



Date: June 3, 2022
10:00 – 11:00am
Location: Zoom call

| Attending | Absent | Guest |
|------------------------------|--------|-------------|
| Stephanie André, Chair | | Rachel Knox |
| Seana Barry | | Jacquie Coe |
| Lori Benefiel | | |
| Laurie Chesley | | |
| Allison Dickerson | | |
| Jeff Fortenberry | | |
| Amy Harper | | |
| Kirsten Hostetler | | |
| Alan Unger | | |
| Darcy Hays, ASCOCC President | | |
| | | |
| Jennifer Peters, Recorder | | |

Meeting called to order at 10:00 am.

1. Old Business/Information Items

a. Minutes from May 27 , 2022 – Stephanie André

Motion to approve meeting minutes from May 27, 2022 with no suggested edits.

Motion made by Allison Dickerson, seconded by Seana Barry.

Motion passed unanimously by all members present.

b. Edits to B-2-0 (Public Records), 2nd reading - Sharla Andresen

c. Edits to A-7-0 (Advising), 2nd reading – Diane Pritchard

Motion to approve at 2nd reading suggested changes to the GPM as submitted by Sharla Andresen and Diane Pritchard with no suggested edits.

There was a consensus vote of approval on all two items by all committee members.

Motion passed unanimously by all members present.

d. Edits to G-6-3 (Academic Affairs Committee), 2nd reading – Jacquie Coe

Motion to approve at 2nd reading the proposed changes to the Academic Affairs Committee structure to include changing the term for the classified representative from three (3) years to two (2) years and changing the title from the Vice President of Instruction to the Vice President for Academic Affairs.

Motion made by Seana Barry, seconded by Allison Dickerson.

Motion passed unanimously by all members present.

e. GP Edits to Policies: Review and Approval, 2nd reading – Rachel Knox

Motion to approve at 2nd reading the proposed changes or additions to the GP manual with suggested edits from the College Affairs Committee.

Motion made by Seana Barry, seconded by Lori Benefiel.



Motion passed unanimously by all members present.

2. New Business

a. Shared Governance Overview of GPM Edits – Tom Barry

- i. GP edits to HR-13-3 (Granting Emeritus Status to Classified), 1st reading – Allison Dickerson
- Suggest making the due date January 15 for recommendations to the Classified Association Executive Team, this will be consistent with the date that is currently listed in the GPM, with their decision for recommendations due by February 1.

Motion to approve at 1st reading GP edits to HR-13-3 (Granting Emeritus Status to Classified) with suggested changes pending approval of changes by Allison Dickerson and the CACOCC.

Motion made by Jeff Fortenberry, seconded by Seana Barry.

Motion passed unanimously by all members present.

- ii. GP edits to G-6-8.1 – G-6-8.1.2, G-6-8.9, G-23-0 – G-24-0, G-27-0, and G-29-0, (Multiple HR edits) 1st reading – Laura Boehme

- Suggest changing the word “winner” out of the Administrator of the Year award and replacing it with “award recipient”

Motion to approve at 1st reading changes to G-6-8.1 – G-6-8.1.2, G-6-8.9, G-23-0 – G-24-0, G-27-0, and G-29-0 with suggested edits.

Motion made by Lori Benefiel, seconded by Kirsten Hostetler.

Motion passed unanimously by all members present.

- iii. GP edits to HR-1-0 – 6-1 and HR-11-1, 11-2, HR-13-2 – 16-2 and HR-18-0 – 18-3, 1st reading – Rachel Knox

- Suggested minor grammatical changes
- Change the reference from VP for Instruction to VP for Academic Affairs
- Change “he/she” to “their” where appropriate
- Identify LWOP as Leave Without Pay

Motion to approve at 1st reading GP edits to HR-1-0 – 6-1 and HR-11-1, 11-2, HR-13-2 – 16-2 and HR-18-0 – 18-3 .

Motion made by Seana Barry, seconded by Kirsten Hostetler.

Motion passed unanimously by all members present.

- iv. GP edits to G-32-11, G-32-16 - G-32-16.3, G-32-17 – G-32-17.3.3, G-32-18 – G-32-19.2, G-32-21 – G-32.21.3 and addendum to G-32-0, 1st reading – Rachel Knox

- G-32-4 – Recommend changing “....24-= hour-a-day, 8 day-a-week.....” to 7 day-a-week
- G-32-4 – Committee agreed to keep it as a policy and not change it to a procedure
- Suggest changing PAT (President’s Advisory Team) to SLT (Senior Leadership Team)
- Recommend removing the last sentence of G-32-9.1 Outside Commitments as it’s more of an Instructional policy and not an HR policy

Motion to approve at 1st reading edits to G-32-11, G-32-16 – G-32-16.3, G-32-17 – G-32-17.3.3, G-32-18 – G-32-19.2, G-32-21 – G-32.21.3 and addendum to G-32-0 with suggested edits.



Motion made by Lori Benefiel, seconded by Seana Barry.

Motion passed unanimously by all members present.

Seana Barry motioned to adjourn the meeting.

Meeting adjourned at 11:00 am.

NEXT MEETING: June 10, 2022, Zoom, 10am – 11am

Meeting Recording:

https://cocc.zoom.us/rec/share/YQrE6T7X2SY7_g-6sBpDaelH0ttoO9_lv67i4_Ol1rbz_okTWtq4_ZPVnPOwMXPo.7p-5H5tv5JMpywwM