



Meeting Date: March 19, 2019
Location: CCC 116

Attending	Absent	Guests
Alicia Moore	Libby Voight	
Kirsten Hostetler		
Liz Coleman		
Frank Payne		

1. Review Prior Minutes – Kirsten Hostetler

Minutes from November 26, 2018 approved and entered into record. Motion made by Kirsten Hostetler, seconded by Frank Payne.

2. Mandatory Summer Academic Advising – Alicia Moore

Handout(s): “Academic Affairs Committee Form 1: Presentation Checklist”

Alicia reviewed the summer quarter advising exception in years past and the logic behind it.

Discussion Points:

1. Motives for changing to mandatory summer academic advising:
 - a. Data confirmed that new students who start in summer actually do stay at COCC for the fall term. Not requiring advising for summer quarter has sometimes caused confusion for students as to why there was an advising hold in the fall when they had already attended classes in the prior (summer) term.
 - b. Improve communication and sense of connection to the college for new students.
 - c. FYE strategy: Make things more predictable and consistent for students year round.
2. Concerns that arose from this proposal:
 - a. Timing and release of college catalog for new advisees. Response: COCC is the only community college that waits for new catalog to be printed. Vast majority of changes occur at the 200 level, very little or no impact on new students.
 - b. NSA overlapping with finals week and competing for computer lab resources. Response: Offer multiple, smaller NSA workshops in CAP Services.
 - c. Students who miss the earlier advising deadlines will be “turned away” or out of sync with their peers. Response: No students turned away. Work Group developing a narrower track for late applications to ensure success.
3. Mandatory summer advising applies to both new and continuing students.



Action Items:

- Motion to Approve for First Reading made by Frank Payne, seconded by Liz Coleman. Proposal will proceed to Second Reading at the April 30th Student Affairs meeting.
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3. Broadside Work Group – Alicia Moore

Alicia provided overview that the college had made the decision late last spring to eliminate The Broadside for multiple reasons. However, some concerns were raised and President Metcalf asked a second work group to convene, and then expand upon those findings to examine what a different kind of news source might look like at COCC.

Discussion Points:

1. Background rationale for initial decision to close the newspaper:
 - a. Struggled for the last 5-7 years to get active student involvement and leadership. The Broadside had an editor and sometimes a reporter. The newspaper's content frequently had to be purchased due to lack of staff – not self-generated content – so it wasn't a learning experience.
 - b. The newspaper required one half of an advisor (.5 FTE) dedicated to supervising the newspaper. This expense, as well as the equipment and space, benefited very few students. Not the most efficient use of resources when other student needs on campus were being left unmet.
 - c. For the few students who were actually registered in Journalism courses, they exhibited a low pass rate in those classes.
2. Taking a second look at potential alternative formats:
 - a. What type of news source is most appropriate?
 - b. What organizational and operations supports are needed?
 - c. What requirements should there be for students to participate?
 - d. What is the appropriate implementation and milestone/expectations timeline?
3. Key Recommendations:
 - a. Reviewed Purpose Statement
 - b. New format – Online with options for print editions of "Best of" stories, maybe commemorative.
 - c. New name: Broadside Online
 - d. Organization to change
 - e. Student Requirements will be imposed (e.g., mandatory enrollment in various Journalism courses)
 - f. Advisor – Dual reporting structure
 - g. Publications Board Charter



Student Affairs Committee

3. The final review and recommendations will be posted under Bobcat Community later today. If accepted by Dr. Metcalf and the board, a two-year timeline will be enacted to prove viability, and success metrics that will be identified to determine its sustainability

Action Items:

- Topic extended as informational item and to encourage feedback – not a policy issue.
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Future spring agenda items: Distinguished Student Award process, encouraging nominations, possible selection of recipient before commencement.

Next Meeting:

April 30, 2019
10:00 – 11:00 a.m.
LIB 221