



Committee End of Year Report 2019-20

Due June 15th to the Chair of the Shared Governance Committee

NOTE: While the Shared Governance Committee is asking you to submit this report to them, (Incoming Chair: Tim Peterson), please note that the real audience for this end of year report are the incoming committee members and chairs. Incoming chairs should make review of this document an agenda item at the first committee meeting in the fall.

Committee Name: STUDENT AFFAIRS COMMITTEE

Circle Type of Committee: Advisory **Policy** Administrative Work Group Ad Hoc
(please see the [Committee Matrix](#) for this information)

Is your committee designated as the TYPE Of committee you thought it was or should it be changed? (Policy, Advisory, Administrative, Ad Hoc, Work Group—See General Policy Manual G-6-0 for an overview of Committees at COCC)

I am going to echo Kirsten Hostetler's (last year's chair) comments here:

Due to the nature of Student Affairs having an overlapping mission with Academic Affairs and College Affairs, it may be helpful to consider designating this committee as an advisory committee that provides a student perspective on items before Academic Affairs and College Affairs.

Committee Chair reporting: Liz Coleman

Date: June 15, 2020

Committee Specifics:

- a. Committee PURPOSE (Review [here](#) for your charge, and indicate if that charge is still relevant. NOTE: if your committee's charge is not on the web, please have it added)

CHARGE: This committee is responsible for reviewing and recommending in areas relating to the student services, policies that affect students (other than those topics reviewed by Academic Affairs or Curriculum Committee) or generally to the quality of student life at Central Oregon Community College.

- b. What decisions or recommendations does the committee make and to whom?

The committee makes recommendations on policies affecting students to the VP of Student Affairs.

c. Is your Committee the right size and composition? Why or why not?

Our committee size this past year was the right size, but we lacked student representation, which has been a problem for at least the last three academic years. We had one student show up to one meeting this year from Student Government. Our committee never had too much on any one agenda, and in fact, we only met once a term this past year due to the lack of items related to our charge needing our attention. I believe the proposed restructuring of the committee based on the recommendations of the Committee Review Work Group will benefit Student Affairs and may require more membership. However, if meetings were scheduled so that all members could show up, that may not be necessary.

CURRENT Committee member names and positions (see GP Manual for the area each member should be representing, i.e. faculty, faculty CTE, administration, classified, etc.) , noting the current chair, and Committee Specialist or note taker, if relevant.

Names	Position Representation
Current Chair: Liz Coleman	Faculty Representative
Libby Voight	Classified Representative
Justin Borowsky	Faculty Representative
Layla Solar	Presidential Appointment
Alicia Moore	Standing, non-voting member
Beverly Anderson	ASCOCC Representative
Vacant	Student-At-Large Representative
Vacant	Student-At-Large Representative
Vacant	Student-At-Large Representative
Christy Chaung	Recorder

NEXT Academic year membership, when known, including who will be the incoming chair:

Names	Position Representation
Incoming Chair: Hasn't been determined, due to restructuring	
Justin Borowsky	Faculty Representative
Thor Erickson	Faculty Representative
Libby Voight	Classified Representative
Layla Solar	Presidential Appointment
Alicia Moore	Standing, non-voting member
Vacant	ASCOCC Representative
Vacant	Student-At-Large Representative
Vacant	Student-At-Large Representative
Vacant	Student-At-Large Representative

Committee Annual Report:

a. Summary of Accomplishments & Opportunities:

Presentations were made to the committee on the Native Lands Acknowledgment, recipients of short term certificates to be acknowledged at commencement, moving advising and registration dates to earlier start times, Broadside update, potential for “coffee” meetings with College and Academic Affairs, Veterans Priority Registration, and recommendations from the Committee Review Work Group. All were supported favorably by the committee except the additional meetings with the College and Academic affairs. It was thought there could be other avenues of communication with those committees and that most of us were too busy.

The main action item we accomplished was selecting the recipient of the 2019-2020 Distinguished Student Award.

b. Needs and Challenges: (If there is anything that the Shared Governance Committee can do to help, let us know!)

This was pointed out last year and continues to hold true as a challenge, getting student representation. I believe the restructuring of Student Affairs with the added responsibilities based on the recommendations from the Committee Review Work Group (CRWG) will benefit the Student Affairs Committee and add more clarity to the purpose of the group. These are listed in part (d).

c. List any POLICY or PROCEDURAL changes to the GP Manual you proposed this year (those that were approved, and those that you are still working on).

N/A

d. Considerations for next academic year:

1. CRWG has recommended for Student Affairs Committee's (SAC) restructuring with the following committees:
 - a. To eliminate ASCOCC Advisory Committee and its responsibilities to be adopted by SAC
 - i. This committee reviews grievances against student government and has only met 1 time after formation several years ago
 - b. To eliminate ASCOCC Appointment Committee and its responsibilities to be adopted by SAC
 - i. This committee hires, interviews, and selects members for student government
 - c. To eliminate Student Fee Committee and its responsibilities to be adopted by SAC
 - i. This committee creates the projection of student activity fees, allocates to clubs, sports, and Broadside based on requests, and provides recommendations to Alicia on distribution.
 - d. To eliminate Concerns and SAC to provide guidance for student concerns
 - i. This committee meets with a student when a student has exhausted all their resources and means; this ad hoc group comes together under extreme circumstances.
 - ii. Employee-related concerns should be recommended for HR/supervisors.
 - e. If we keep this structure, provide a definition/description.