

CENTRAL OREGON COMMUNITY COLLEGE  
**Data Stewardship Advisory Committee Meeting Agenda**

<b>Date:</b>	Wednesday December 16, 2020	<b>Facilitator:</b>	Adrian Syrell
<b>Time:</b>	2:30 pm – 4:00 pm	<b>Notes:</b>	
<b>Place:</b>	Zoom	<b>Agenda Maker:</b>	Adrian Syrell

<b>Attendees:</b>	Chris Egertson, <i>Work Team</i>	x	Stephen Newcombe, <i>DSM Captain</i>	x	<b>Guests:</b>	
	Krista Leaders, <i>Web Editor</i>	x	JJ Shew	x		
	Wesley Dymond, <i>Chair Elect, Work team</i>	x	Chris Mills	x		
	Denise Hatch		Laura Boehme, <i>SLT Sponsor</i>	x		
	Adrian Syrell, <i>Chair, Work Team</i>	x	Ken Swartwout			
	Kara Rutherford					

Agenda Item	Discussion	Responsible Person(s)
<b>Updates</b>	<ul style="list-style-type: none"> <li>• Wesley Dymond accepts Chair Elect</li> <li>• SLT Presentation                             <ul style="list-style-type: none"> <li>○ Morph DSAC into a Data Governance (DG) committee.</li> <li>○ Develop a plan to best implement a DG model.</li> <li>○ Laura may have limited time until her HR Director is hired... and perhaps trained.</li> </ul> </li> </ul>	All
<b>Goals</b>	<ul style="list-style-type: none"> <li>• Data Governance Committee</li> <li>• Draft 2019 Goals Review</li> <li>• No Dirty Data Award</li> <li>• Education Thoughts</li> </ul>	All
<b>Standing Agenda Items</b>	<ul style="list-style-type: none"> <li>• Change Log/DSM</li> </ul>	Stephen
<b>Good of the Order</b>	<ul style="list-style-type: none"> <li>• Anything On Your Mind</li> </ul>	All
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• January 20, 2021 2:30 Zoom</li> </ul>	Adrian

Updates-Laura expressed "We will get something done."

Goals-Tabled, most members had to leave early, so I suggested we discuss at next meeting.

Laura did suggest we start the process to become an Administrative Committee with the following steps-

1. College Affairs to change assignment.
2. Permanent home for Data Governance – IT most likely
3. Policy – Writing.

Standing Agenda Items – nothing discussed

Good of the Order – Posting of prior meeting minutes. I will send them to Krista to post on the website, and to JJ to post on SharePoint.