

CENTRAL OREGON COMMUNITY COLLEGE
Academic Affairs Committee Agenda

MET 208

Or

<https://cocc.zoom.us/j/91659607978>

Date:	March 6, 2023	Facilitator(s):	Paula Simone
Time:	3:30 – 4:30 PM	Notes:	Chloe Vogel
Place:	MET 208 & Zoom Meeting ID: 91659607978	Agenda Maker:	Paula Simone

Attendees:	AA members	Guests:	
	Paula Simone, Chair (CTE Faculty)		
	Kiri Simning (Faculty-at-Large)		
	Julie Come (Transfer Faculty)		
	Jake Agatucci (Transfer Faculty)		
	Ralph Phillips (CTE Faculty)		
	Tyler Hayes (Registrar, non-voting)		
	Annemarie Hamlin (VPAA)		
	Rebecca Plassmann (Faculty Senate Rep)		
	Chloe Vogel (Committee Specialist & Classified Representative)		
	Dave Schappe (CTE Council Representative, non-voting)		
	Sara Henson or Mindy Williams (Faculty Forum Exec. Comm., non-voting)		
	Shannon Waller (Chairmoot Rep., non-voting)		
	Nicholas Recktenwald (Director of Assessment and Curriculum, non-voting)		

Agenda:

A. REVIEW MINUTES

- a. Review of AA Minutes from Feb. 20, 2023 meeting
- b. Review of Curriculum Minutes from 2/14/23 meeting.

B. ACTION ITEMS

- a. Policy: Course Substitutions & Waivers (A-11-0) – 2nd Reading

C. INFORMATIONAL ITEMS

- a. Extend AW to at least Thursday of the second week of the term – please see below:

Copy of Email Sent: Sunday, January 29, 2023 5:21 PM from Becky

Subject: AA question -- extend AW to at least Thursday of the second week of the term?

Hi Tyler and Paula,

I'd like you two to consider an idea that has come up in Faculty Senate discussions: Some members of the early warning task force and other faculty are asking Faculty Senate to consider the idea of allowing administrative withdrawal through Thursday of the second week of classes, based not only attendance at the class but also on evidence of attention to the class material. The idea here is that it becomes obvious in the second week of classes whether or not a student is engaging with the class in such a way as to make their success possible. For instance, if in a math class, a student has not turned in any homework by Thursday of the second week of class, they are very unlikely to be able to catch up with the class and succeed. If we had the ability to AW those students, that would save them bad grades and tuition money. The idea of choosing Thursday of the second week is that if a student was able to convince an instructor that they really did belong in the class, they could re-add that Friday and not be charged a late registration fee.

When we discussed this briefly in Faculty Senate, there was concern about the phrase: "also on evidence of attention to the class material." It would be necessary to be much more specific (and non-arbitrary) on the conditions under which students could be AW'ed. Could we consider requiring these things?

- Attendance at all classes for the first two weeks.
- Submitting all required assignments for the first two weeks. (This is the one many people in the math department would want – we have trouble with students who remain registered because they came to the first two classes, but then they never register into our online homework systems, which means they do not pass the class.) We could say that this is similar to online class's "attendance requirement" assignments.
- Other ideas?