



Date: October 8, 2021
10:00 – 10:30 a.m.

Location: Zoom call

Attending	Absent	Guest
Stephanie André, Chair	President Laurie Chesley	Lynn Murray
Sara La Torre		
Seana Barry		
Kirsten Hostetler		
Amy Harper		
Lori Benefiel		
Jeff Fortenberry		
Deena Cook		

Meeting called to order at 10:00 am.

Old Business

A. Minutes from June 11, 2021 – Stephanie André

Motion to approve minutes.

Motion made by Lori Benefiel, seconded by Sara La Torre

Motion passed unanimously by all members present.

New Business

A. Course Fee Change to Include the Purchase of a Typodont (model of teeth), 1st reading—
Lynn Murray

- Typodont is a tooth model that students use in dental assisting classes. They can also take the model home.
- This proposal was to include the purchase of a typodont within students’ course fees. The other purpose of the proposal was to allow Dental Assisting to automatically adjust the course fees, without having to come to the College Affairs Committee for approval in the future.
- Kirsten asked if this was for a one-year certificate. The answer was yes, which means students only pay this fee once.
- Students can use financial aid to pay for the typodont, but they will end up paying \$175. Dental Assisting can get them the same typodont for \$50.



- Kirsten asked if approving this proposal meant giving Dental Assisting carte blanche for changing any fees as much as they want in the future. Lynn answered this proposal was only for adding the price of the typodont into course fees.
- Amy Harper suggested it's appropriate to allow the adjustment, but we might want to think about capping departments' autonomy at setting course fees at a certain percentage. College Affairs is supposed to provide oversight on course fees and analyze how fees impact students.

Motion to approve 1st reading of Course Fee Change to Include the Purchase of a Typodont (model of teeth) with no suggested changes/ revisions

Motion made by Kirsten Hostetler, seconded by Lori Benefiel

Motion passed unanimously by all members present.

B. Future meetings—Stephanie André

- All members present were in favor of holding our committee meetings on Zoom this academic year in the interest of access, equity, and efficiency.

Motion to adjourn this meeting made by Kirsten Hostetler, motion carried.

Meeting adjourned 10:23 a.m.

NEXT MEETING: November 12, 2021, Zoom, 10am – 11am

Meeting Recording:

<https://cocc.zoom.us/rec/share/x1psLTS-rVhNJjEcXdPTZ3AdjX76Gkzz7527n8jOUew4qr3zbsYhC58IJHvqlqUK.pWSSp6DQEG70IWVn?startTime=1633712251000>