

Below is a status update for CA's May 21 meeting. This update is unofficial until the minutes are approved at the next meeting. Minutes and relevant reading material viewed by College Affairs can be found here: https://www.cocc.edu/committees/college-affairs/meetings/2020-21_meetings.aspx.

If you would like to comment on or make suggestions for revising proposals in the first reading stage, or if you have any questions, please direct them to the committee chair, Stephanie André, at sandre1@cocc.edu.

College Affairs Committee

May 21, 2021

10 a.m. – 11 a.m.

Virtual Zoom Meeting

1. Old Business

- a. Review minutes from May 14, 2021—Reviewed and approved
- b. Course Fee Request—OL 263, 2nd reading—Julie Downing—Approved
- c. Timeline specification for part-time and adjunct peer evaluations, 2nd reading—Annemarie Hamlin—Approved
- d. Proposal to add a fee for courses requiring the use of Adobe Creative Cloud, 2nd reading—Michael Gesme—Approved
- e. Increase in fees for private music lessons, 2nd reading—Michael Gesme—Approved

2. New Business

- a. Fees for Fire Science Courses, 1st reading—Paula Simone—Approved with suggested changes
- b. Allied Health/ Cengage MA-HIM Course Fee Increase Request, 1st reading—Shannon Waller—Approved with suggested changes
- c. Phlebotomy Course Fee Request, 1st reading—Shannon Waller—Approved (no suggested changes)

3. Next Meeting: June 4, 10 a.m. – 11 a.m., on Zoom

If you have a proposal you'd like the committee to review during our June 4 meeting, please fill out a presentation/ proposal form (found on the College Affairs web page) and e-mail it to me at sandre1@cocc.edu by May 27.

Please note May 27 is the last deadline for submitting proposals to College Affairs for first reading this academic year. No new proposals will be accepted after that date.