



Date: December 10, 2021

10:00 – 11:00am

Location: Zoom call

Attending	Absent	Guest
Stephanie André, Chair		Sarah Fuller
Seana Barry		
Lori Benefiel		
Jeff Fortenberry		
Hal Wershow for Amy Harper		
Kirsten Hostetler		
Sara La Torre		
Alan Unger		
President Laurie Chesley		
Jennifer Peters, Recorder		

Meeting called to order at 10:00 am.

Old Business

A. Minutes from November 12, 2021 – Stephanie André

Motion to approve meeting minutes. Motion made by Kirsten Hostetler, seconded by Hal Wershow.

Motion passed unanimously by all members present.

New Business

A. Request Course Fee for Bi 199: Field Studies in Marine Biology

- Proposing a new 1-credit lab course (Bi 199: Field Studies in Marine Biology) to offer students the opportunity to complete the field component of the course in summer term
- Propose the \$125 fee originally attached to Bi 142 be attached to the new Field Studies course
- Fee will cover transportation, accommodations, museum fees, one group meal and miscellaneous expenses

Motion to approve 1<sup>st</sup> reading of Course Fee for Bi 199: Field Studies in Marine Biology.

Motion made by Sara La Torre, seconded by Seana Barry.

Motion passed unanimously by all members present.



B. Proposal to revise Student Affairs Committee charge – Alicia Moore

- A previous work group was convened to review the College’s committees, their charges and their membership
- Resulted in several changes, including eliminating several committees and shifting their responsibility to Student Affairs Committee (SAC)
- As a result of the changes, SAC’s charge needs updating to reflect the changes

Motion to approve 1<sup>st</sup> reading of the proposal to change the Student Affairs Committee Charge

Motion made by Lori Benefiel, seconded by Seana Barry.

Motion passed unanimously by all members present.

C. Proposal to eliminate College Planning and Assessment Team (CPAT) policy G6-6-9.4 – Alicia Moore

- Proposal recommends disbanding CPAT and instead an interim work group will be established to ensure on-going communications about the College’s current strategic plan, review institutional success indicators data and review/approve annual strategic plan activities and funding
- Will help streamline operations by bringing a smaller, more focused team together, as well as create opportunities to enhance communication about the current strategic plan
- Comment was made to be sure that college wide contributions will continue to be solicited from the college community in the development of future strategic plans

Motion to approve 1<sup>st</sup> reading of the proposal to eliminate the CPAT (policy G6-6-9.4)

Motion made by Seana Barry, seconded by Kirsten Hostetler.

Motion passed unanimously by all members present.

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Motion to adjourn the meeting made by Lori Benefiel.

Meeting adjourned at 10:14 am.

NEXT MEETING: January 14, 2022, Zoom, 10am – 11am

Meeting Recording:

[https://cocc.zoom.us/rec/share/3Y1E4voONI7Ulg9U9LRCMhGU1nzwIba99GaO9Sx6lhLSYuOdPtIcoa\\_kJMjGUloV.IHIK7GfPowOxp0OW](https://cocc.zoom.us/rec/share/3Y1E4voONI7Ulg9U9LRCMhGU1nzwIba99GaO9Sx6lhLSYuOdPtIcoa_kJMjGUloV.IHIK7GfPowOxp0OW)