**Central Oregon Community College**

**Learning Outcomes and Assessment Committee Meeting Agenda**

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| **Date:** | 4/19/2019 | **Facilitator(s):** | Sarah |
| **Time:** | 8-9 am | **Notes:** | Vickery |
| **Place:** | OCH 141 | **Agenda Maker:** | Sarah |

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| **Attendees:** | Christopher Hazlett |  | Mindy Williams |  | **Guests:** |  |
| Jessie Russell |  | Sarah Fuller |  | Betsy Julian |  |
| Kirsten Hostetler |  | Vickery Viles |  |  |  |
| Michele Decker |  | Wayne Yeatman |  |  |  |

Agenda

(Action items and person responsible in red)

1. Call to order, Chair
   1. Review of previous meeting notes, All
2. Discussion buddy/mentor system to assist faculty with getting feedback/help prior to submission of forms
   1. Sarah update
      1. Status of proposed buddy list
      2. Need to clarify terms: buddy, guide, etc.
   2. V update:
      1. Meeting with Betsy, general strategy
      2. LOA: Need to identify role, steps for buddy

Future Meetings:

* + - Friday April 26 (8-9)
    - Friday May 17 (8-9) HCC 301
    - Friday May 24 (8-9)
    - Friday June 7 (8-9)

Parking Lot/Future meetings:

* Chair for next year
* Committee Structure – does it need to be changed to better serve the workgroups that review projects and how it integrates with the mentoring system?
* Cycle for GE courses offered with very little frequency
* Closing the loop: measuring twice
* Lead or captain for GEGs?