

CENTRAL OREGON COMMUNITY COLLEGE
Data Governance Committee Meeting Agenda

Date:	Wednesday Sept. 15, 2021	Facilitator:	Denise Hatch
Time:	2:30 pm – 4:00 pm	Notes:	
Place:	Zoom	Agenda Maker:	Work Team

Attendees:	Chris Egertson, <i>Work Team</i>	Stephen Newcombe, <i>DSM Captain</i>	Guests:	
	Krista Leaders, <i>Web Editor</i>	JJ Shew		
	Wade DeBrall	Chris Mills		
	Denise Hatch, <i>Chair, Work team</i>	Laura Boehme, <i>SLT Sponsor</i>		
	Jenna Mattox	Faculty/Instruction, TBD		
	Galit Miller			

Agenda Item	Discussion	Responsible Person(s)
Updates	<ul style="list-style-type: none"> Notes from August 	All JJ
DGC	<ul style="list-style-type: none"> Definition of DG at COCC – first draft Discussion of chapter 7 – “Data Governance: How to Design, Deploy and Sustain an Effective Data Governance Program” 	Work group (Stephen, Chris E.) All
Standing Agenda Items	<ul style="list-style-type: none"> Change Log/DSM 	Stephen
Good of the Order	<ul style="list-style-type: none"> Anything On Your Mind 	All
Next Meeting	<ul style="list-style-type: none"> Oct. 20, 2021 2:30 – 4:00 	Denise

Minutes, August 25, 2021, 2:30

Attending: Chris Egertson, Denise Hatch, Krista Leaders, Jenna Mattox, Stephen Newcombe, JJ Shew

Absent: Laura Boehme, Wade DeBaal, Galit Miller, Chris Mills

Updates -

JJ gave a presentation on navigating Sharepoint and will share a printout and post a copy in Sharepoint.

DGC-

Discussed book, Data Governance: How to Design, Deploy and Sustain an Effective Data Governance Program, chapter 7. Discussed where we are in terms of the steps outlined in the chapter: Initiation, Definition, Scope, Assessment, Vision and Plan (see Fig. 7.2, p. 83).

- We have completed the Initiation and obtained program approval last year; DGC is the current DG rollout team structure.
- We are currently at the Definition stage and need to define DG at COCC and what is to be governed.
 - Formed a small work group (Chris E. and Stephen) to draft the definition of DG at COCC and bring to group for discussion in September.
 - Hope to create an "elevator speech" once the DG defined (September).
- Need to Identify business units subject to DG and identify capabilities that need DG – will start with definition and then move to these
 - Student info / vendor info (example by JJ)
- Need to define scope and constraints – discussed keeping the scope minimal for now, so not get overwhelmed; Student Information System
- Assessment - future discussion
- Vision and Plan – future discussion

We will continue chapter 7 discussion at next meeting in September.

Anything on Your Mind -

No Dirty Data logo needs to be updated to Data Governance Committee (will task to Krista)

Chris E. brought up common course numbering just passed by legislature and the idea someone brought up about using "!" as an identifier in the course number, to designate that the course is a common course number. This is a good example of something that might need to be brought to the attention of DG and he will keep us posted on the conversations.

