CENTRAL OREGON COMMUNITY COLLEGE
Facilities Advisory Committee
Meeting NOTES

IS.1 – Expand and refine data, research and assessment systems and infrastructure to support student success.

IS.6 – Further develop and enhance facilities and infrastructure to ensure institutional quality, viability and environmental sustainability.

IS.8 – Expand access throughout the district with long-term strategies for educational services in underserved geographic areas.

Date:	October 28, 2016		Chair:		Chris Egertson	
Time:	3:00 -5:00pm		Chair Elect:		Jenny Cruickshank	
Place:	Cascades Hall #104		Notes:		Jennifer Peters	
Attendees:	Brian Bubak	Yes	Matt McCoy	Yes	Guests:	
	Jenny Cruickshank	Yes	Joe Viola	Yes		
	Chris Egertson	Yes	Kirsteen Wolf	No		
	Tyler Hayes	Yes	*Student (vacant)*			
	Ryan Hildenbrand	Yes	*Student (vacant)*			
			Support:			
			Jennifer Peters	Yes		

Agenda Item	Discussion	Decision/Action	DRP *Designated Responsible Person(s)*
Call to Order/Welcome (5 minutes) • Notes from 10.10.16 CAC Meeting: CLICK HERE	Meeting called to order at 3:00pm. No changes to the 10.10.16 meeting notes.		Chris Egertson
Cascades Hall/Facilities Master Plan (15 minutes)	Matt shared that an email would be going out next week to solicit participation on the Facilities Master Plan Steering Committee. Representation will be from across the campus – classified, administrative, faculty and Board members. Committee members will be appointed by the President.		Matt McCoy
Continue Cascades Hall Discussion (95 minutes)	The committee continued their discussion of proposals for Cascades Hall taking the following into consideration: • Improve Student Experience/Opportunities/Success • Revenue Generation • Cost • Current Need and Future Growth • Long-Term Solution		All

	- Synergy and Need for Co-Location - Campus Flow - Existing Infrastructure - Additional space that will be available in the future After much discussion the committee unanimously agreed on two options as recommendations to the President and Board of Directors (see below).		
Next Meeting: (5 minutes) - Wednesday, Nov 2, 2:00-3:30pm, Cascades Hall - Monday, Nov 7, 3:00-5:00pm, Cascades Hall	The committee decided that November's meetings would be cancelled.		Chris Egertson

Facilities Advisory Committee
Cascades Hall Recommendation to the COCC President and Board of Directors
10.31.2016

Cascades Hall Facts: Cascades Hall is approximately 38,000 square feet. It currently contains the following spaces:

	Offices*	General Purpose Classroom	Meet rooms	computer lab	wet lab	broadcast room	Waiting or Lounge Areas
Total for Cascades Hall	40	9	2	3	1	2	2
*Current capacity: 32 individual offices; 1 reception area (2 office spaces); 2 suites (6 -8 office spaces)							

The Facilities Advisory Committee (FAC) worked in an advisory role to recommend possible uses of the Cascades Hall to the President and Board. The FAC began the process last spring by asking PAT members to work with their teams to submit proposals for any part or all of Cascades Hall by Sept 30. This process resulted in proposals covering many areas of the College, including instruction, student services, technology, community learning and external partnerships.

The FAC reviewed each of the proposals at length prior to making the recommendation.   FAC considered many factors, including the following, in making the recommendation:

- Improve Student Experience/Opportunities/Success
- Revenue Generation
- Cost
- Current Need and Future Growth
- Long-Term Solution
- Synergy and Need for Co-Location

- Campus Flow
- Existing Infrastructure
- Additional spaces that will be available in future (Juniper Hall, Ochoco 2nd Floor)

The FAC settled on two recommendation options for the President and Board to consider (both are located on page 2 in a non-prioritized list).
- The blue shaded areas are the Recommendation.
- The first four items in both options are the same. The last few items provide what is different between the two options.
- The green shaded areas are *not* recommended -- they are provided as additional information in order to inform the Board on what else was proposed.

Recommendation Option A:	Offices	General Purpose Classrooms	Meeting rooms	Computer Labs	Wet Lab	Broadcast Rooms	Waiting, Reception, Lounge Areas
Classrooms stay		8				2	
Computer Labs stay				2			
Wet Lab stays (Forestry)					1		
University Center	6						
CAP Center	11		1	1			1
EMS Program	3	1					
Forestry Program	4						
Total	24	9	1	3	1	2	1
Option 1: Additional Information							
Admissions & Records and Financial Aid	11 (plus 12 cubicles)		1				1
Instructional Hub (Instructional Administration, Curriculum, Continuing Ed, Community Learning, SBDC, College Now/ABS)	29						
Total	40	0	1	0	0	0	1

Recommendation Option B:	Offices	General Purpose Classrooms	Meeting rooms	Computer Labs	Wet Lab	Broadcast Rooms	Waiting, Reception, Lounge Areas
Classrooms stay		9				2	
Computer Labs stay				2			
Wet Lab stays (Forestry)					1		
University Center	6						
Admission & Records and Financial Aid and CAP Center	22 (plus 12 cubicles)		2	1			2
Total	28	9	2	3	1	2	2
Option 2: Additional Information							
Instructional Hub (Instructional Administration, Curriculum, Continuing Ed, Community Learning, SBDC, College Now/ABS)	29						
EMS Program	3	1					
Forestry Program	4						
Total	36	1	0	0	0	0	0