appeared the above-named MRS. JAN HARRISON, Secretary  
and acknowledged the foregoing instrument to be her voluntary act.  
Before me:

David C. Karp  
Notary Public for Oregon  
My Commission expires: 3-11-76

**OPTION FOR A NEW MISSION STATEMENT:****MISSION**

The mission of the Central Oregon Community College Foundation is to provide the margin of support to meet the vision of Central Oregon Community College in its ongoing commitment to excellence in student-centered education and community service.

Funds raised through private, business, corporate and foundation sources support and enhance student financial aid, faculty development, special projects, facilities and equipment needs that would not be funded through traditional sources.

**PHILOSOPHY**

The philosophy of the Foundation is to be responsive to its mission statement by increasing public awareness of College and student financial needs; by communicating the strong relationships between the College and the business community; by working to finance educational areas that enhance the growth of the Central Oregon economy; and by establishing COCC as the cultural center for the area.

## APPENDIX D: Square Footage and Construction Dates of COCC Facilities

Facility	Total Square Footage	Date Constructed / Last Remodeled
Deschutes	5,174	1964/1992
Jefferson	5,122	1964/1993
Ochoco	33,050	1964/1981/1994
Grandview	25,722	1964/1995/2009
Metolius	8,402	1965
Modoc	16,389	1966/1998
Juniper	19,630	1967
Pence	11,908	1967
Mazama	51,114	1971/1996/2011
Ponderosa	31,334	1971/1994
Maintenance	17,788	1974
Modular A	1,019	1974/2001
Campus Services	1,019	1974/1996
Ponderosa Annex	1,019	1974
Chandler Building	9,770	1974
Pioneer	24,752	1976
Pinckney Center	14,931	1983
Physiology Lab	1,490	1987
Boyle Education Center	38,454	1989/1994/2001
Newberry Hall	10,400	1994
Barber Library	72,250	1997
Redmond College Center	11,311	1997
Redmond Onestop Building	13,788	1998
Manufacturing Applied Technology	27,000	2001
Cascades Hall	38,245	2002
Campus Center	30,665	2009
COCC Crook County Open Campus	12,000	2011
Madras Campus	10,000	2011
Jungers Culinary Center	<u>15,205</u>	2011
TOTAL	558,951	
<b>BUILDINGS UNDER CONSTRUCTION:</b>		
Health Career	46,000	2012
Science Center	44,000	2012

### Appendix E: Committee Roster Matrix

Committee Type	Committee	Position	Members	Term
Governance	<p><b>College Affairs</b></p> <ul style="list-style-type: none"> <li>Students: 1 year terms</li> <li>All Others: 2 year terms</li> </ul>	Board member:	Bruce Abernethy	2011-12
		PA-1:	Eric Buckles	2010-12
		PA-2:	Diana Dickman	2011-13
		FF (Imm. Past Pres):	<b>Julie Downing, chair</b>	2011-12
		FF Pres:	Tom Barry	2011-12
		FF (at large):	Jacob Agatucci	2010-13
		(CACOCC Pres.) CA-1:	Susan Dosier	2011-13
		CA-2:	Colette Hansen	2010-12
		SG-1:	Kelly Husky	2011-12
		Student, At-Large	James Wyke	2011-12
President	Jim Middleton	Automatic		
Governance	<p><b>Academic Affairs</b></p> <ul style="list-style-type: none"> <li>FF Pres Elect: 1 year term</li> <li>FF at large: 1 @ 1 year term</li> <li>FF 1 - 4: Staggered 3 yr terms</li> <li>No two FF 1 - 4 or FF (at large) from same dept</li> <li>PA: 1 @ 2 year term</li> <li>SG: 1 @ 1 year term</li> </ul>	PA:	Michael Holtzclaw	2011-12
		<b>FF Pres Elect:</b>	Kathy Smith	2011-12
		<b>FF (at large)</b>	Cat Finney	2011-14
		<b>FF-1:</b>	Andria Woodell	2010-13
		<b>FF-2:</b>	Ralph Phillips	2011-14
		<b>FF-3:</b>	Eddie Johnson	2010-13
		<b>FF-4:</b>	<b>Lew Cousineau, 2011-12 chair</b>	2009-12
		SG:	Cortnie Day	2011-12
		Assist. to Inst Deans:	Konnie Handschuch (non-voting)	Automatic
		Dir Admiss/Regis:	Aimee Metcalf (non-voting)	Automatic
Governance	<p><b>Student Affairs</b></p> <ul style="list-style-type: none"> <li>Students: 1 year terms</li> <li>All Others: 2 year terms</li> </ul>	PA:	Lori Willis	2011-12
		FF-1:	Ralph Phillips (CTE)	2010-12
		FF-2:	Sean Rule	2010-12
		CA:	Stephanie Goetsch	2010-12
		SG-1:	Brandi Jordon	2011-12
		OSU-C	Merissa Honey	2011-12
		Student, At-Large	Kurt Killinger	2011-12
		Student, At-Large	Gabby Hernandez	2011-12
		Dean of St & Enr Svcs	Alicia Moore	Automatic

Committee Type	Committee	Position	Members	Term
Governance	<p><b><u>Institutional Support</u></b></p> <ul style="list-style-type: none"> <li>Students: 1 year terms</li> <li>All Others: 2 year terms</li> </ul>	PA-1:	Mike Bowling	2011-13
		PA-2:	Lori Willis	2010-12
		FF-1:	Chuck Hutchings (TSF)	2010-12
		FF-2:	Kiri Simning (CTE)	2011-13
		CA-1:	Daura Bowman	2011-13
		CA-2:	Theo Giannioses	2010-12
		SG-1:	Kelly Husky	2011-12
		SG-2:	Josh Barnet	2011-12
		Dir of Campus Serv:	Joe Viola	Automatic
Governance	<p><b><u>Curriculum</u></b></p> <ul style="list-style-type: none"> <li>All Staff: 2 year terms</li> <li>SG: 1 year terms</li> </ul>	PA:	Leslie Minor	2011-12
		FF-1:	<b><i>Bret Michalski (CTE), chair</i></b>	2010-12
		FF-2:	Robin Martinez (TSF)	2010-12
		FF-3:	Bill Hoppe	2011-13
		FF-4:	Theresa Freihoefer	2011-13
		FF-5:	Jeff Cooney (TSF)	2011-13
		SG:	Michael Biermann	2011-12
		Asst. to Inst Deans:	Konnie Handschuch (non-voting)	Automatic
		Enroll Svcs Rep:	Aimee Metcalf (non-voting)	2010-12
Advisory	<p><b><u>Technology Advisory</u></b></p>	VP or Dean:	Kevin Kimball	Automatic
		PA:	Sharon Bellusci	2011-12
		Chairmoot:	Lew Cousineau	2011-12
		FF:	Tina Hovekamp	2011-13
		CA:	Brian Allison	2010-12
		SG:	Brian O'Hair	2011-12
		Dir of Info/Tech Svcs:	<b><i>Dan Cecchini, chair</i></b>	Automatic
		Dir of Lib Svcs/designee	David Bilyeu	Automatic
		Network Adm/Media Ops or designee	Gary Kontich	Automatic
VP for Administration:	Matt McCoy	N/A		
Advisory	<p><b><u>Diversity</u></b></p>	PA:	Gail Sorenson	2011-13
		PA, ABE:	Amy Stinard	2011-13
		FF-1:	Monica Vines	2010-12
		FF-2:	Chuck Hutchings	2011-13
		CA-1:	Mary Gregory	2010-12
		CA-2:	Layla Solar	2010-12
		OSU-C	Jim Foster	2011-12
		Student (COCC)	Brandi Jordon	2011-12
		Student (OSU-C)	Stacie Pradmore	2011-12
Diversity Coord:	Karen Roth	Automatic		

Committee Type	Committee	Position	Members	Term
Advisory	<b><u>Safety</u></b>	PA:	Anne Walker	2010-12
		PA:	Jeff Pederson	2011-13
		PA:	Pam Beyer	2010-12
		FF-1:	Sean Palagyi (CTE)	2010-12
		FF-2:	Zelda Ziegler	2010-12
		FF-3:	Tim Peterson	2011-13
		CA-1:	JC Root	2010-12
		CA-2:	<b>Jamie Ross, chair</b>	2010-12
		CA-3:	Linda Andrus	2010-12
		Resource:	Rob McDilda	Automatic
Advisory	<b><u>Art Acquisition</u></b>	VP/Dean	Matt McCoy	N/A
		FF	Aaron Lish	N/A
		Fine Arts Faculty	Peter Meyer	N/A
		SG	Kyder Olsen	N/A
		At Large	Alicia Moore	N/A
		At Large	Karin Hilgersom	N/A
		Ad Hoc/Project	TBD	N/A
		PA	<b>David Bilyeu, chair</b>	N/A
Advisory	<b><u>Faculty Promotion</u></b>	PA:	Mike Holtzclaw	2011-12
		PA-Faculty:	Art Benefiel	2011-13
		FF-1:	Margaret Peterson (TSF)	2010-12
		FF-2:	Bev Jackson (CTE)	2010-12
		FF-3:	Carol Higginbotham	2011-13
		FF-4:	Jane Morrow	2011-13
		VP for Instruction:	Karin Hilgersom	Automatic
Advisory	<b><u>Tenure</u></b>	PA:	Leslie Minor	2011-12
		FF-1:	Ron Boldenow	2009-12
		FF-2:	<b>Peter Casey, Chair</b>	2009-12
		FF-3:	Mark Eberle	2010-13
		FF-4:	Sean Rule	2010-13
		FF-5:	Kiri Simning	2010-13
		PA:	Jenni Newby	2011-14
Advisory	<b><u>Professional Improvement Resource Team</u></b>	FF-1:	Michelle Decker	2011-14
		FF-2:	<b>Jon Bouknight, chair</b>	2010-13
		FF-3:	Stacey Donohue (TSF)	2009-12
		FF-4:	Michael Fisher	2011-14

Committee Type	Committee	Position	Members	Term
Advisory	<b><u>Review and Support Committee</u></b>	VPI	<b><i>Karin Hilgersom, chair</i></b>	Automatic
		FF-1 (transfer)	Becky Plassman	2011-14
		FF-2 (CTE)	Sean Palagyi	2011-14
		CM-1	Jim Kress (TSF)	2010-13
		CM-2	Julie Hood (CTE)	2010-13
		FF Substitute	Tim Peterson	2010-13
		CM Substitute		
Advisory	<b><u>Strategic Enrollment Management Coordinating Team (SEM)</u></b>	Instructional Administration	Jenni Newby	2011-13
		Instructional Administration	Karin Hilgersom	2010-12
		Transfer Faculty	Jim Moodie	2010-12
		CTE Faculty	Michael Fisher	2010-12
		Faculty (at-large)	Donna Raymond	2011-13
		Noncredit Programs	Beth Wickham	2010-12
		Dir of Admis/Reg (or designee)	Aimee Metcalf	Automatic
		Dir of CAP Ctr (or designee)	Vickery Viles	Automatic
		Dir of Fin Aid (or designee)	Kevin Multop	Automatic
		Dir of Retention	Shawna Elsberry	Automatic
		Assoc CFO	David Dona	Automatic
		IR Coord (or designee)	Brynn Pierce	Automatic
		E-Team Liaison(s)	<b><i>Ron Paradis, chair</i></b>	n/a
			<b><i>Alicia Moore, chair</i></b>	n/a
Administrative	<b><u>Executive Team</u></b>		Jim Middleton	N/A
			Karin Hilgersom	N/A
			Kevin Kimball	N/A
			Matt McCoy	N/A
			Alicia Moore	N/A
			Ron Paradis	N/A



Committee Type	Committee	Position	Members	Term
Administrative	<b><u>ChairMoot</u></b>	CIS	Lew Cousineau	2011-15
		Science	Eddie Johnson	2011-15
		Allied Health	<b><i>Julie Hood, chair</i></b>	2010-14
		Math	Doug Nelson	2009-13
		Humanities	Eleanor Sumpter-Latham	2009-13
		Fine Arts & Comm	Jon Bouknight	2010-14
		HHP	Julie Downing	2011-15
		Nat & Indus Res	Michael Fisher	2008-12
		Social Science	Amy Harper	2011-15
		Nursing	Dana Topliff	2011-15
		Business & Culinary	Jim Ellis	2011-15
		Dir, Culinary	Gene Fritz	Automatic
		Dir of Lib Svcs:	David Bilyeu	Automatic
		Instructional Dean:	Shirley Metcalf	Automatic
		Instructional Dean:	Jennifer Newby	Automatic
		Instructional Dean:	Leslie Minor	Automatic
		Instructional Dean:	Michael Holtzclaw	Automatic
VP for Instrucion:	Karin Hilgersom	Automatic		
Administrative	<b><u>Accreditation Coordination Team</u></b>	n/a	Shirley Metcalf	N/A
		n/a	Alicia Moore	N/A
		n/a	Matt McCoy	N/A
		n/a	Ron Paradis	N/A
		n/a	Annemarie Hamlin	N/A
		n/a	<b><i>Karin Hilgersom, chair</i></b>	N/A
		n/a	Jim Middleton	N/A
		n/a	Brynn Pierce	N/A
Administrative	<b><u>Organizational Development</u></b> • All: 3 year terms	PA	Eric Buckles	Automatic
		PA	Seana Barry	2009-12
		FF	Michael Gesme	2011-14
		FF	Monica Vines	2009-12
		CA	Jonathan Esterman	2010-12
		CA	Chris Mills	2010-12

Committee Type	Committee	Position	Members	Term
Administrative	<b><u>Threat Assessment &amp; Prevention Team</u></b>	Dean of St & Enr Svcs	Alicia Moore	Automatic
		Instructional Dean:	Shirley Metcalf	Automatic
		Director of Student Life	<b><i>Gordon Price, chair</i></b>	Automatic
		CAP Center Representative	Vickery Viles	Automatic
		Lead Manager for Safety & Security	Sharla Andresen	Automatic
		Safety & Security Supervisor	Rob McDilda	Automatic
		Safety & Security Coord	Jim Bennet	Automatic
		Redmond Campus Representative	Shirley Metcalf	Automatic
Administrative	<b><u>Celebration of Academic Excellence</u></b>	Faculty Forum	Matt Novak	2011-14
		Faculty Forum	<b><i>Kevin Grove, Chair</i></b>	2009-12
		Faculty Forum	Tim Peterson	2009-12
		Faculty Forum	Justin Borowsky, Co-Chair	2011-14
		Faculty Forum	Josh Evans	2011-14
		Faculty Forum	Ralph Phillips	2010-13
		Faculty Forum	Monica Vines	2010-13
		Faculty Forum	Mark Eberle	2010-13
Ad Hoc	<b><u>Concerns</u></b>  (Pool individuals will be selected based on nature of concern)	PA:	Nancy Jumper	2011-13
		Non FF-1:	Dan Cecchini	2011-13
		Non FF-2:	Susan McCampbell	2011-13
		Non FF-3:	David Dona	2011-13
		FF-1:	Sara Henson	2011-13
		FF-2:	Jeff Cooney	2009-12
		FF-3:	Mark Eberle	2009-13
		FF-4:	Franz Helfenstein	2009-13
		FF-5:	Peter Casey	2009-12
		FF-6:	Dana Topliff	2011-14
		CA-1:	Pat Nelson	2010-12
		CA-2:	Cristi Steiert	2010-12
		CA-3:	Elaine Barton (3 yrs)	2009-12
		CA-4:	Terri Botts	2011-13
		SG-1:	Matt Coito	2011-12
SG-2:	Kelly Husky	2011-12		
SG-3:	Joaquin Rodriguez	2011-12		
Ad Hoc	<b><u>Medical Leave Assistance</u></b>	PA:	Mary Wagner	2010-13
		FF:	Doug Nelson	2010-13
		CA:	Gail Tague	2010-13
		At-Large:	Lydia Hernandez	2010-13
		At-Large:	Patty Cagney	2011-14
		HR Support:	<b><i>Gail Sorensen, chair</i></b>	Automatic

Committee Type	Committee	Position	Members	Term
Ad Hoc	<b>Insurance</b>	FT CA:	Kate Miles	2011-13
		PT CA:	Linda Williams	2010-12
		FT FF:	Jake Agatucci	2011-13
		ADJ FF:	Jim Stedman	2011-13
		PA	Cindy Jeffreys	2011-12
		PA	Rachel Knox	2011-12
		ABE	Janet Huddleston	
		Payroll Advisor:	Lori Ortiz	Automatic
		HR Support:	Gail Sorensen	Automatic
		Lead HR Advisor:	<b>Eric Buckles, chair</b>	Automatic
Ad Hoc	<b>Naming Committee</b>	PA:	<b>Matt McCoy, chair</b>	
		FF:		
		CA:	Chris Mills	
		Exec Dir of Foundation:	Jim Weaver	Automatic
Employee	<b>Faculty Forum Executive Team</b>	President:	<b>Tom Barry</b>	2011-12
		President-Elect:	Kathy Smith	
		Past President:	Julie Downing	
		Treasurer:	Ralph Phillips	2010-12
		Secretary:	Rebecca Plassmann	2010-12
		At-Large:	Annemarie Hamlin	2011-13
		At-Large:	Tina Hovekamp	2011-13
		At-Large:	Julie Hood	2010-12
Adjunct Rep:	Jim Stedman	2011-13		
Employee	<b>CACOCC</b>	President	Susan Dosier	2011-13
		VP Business Affairs	Steve Huddleston	2011-12
		Treasurer:	Katie Edwards	2011-13
		VP Employment Relations	Jonathan Esterman	2011-12
		Secretary:	Daura Bowman	2011-12

Appendix F: Portfolio Rubric for WR 65: Rhetoric and Critical Thinking II

<p><b>Minimum Portfolio Requirements</b></p> <ul style="list-style-type: none"> <li>• One expository essay on <i>The Children’s Blizzard</i></li> <li>• One re-researched, expository essay</li> <li>• One reflective essay (may not be thesis driven)</li> <li>• At least one expository essay must be a minimum of 1000 words.</li> <li>• All process work must be included.</li> </ul>	<p>A- B+ <b>High Pass</b> A</p>	<p><b>Score of 4:</b></p> <ul style="list-style-type: none"> <li>• Portfolio demonstrates ability to generate a thesis statement with a clear focus that is used as a shaping device for essay content.</li> <li>• Essays are appropriately and effectively organized and maintain coherence. At least one selection in the portfolio will perform this standard in about one thousand words. Essays include introductory and concluding paragraphs along with well-developed body paragraphs governed by relevant topic sentences and supported by specific examples and relevant detail. These paragraphs include examples and details borrowed from research and responsibly documented.</li> <li>• Essays demonstrate an awareness of audience by providing relevant detail as well as an appropriate tone and level of diction, including precise and specific words appropriate to the essay’s purpose and audience. Transitions help connect ideas.</li> <li>• Portfolio uses grammar, punctuation, mechanics, and spelling that demonstrate student readiness for college writing with only occasional minor errors.</li> </ul> <p><b>Score of 3:</b></p> <ul style="list-style-type: none"> <li>• Portfolio demonstrates ability to generate thesis statements with enough focus to indicate a general direction that governs the essay.</li> <li>• Essays are fairly well organized and coherent with introductory and concluding paragraphs. At least one selection in the portfolio will perform this standard in about one thousand words. Topic sentences are consistently present or clearly relevant. These paragraphs include examples and details borrowed from research. This borrowed material may not always be properly documented, but documentation is responsible.</li> <li>• Essays demonstrate an awareness of audience by providing relevant detail as well as an appropriate tone and level of diction, including transitions that help to show how ideas are related.</li> <li>• The portfolio includes major errors or minor errors, such as errors in grammar, punctuation, mechanics and spelling, but these errors appear infrequently throughout the portfolio.</li> </ul> <p><b>Score of 2:</b></p> <ul style="list-style-type: none"> <li>• Portfolio demonstrates ability to generate thesis statements with enough focus to indicate a general direction that governs the essay, though it may not consistently maintain its focus and direction throughout the essay.</li> <li>• Essays are fairly well organized and coherent with introductory and concluding paragraphs. At least one selection in the portfolio will</li> </ul>
	<p><b>Pass</b> B B-</p>	
	<p>D <b>Low Pass</b> C</p>	
	<p><b>No Pass</b> F</p>	

### APPENDIX G: Institutional Effectiveness Report Summary

Date	Topic	Relevant Board Priority Areas	Core Theme Reference
January 2009	Latino and Native American student enrollment and success	Access and Success (2007-09)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
February 2009	Enrollment and success of students with less-than-high school attainment and low-income students	Access and Success (2007-09)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
March 2009	Redmond campus update from Community Learning	Access and Success (2009-11)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
April 2009	<a href="#">Implementing Strategic Management Plan</a> <sup>1</sup>	Access and Success (2009-11)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
June 2009	<a href="#">Facility development</a> <sup>2</sup>	Facility Development (2009-11)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
September 2009	<a href="#">Partnerships with Local, Regional, and State Agencies/Organizations</a> <sup>3</sup>	Access and Success and Respond to Regional Students and Business Needs (2009-11)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
February 2010	<a href="#">Supporting traditionally underserved populations</a> <sup>4</sup>	Access and Success (2009-11)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
March and April 2010	<a href="#">Board Budget Committee review of 2010-11 budget (President and Fiscal Affairs)</a> <sup>5</sup>	Institutional Viability (2009-11)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
April 2010	<a href="#">K-12 partnerships</a> <sup>6</sup>	Access and Success (2009-11)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development

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May 2010	<a href="#">Board Budget Committee action on 2010-11 budget (President and Fiscal Affairs)</a> <sup>7</sup>	Institutional Viability (2009-11)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
June 2010	<a href="#">Board Action on 2010-11 budget (President and Fiscal Affairs)</a> <sup>8</sup>	Institutional Viability (2009-11)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
June 2010	<a href="#">Minimizing financial barriers for students</a> <sup>9</sup>	Access and Success (2009-11)	Transfer and Articulation, Basic Skills, Workforce Development
Sept 2010	<a href="#">Access to full geographic service area</a> <sup>10</sup>	Access and Success (2009-11)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
Nov 2010	<a href="#">Expanding strategies to respond to student schedule challenges and diverse learning styles</a> <sup>11</sup>	Access and Success (2009-11)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
Jan 2011	<a href="#">Improve partnerships with OSU-Cascades and explore partnerships with other universities</a> <sup>12</sup>	Access and Success (2009-11)	Transfer and Articulation, Basic Skills, Workforce Development
Mar 2011	<a href="#">Partnerships with regional employers</a> <sup>13</sup>	Access and Success (2009-11)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
Mar and Apr 2011	<a href="#">Board Budget Committee review of 2011-12 budget (President and Fiscal Affairs)</a> <sup>14</sup>	Institutional Viability (2009-11)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
May 2011	<a href="#">Board Budget Committee action on 2011-12 budget (President and Fiscal Affairs)</a> <sup>15</sup>	Institutional Viability (2009-11)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
June 2011	<a href="#">Board and Institutional Planning and Assessment</a> <sup>16</sup>	Continual Improvement	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development

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June 2011	<a href="#">Student Learning Assessment</a> <sup>17</sup>	Continual Improvement (2011-13)	Transfer and Articulation, Basic Skills, Workforce Development
Oct and Nov 2011	<a href="#">Supporting traditionally underserved populations</a> <sup>18</sup>	Access (2011-13)	Transfer and Articulation, Basic Skills, Workforce Development
Feb 2012	Tracking, monitoring and improving student retention, persistence and completion	Success (2011-13)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
Future	Systems for balancing quality of education with tuition/ fees	Institutional Viability (2011-13)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
Future	Develop alternative revenue streams for the College	Institutional Viability (2011-13)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
Future	Maximizing fiscal and other support from the State	Institutional Viability (2011-13)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development
Future	Balance initiatives to support access with those to measure/improve student success	Institutional Viability (2011-13)	Transfer and Articulation, Basic Skills, Lifelong Learning, Workforce Development

## Endnotes

- <sup>1</sup> Implementing Strategic Management Plan: <http://rap.cocc.edu/UserData/Documents/rap/Effectiveness%20Indicator/SEM%20Information%20Item%20to%20Board%204.8.09.pdf>
- <sup>2</sup> Facility development: <http://rap.cocc.edu/UserData/Documents/rap/Effectiveness%20Indicator/IE%20June%202009%20Board%20Report%20-%20Facility%20Development.pdf>
- <sup>3</sup> Partnerships with Local, Regional, and State Agencies/Organizations: <http://rap.cocc.edu/UserData/Documents/rap/Effectiveness%20Indicator/IE%20Sept%202009%20Board%20Report%20-%20Respond%20to%20Need.pdf>
- <sup>4</sup> Supporting traditionally underserved populations: <http://rap.cocc.edu/UserData/Documents/rap/Effectiveness%20Indicator/2009-11/IE%20Board%20Report%20Feb.%202010-%20Underserved%20-%20206.b1.pdf>
- <sup>5</sup> Board Budget Committee review of 2010-11 budget (President and Fiscal Affairs): <http://about.cocc.edu/budget/default.aspx>
- <sup>6</sup> K-12 partnerships: <http://rap.cocc.edu/UserData/Documents/rap/Effectiveness%20Indicator/2009-11/IE%20Board%20Report,%20K-12%20Partnerships%20-%20April%202010.pdf>
- <sup>7</sup> Board Budget Committee action on 2010-11 budget (President and Fiscal Affairs): <http://about.cocc.edu/budget/default.aspx>
- <sup>8</sup> Board Action on 2010-11 budget (President and Fiscal Affairs): <http://about.cocc.edu/budget/default.aspx>
- <sup>9</sup> Minimizing financial barriers for students: <http://rap.cocc.edu/UserData/Documents/rap/Effectiveness%20Indicator/2009-11/IE%20Board%20Report,%20Financial%20Barriers%20-%20June%202010.pdf>
- <sup>10</sup> Access to full geographic service area: <http://rap.cocc.edu/UserData/Documents/rap/Effectiveness%20Indicator/2009-11/IE%20Board%20Report%20-%20Expanding%20Access,%20Sept%202008,%202010.pdf>
- <sup>11</sup> Expanding strategies to respond to student schedule challenges and diverse learning styles: <http://rap.cocc.edu/UserData/Documents/rap/Effectiveness%20Indicator/2009-11/IE%20Report%20-%20Strategies%20for%20Student%20Scheduling%20Challenges,%20Nov%202010.pdf>
- <sup>12</sup> Improve partnerships with OSU-Cascades and explore partnerships with other universities: <http://rap.cocc.edu/UserData/Documents/rap/Effectiveness%20Indicator/2009-11/IE%20Board%20Report,%20University%20Partnerships%20-%20Jan%202011.pdf>
- <sup>13</sup> Partnerships with regional employers: <http://rap.cocc.edu/UserData/Documents/rap/Effectiveness%20Indicator/2009-11/IE%20March%202011%20Board%20Report%20-%20Regional%20Employers.pdf>
- <sup>14</sup> Board Budget committee review of 2011-12 budget (President and Fiscal Affairs): <http://about.cocc.edu/budget/default.aspx>
- <sup>15</sup> Board Budget Committee action on 2011-12 budget (President and Fiscal Affairs): <http://about.cocc.edu/budget/default.aspx>
- <sup>16</sup> Board and Institutional Planning and Assessment: <http://rap.cocc.edu/UserData/Documents/rap/Effectiveness%20Indicator/2011-13/IE%20June%202011%20Board%20Report%20-%20Continual%20Improvement.pdf>
- <sup>17</sup> Student Learning Assessment: <http://rap.cocc.edu/UserData/Documents/rap/Effectiveness%20Indicator/2011-13/IE%20June%202011%20Board%20Report%20-%20Continual%20Improvement.pdf>
- <sup>18</sup> Supporting traditionally underserved populations: <http://rap.cocc.edu/UserData/Documents/rap/Effectiveness%20Indicator/2011-13/IE%20Board%20Report%20-%20Underserved%2010-11-11.pdf>