**Central Oregon Community College**

**Learning Outcomes and Assessment Committee Meeting Agenda**

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| --- | --- | --- | --- |
| **Date:** | 1/30/2016 | **Facilitator(s):** | Sarah |
| **Time:** | 1:30—2:30 pm | **Notes:** | Vickery |
| **Place:** | Och 141 | **Agenda Maker:** | Sarah |

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| --- | --- | --- | --- | --- | --- | --- |
| **Attendees:** | Christopher Hazlett | X | Mindy Williams | X | **Guests:** |  |
| Jessie Russell | X | Sarah Fuller | X | Betsy Julian |  |
| Kirsten Hostetler |  | Vickery Viles | X |  |  |
| Michele Decker | X | Wayne Yeatman | X |  |  |

Agenda

(Action items and person responsible in red)

* Call to order (5 minutes), Chair
  1. Review of previous meeting notes, All

No changes to notes.

* Update on the numbers of projects scheduled for this year that were not turned in (Vickery)
* Reviewed Asst Status January 2019 spreadsheet [here](file:///N:\Group%20Folders\Assessment%20Management\REPORTS%20ProgramDegree%20level,%20feedback%20rubrics,%20schedules).
  + Do Vickery follow up with folks?
    - Sent updates to deans and chairs, hasn’t sent update since fall term
* Must there be a closing the loop? What if they don’t find anything that they can change?
  + Discussion
  + Would be different if we had a body of work behind us.
  + This issue is different for CTE programs that measure all outcomes on a routine basis, versus a block of GE courses that are evaluated towards GE SLOs once every five years
  + Issue with having to adopt state GE outcomes
    - Call the question-can we create our own version?
      * Start with CL?
* What if I’m revising my course, can I use the revision process as an alternative assessment? Is that the same as SLO GE assessment?
  + This feels like something different from GE SLO assessment
  + Would be different if we had a body of work behind us
* Why so many late or missing projects?
  + Normal rescheduling issues
    - Course canceled
    - Instructor schedule change
  + May have planned to do the project but didn’t get to it
  + May have collected data but didn’t do anything
  + May be still working on it
  + HHP challenges
    - Taught by contract (Mt. B, Juniper)
    - Large volume of valuable courses taught by PT
      * Can we choose a sample of HHPA courses? Is that representative?
* Selection of exemplary projects with focus on those emphasis

PROJECTS WE NOMINATE TO RECOGNIZE

Plans

HUM 230 Kirsten

ARH 201, 202, 203 Jennie and CH

ENG 250 Jenni

ENG 240 Jenni

GEG\OG 278/9 Jenni MW

BI 101 MD

CIS Web Devo WY

FOR 230B WY

BI 102-213

Analyze

HUM 256 Kirsten CH

WR 121 Jenni

ECON Jenni

BI 202 MD

ED 152, 216, 219

MTH 105 111, 112, 113

Closing the Loop

Dental Assisting SLO 1, 2

SF

Pharm Tech

Med Asst

* Maybe focus on plans that are following through with analyze, closing the loop
* Are we doing what we did last year (exemplary projects with letters, recognition on assessment day, posters on the web site)?
  1. We have adopted every year.
  2. First year, we recognized several projects; last year, we went for breadth and recognizing aspects of projects (narrowed down to balance representation)
     1. In the past, we have recognized projects that had some areas in need of improvement but faculty may take this as a standard
     2. Last year we did a better job of looking at aspects of the project.
* What if we ask deans to deliver basic plan kudos?
  1. Interest in asking deans to do this
* Focus on **analyze** for Assessment Day recognition
* Purpose to motivate, show a model, superusers?
* CTE is only area completing closing the loop, no GE yet
  1. GE analyze should finish by the end of the year
  2. Should we cultivate the GE projects such that they close the loop?
* Celebrate the ones who finished?

Homework:

Come to next meeting with suggestions for updates to forms and rubrics.

V provides location of word doc that has notes of improvement items:

(N:\Group Folders\Assessment Management\REPORTS ProgramDegree level, feedback rubrics, schedules\REPORTS, feedback\LOA review work space 1819)

Proposed work plan for future meetings

1. Forms Updates (2/13),
2. Buddy/Mentor System for next year (2/27)
3. Committee Structure – does it need to be changed to better serve the workgroups that review projects and how it integrates with the mentoring system? (3/13)
4. Assessment Day Focus and Action Agenda (spring term)

Winter meetings:

~~Wednesday, January 16, 2019~~

Wednesday, January 30, 2019 (Kirsten cannot attend)

Wednesday, February 13, 2019

Wednesday, February 27, 2019

Wednesday, March 13, 2019

Parking Lot/Future meetings:

* Cycle for GE courses offered with very little frequency
* Closing the loop: measuring twice
* Lead or captain for GEGs?
* How