CENTRAL OREGON COMMUNITY COLLEGE
Data Stewardship Advisory Committee Meeting Agenda

Date:	Tuesday, February 11, 2020	Facilitator:	Stephen Newcombe
Time:	1:00 pm – 2:30 pm	Notes:	Work Team
Place:	LIB 221	Agenda Maker:	Stephen Newcombe

Attendees:	Donna Casey, *Work Team*		Stephen Newcombe, *Chair, Work Team*		Guests:	
	Krista Leaders		Laura Boehme		Chris Egertson	
	Wesley Dymond		Brynn Pierce, *Work Team*		Darren McCrea	
	Denise Hatch		JJ Shew, *DSM Captain*		Todd Detwiler	
	Adrian Syrell, *Work Team*		Chris Mills		Greg Bowers	
	Kara Rutherford				Steve Broadbent	

Agenda Item	Discussion	Responsible Person(s)
Welcome and Housekeeping	• Past meeting notes	All
Review History	• Brief History of DSAC for Guests	All
Tableau Server Pilot	• Chris to give brief overview	Chris Egertson
The Crux of Data Governance	• An MIS perspective	Darren McCrea
PAT presentation Prep for 2/25	• Review Draft PowerPoint • Slide assignments • Handout?	All
Standing Agenda Items	• Change Log/DSM	JJ
Good of the Order	• Anything on your mind	All
Next Meeting	• Tuesday, March 10, 1:00-2:30 in LIB 221	Workgroup

Meeting Notes

Review History
Committee members discussed the history of the committee, recent accomplishments and current concerns for future direction. The Director for ITS, MIS and members of MIS were invited as guests. The group had a lengthy conversation about the college's current state regarding data management and potential opportunities.

Tableau Pilot:
Chris Egertson gave a brief background of Tableau which is data visualization software that can connect to multiple databases and how data governance can support the efforts of Tableau.

Crux of Data Governance:
Darren McCrea gave a PowerPoint presentation that the MIS team created regarding elements of data governance consisting of improving data quality, characteristics of good data, foundational elements for data structure and how to treat data responsibly. The MIS team is in full support of a formalized data governance for the college.

Standing Agenda Items:
Not enough time

Work Team meeting:
Work team will meet on 3/2 to plan next agenda.

Next Meeting Date
Tuesday, February 11, 1:00-2:30pm in Max Merrill Library room.