

CENTRAL OREGON COMMUNITY COLLEGE
Data Governance Committee Meeting Agenda

Date:	Wednesday March 16, 2022	Facilitator:	Denise Hatch
Time:	1:30 pm – 3:00 pm	Notes:	Denise Hatch
Place:	Zoom	Agenda Maker:	Work Team (Laura, Chris E., Chris M., Denise)

Attendees:	Chris Egertson, <i>Work Team</i>	Stephen Newcombe, <i>DSM Captain</i>	Guests:
	Krista Leaders, <i>Web Editor</i>		
	Wade DeBrall	Chris Mills	
	Denise Hatch, <i>Chair, Work team</i>	Laura Boehme, <i>SLT Sponsor</i>	
	Jenna Mattox	Faculty/Instruction, TBD	

Agenda Item	Discussion	Responsible Person(s)
Updates	<ul style="list-style-type: none"> Notes from February 	All
DGC	<ul style="list-style-type: none"> Book discussion: chapter 9 – Architecture and Design Laura to share DG Roadmap – examples of COCC challenges Volunteers, nominations, vote - Work group; note taker; next chair 	All
Standing Agenda Items	<ul style="list-style-type: none"> Change Log/DSM 	Stephen
Good of the Order	<ul style="list-style-type: none"> Anything On Your Mind 	All
Next Meeting	<ul style="list-style-type: none"> April 20, 2022 1:30 – 3:00 	Denise

Minutes, February 16, 2021, 1:30

Attending: Laura Boehme, Wade DeBraal, Chris Egertson, Denise Hatch, Krista Leaders, Jenna Mattox, Chris Mills, Stephen Newcombe

Absent:

<p>Updates</p>	<ul style="list-style-type: none"> • Notes from January approved • Group decided to wait to fill vacant Fiscal position on the committee until next year; Denise will contact Cathleen Knutson to solicit a volunteer for next year. 	<p>All</p>
<p>DGC</p>	<ul style="list-style-type: none"> • Book discussion: chapter 9 – Architecture and Design – started an activity, “Capability Checklist,” (Fig. 9.6, p.148) but decided we should start with the full model (Fig. 9.4,p.146). Capability Checklist activity saved to the saved worksheet in Sharepoint Library. • Laura suggested using a tool created by the author on jability.com and shared it with the group. Everyone agreed it looked like a good option. She will create basics for next meeting in jability.com and bring it to the work group meeting for the next agenda. • Work group; note taker; next chair – Laura and Chris M. volunteered to join Denise and Chris E. on the work group going forward. Laura volunteered to be next note taker. Denise mentioned to group to consider being the next chair and that we would vote in March or April. 	<p>All</p>
<p>Standing Agenda Items</p>	<ul style="list-style-type: none"> • Change Log/DSM – Stephen explained the DSM Review process and asked anyone who would like to review specific pages to email by Monday otherwise, he will assign pages to the group to review. Review should be completed by May. • Reviewers should make notes of changes and connect with related departments as needed to be sure content is accurate. • Stephen will review change log at next meeting/ how to make the request to change. 	<p>All</p>