

CENTRAL OREGON COMMUNITY COLLEGE  
**Data Stewardship Advisory Committee Meeting Agenda**

<b>Date:</b>	Wednesday January 20, 2021	<b>Facilitator:</b>	Adrian Syrell
<b>Time:</b>	2:30 pm – 4:00 pm	<b>Notes:</b>	
<b>Place:</b>	Zoom	<b>Agenda Maker:</b>	Adrian Syrell

<b>Attendees:</b>	Chris Egertson, <i>Work Team</i>	X	Stephen Newcombe, <i>DSM Captain</i>	X	<b>Guests:</b>	
	Krista Leaders, <i>Web Editor</i>	X	JJ Shew	X		
	Wesley Dymond, <i>Chair Elect, Work team</i>	X	Chris Mills	X		
	Denise Hatch	X	Laura Boehme, <i>SLT Sponsor</i>	X		
	Adrian Syrell, <i>Chair, Work Team</i>	X	Ken Swartwout	x		
	Kara Rutherford	x				

Agenda Item	Discussion	Responsible Person(s)
<b>Updates</b>		All
<b>Goals</b>	<ul style="list-style-type: none"> <li>• Data Governance Committee –Work Group Volunteers</li> <li>• Draft 2019 Goals Review</li> <li>• No Dirty Data Award</li> <li>• Education Thoughts</li> </ul>	All
<b>Standing Agenda Items</b>	<ul style="list-style-type: none"> <li>• Change Log/DSM</li> </ul>	Stephen
<b>Good of the Order</b>	<ul style="list-style-type: none"> <li>• Anything On Your Mind</li> </ul>	All
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• February 17, 2021 2:30 Zoom</li> </ul>	Adrian

Updates-None

Goals-

Data Governance Committee- volunteers JJ, Wesley and Kara to complete the form requesting to become an administrative committee.

Things noted to highlight in form-

- Presidential/SLT suggestion

- Accreditation noticed work already done

- Formalizing committee proactive vs reactive

- Security

- Data Quality

A draft of form will be circulated for review and submit to College Affairs by Feb 4<sup>th</sup>, for the first reading in February.

Draft 2019 Goals Review-discussion on becoming an administrative committee could alter goals. Take a look again when committee type is finalized.

No Dirty Data Award-still discussing

Education thoughts-discussion to provide resources for committee, but to not take up meeting time.

Standing Agenda Items-

Stephen would like to meet with Christ to update status. Discussion was had regarding the different systems there are and how they work together.

Anything On Your Mind-

Krista asked about standardization of titles.