



Student Affairs Committee

Meeting Date: April 7, 2023

Location: LIB221 or <https://cocc.zoom.us/j/97690760674>

Attending	Absent	Guests
Alicia Moore	Savanna Podell	Andrew Davis
Steve Broadbent (chair)		Lindsay Buccafurni
Oscar Tovar		Lily Raff
Kylie Willstatter		
Martin Brown		
Alan Nunes (Zoom)		
Christy Chaung (recorder)		

1. Welcome and Introductions

1. Savanna Podell, ASCOCC Director of Student Affairs, although absent for today's meeting, has been added to the Student Affairs Committee (SAC) roster.
2. Guests for today's meeting are:
 - a. Andrew Davis – Director of Student and Campus Life
 - b. Lindsay Buccafurni – Assistant Director of Student Life
 - c. Lily Raff – Advisor of Student Media, Broadside

2. Old Business

1. Review of meeting minutes from March 3, 2023
 - a. Approved by SAC
 2. Results from 2021 [Survey of Entering Student Engagement \(SENSE\)](#) - Alicia and Martin
 - a. The SENSE survey is collected every 3 years from community colleges nationwide (2,000-3,000 colleges) by the University of Texas at Austin, focusing on how students are doing during their first 5 weeks of the terms and their "getting started" process.
 - b. The survey has five themes, and allows for comparison to previous years and with peer colleges (similar institutions).
 - c. Some responses are YES/NO and some are on a Likert scale.
 - d. For analysis, Alicia and Martin will look for areas where COCC excelled and areas of improvement, and compare the different groups of students (i.e., part-time vs. full-time).
 - e. Alicia and Martin will provide an executive summary for the next SAC meeting, and the committee may provide feedback and edits.
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3. New Business

1. Student Fee Committee – Andrew Davis, Lindsay Buccafurni, and Lily Raff
Cathleen Knutson, Director of Fiscal Services, forecasted \$153,820.00 for Student Life's budget allocation proposals for Club & Intramural Sports, ASCOCC (student government and student programs), and the Broadside. Student Life provided a presentation on each program's historical spending and the request for the 2022-23 academic year.
 - a. Club and Intramural Sports – Andrew Davis
 - 1) Andrew presented on behalf of Joshua Motenko for Club and Intramural Sports. 21-22 was omitted due to a decrease in activities during COVID-19 lockdown. Operational changes for 2022-23 accounts in materials and supplies.
 - 2) Ask is \$0.00 for 2022-23 (assuming no major Mazama fixes).
 - b. Student Government and Student Programs – Lindsay Buccafurni
 - 1) Student government funds supports programs, ASOCC salaries, and more.
 - 2) ASCOCC's year-to-date (YTD) under \$100,000.00.
 - 3) ASCOCC is no longer a member of the Oregon Student Association which is a lobbying association. Annual membership was \$20,000.00 - \$30,000.00 and ASCOCC wasn't seeing a return from it and decided to step away.
 - 4) Ask is \$112,820.00 for 2022-23 (\$30,000.00 is for Mazama roof, leaving \$87,820.00 to fund both accounts).
 - c. Student Programs – Lindsay Buccafurni
 - 1) Student programs are for student clubs.
 - 2) Money rolled over from 2021-2022.
 - 3) Student programs' YTD is a little over \$20,000.00.
 - 4) A lot of clubs are active and many new clubs have been formed, including Latinx, FNSU, Anime, Tabletop Gaming Club, Chess Club, Dance Club, Criminal Justice, Culinary, Nursing, and more. Some clubs are more active than others. Some clubs use funds for educational experiences, such as Culinary Club's trip to San Francisco.
 - d. Broadside – Lily Raff
 - 1) Broadside, the student newspaper, was shut down for a year and no students were working from 18-19. Currently, the major portion of the budget is for students' wages.
 - 2) Broadside's YTD is low, but will ramp up with student staff. In Fall 2022, there were 7 student staff. Currently (Spring 2023), there are 11 student staff.
 - 3) The expenses for material & supply and outside contract services is for upkeep of the Broadside website.
 - 4) In Spring, there will be a spring print edition which will provide the students with a deadline experience. It'll also allow for advertising and sell ad packages for revenue.
 - 5) Ask is \$41,000.00 for 2022-23, a majority of the fund will be towards wages.

Motion to approve proposals.

Motion made by Martin, seconded by Oscar.

Motive passed unanimously by all members present.

2. COCC Distinguished Student Service Award nomination – Steve and Alicia
Nominations are open until May 1, 2023. The nomination link is now live and folks are highly encouraged to submit nominations. Steve will bring nominations to the next SAC meeting, the committee will select one student, and that student will be presented at Commencement by Alicia. Steve will send a reminder to Bobcat Community as we approach the deadline.



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3. Proposed policy change G-33-3 iii – Steve
Today's meeting will be the first reading to review and edit this recommendation to change the title from "Acceptable Use of College Computer Services" to "Acceptable Use of Information Technology Resources" and minor edit in the content to make it align with G-22-0. The second reading will ask for approval.

4. Grade Appeal Procedure – Steve and Alicia
After the SAC meeting adjourned, Paula Simone from the Grade Appeals Task Force requested feedback on a revised Grade Appeal Procedure prior to going to Academic Affairs for approval. Since the next SAC meeting is not scheduled until May 12, Steve Broadbent forwarded the Grade Appeal Procedure to SAC members for comment via email.

Action Items:

- Next meeting will include a detailed line item for Clubs' requests
 - Collect nominees for COCC Distinguished Student Service Award
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Next Meeting:

Friday, May 12, 2023, 9:00 AM – 10:00 AM in CCC 116