

CENTRAL OREGON COMMUNITY COLLEGE
Data Stewardship Advisory Committee Meeting Agenda

Date:	May 3, 2017	Facilitator:	Chris Egertson
Time:	11 – 12:30	Notes:	Kristine Roshau
Place:	BEC Boardroom	Agenda Maker:	Chris Egertson, Caren Graham, JJ Shew, Kristine Roshau

Attendees:	Jacob Agatucci		Chris Mills		Guests:	
	Wesley Dymond		Kristine Roshau, <i>Work Team</i>			
	Chris Egertson, <i>Chair, Work Team</i>		JJ Shew, <i>Chair Elect, Work Team</i>			
	Caren Graham, <i>Work Team</i>		Heidi Weaver			
	Brady Hickman		Courtney Whetstine			
	Shelley Huckins					

Agenda Item	Discussion	Decision/Action	Responsible Person(s)
Welcome (5min)	<ul style="list-style-type: none"> Welcome and Meeting Overview Committee Matrix Video Feedback 	Reviewed committee structure. For 2017-18: Chair = JJ Shew Chair Elect: Chris M Work Team: Wesley D Last work team member will be established in Fall 2017.	Chris
Review "Data Management for Staff and Faculty" videos (85min)	<ul style="list-style-type: none"> Any edits/additions/clarifications/graphics changes etc. Link: https://www.youtube.com/watch?v=63IYKzsyWk	Kristine received feedback and will make edits asap. Data security info will be given to Kristine by end of May.	All
<ul style="list-style-type: none"> Next Meeting 	<ul style="list-style-type: none"> Thurs, May 25; 1:00-2:30 - LIB 221 	May 25 meeting will be a planning meeting. June meeting will be held to review data security module and have a potluck.	