Form 1: Presentation Checklist

Accelerated Certificates

Name: Nick Recktenwald _____   **Date**: 2/28/24 _____

Department: Assessment and Curriculum _____

COCC Contact Information: nrecktenwald@cocc.edu _____

Use the instructions for this document to complete your presentation checklist; then e-mail your completed presentation checklist (*not* the instructions) to the Academic Affairs chair by his or her specified deadline. **Please note:** If an item listed is not relevant to your specific presentation to Academic Affairs, please mark as **N/A**. Use as many pages as necessary.

PROPOSAL OVERVIEW

There is a gap in our Catalog's available awards for short-term, non-CPCC certificates. This proposal for "Accelerated Certificates" of 12-35 credits would fill that gap. More information is provided in the attached document.

TYPE OF AGENDA ITEM

☐ Information Item (requires approval of AA Chair)

☒ Action Item

    ☐ Information and committee feedback

    ☐ Procedure—revision   (Attach current procedure with proposed changes illustrated with track changes)

    ☐ Procedure—new

    Identify suggested location in *GPM*: _____

    ☐ Policy—revision (Attach current policy with proposed changes illustrated with track changes)

    ☐ Policy—new

    Identify suggested location in *GPM*:_____

    ☐ New academic program (Complete only items #1 and #2 on this form and attach stage 2 document.)

    ☒ Other:New Certificate Category in COCC Catalog _____

BUDGET

No budget necessary.

INSTRUCTIONAL REQUIREMENTS

No instructional requirements necessary.

OPERATIONAL NEEDS, CURRENT AND FUTURE

We would need to create the award category in the Catalog, and A&R would need to create the necessary codes in Banner.

STUDENT IMPACT

This certificate would provide new, short-term programs for students that are not CPCC-related.

ANTICIPATED IMPLEMENTATION TIMELINE

If approved, this award category would be added to the AY 24-25 Catalog.

Accelerated Certificates

The Office of Assessment and Curriculum proposes the creation of a new certificate category, "Accelerated Certificates," which would be comprised of independent certificates that take less than one year to complete. The catalog currently offers three types of certificates of completion:

- Two-Year Certificates of Completion, 36-108 credits
- One-Year Certificates of Completion, 36-71 credits
- Career Pathway Certificates of Completion (CPCCs), 12-35 credits

CPCCs are only available as credentials embedded in larger programs of 36 credits or more, which leaves a gap in COCC's available credentials. There are no non-CPCC short-term certificates (i.e., certificates that fall into the 12-35 credit range). The proposed Accelerated Certificate would be available for programs of 12-35 credits; this would mirror the credit range of CPCCs, but these certificates would not need to be embedded in larger programs of 36+ credits. Approving this certificate category would allow for its inclusion in the AY 24-25 Catalog.

This proposal has been shared with A&R, MPR, and CAP Services, and all parties support the "Accelerated Certificate" title. MPR noted that such a title was well-aligned with the Strategic Plans' "Student-Ready" goal.