



Recommendation Signatures Form

Date of College Affairs meeting initial presentation: 06-07-2019

Presenter(s): Betsy Julian

Title of Proposal: A-7-0 Mandatory Summer Academic Advising

Check the following: First Reading Second Reading Consent Agenda

College Affairs Recommendation (Check all that apply)

Approve the proposal as submitted

Approve an amended proposal

Vote against the proposal


Postpone reading and/or motion until: _____

Create a task force to broaden the discussion

Refer the issue elsewhere (e.g. faculty or administrator consultant, another committee) for broader review and consideration.

GPM changes submitted to College Affairs Committee support specialist

Submission Date: 6/7/2019


Chair of College Affairs

Action taken by College President: Approved Denied Tabled

Received
8/15

8-29-19
Date


College President

A-7-0 ADVISING

Academic Advising at COCC is provided by both CAP Services (Career Services, Academic Advising, and Personal Counseling) and by faculty members in each department. The purpose of academic advising is to guide students toward achieving their educational goals and to help students become self-reliant in understanding College policies and practices. Various advising requirements are in place to support this purpose.

Prior to registering for classes, new certificate-and-degree seeking (CDS) students and students who have not attended for more than a year, participate in small-group advising sessions. After the first advising session, students are assigned an advisor in their declared major program and emailed the advisor's contact information. Students are required to meet with their advisor to develop long-range academic and career plans before the next term's registration. All CDS students are required to ~~to~~ obtain their advisor's approval to register for future fall, winter, ~~and~~ spring and summer terms. Advisors can give permission for one, two, or three terms as they feel is appropriate for the individual situation.

COCC provides an online tool, GradTracks, to help students and their academic advisor track progress toward graduation. GradTracks allows students to see how completed courses are applied toward their declared certificate and degree options. Students can access GradTracks by logging on to their Bobcat Web Account and selecting the Student Services & Financial Aid Tab; clicking on the GradTracks link and again on the GradTracks button. Students must be takingtake credit classes in order to view information in GradTracks.

Students are responsible for monitoring their advising requirement and for completing the advising steps in a timely manner. COCC recommends that students plan their advising appointments well in advance of the opening of registration. Students may find their advisors name and contact information in Bobcat Web and GradTracks. Students can also see who want to find their assigned advisor's name and contact information and see if they have an advising requirement for an upcoming term by looking, should look in their student Bobcat Web Account (~~under~~ Student Services and Financial Aid/Registration → Can I register for Credit Classes) ~~or~~ GradTracks. Students may request a specific advisor or a change in advisors if they change their declared program. Students not seeking a certificate or degree are not required to meet with an advisor, but are welcome to meet with a CAP Services advisor. Contact CAP Services, upper level Cascades Hall, Ph. 541-383-7200, for advising options.