

Academic Affairs Committee Minutes

Date: 04/11/2022, 3:30-4:30 pm, MET 208

<p><u>Present (voting members):</u> Jacquelyn Coe (<i>Transfer Faculty</i>) – Chair Matthew Higgins (<i>Faculty at Large</i>) Susan Miller (<i>Faculty Forum Executive Team Member</i>) Paula Simone (<i>CTE Faculty</i>) Becky Plassmann (<i>Faculty Senate Representative</i>) Sarah Fuller (<i>Transfer Faculty</i>) Alan Nunes (<i>CTE Faculty</i>)</p>	<p><u>Absent (voting members):</u> Betsy Julian (<i>VPI</i>)</p>
<p><u>Present (non-voting members):</u> Carolyn Schmidt (<i>Classified Representative</i>) David Schappe (<i>CTE Council</i>) Chloe Vogel (<i>Committee Specialist</i>) Murray Godfrey (<i>Chairmoot Representative</i>)</p>	<p><u>Absent (non-voting members):</u> Hal Wershow (<i>Faculty Forum Executive Team Member</i>) Tyler Hayes (<i>Director Admissions & Registrar</i>) Franklin Clark (<i>Director of Curriculum & Assessment</i>)</p> <p><u>Guests:</u> Angie Cole Kirsten Hostetler</p>

Meeting called to order at 3:30.

Note: **Approval and Action items written in red.**

Unfinished Business:

1. Review Academic Affairs Committee minutes from 2/28

Becky Plassmann motioned to approve, Paula Simone 2nd, with suggested edits, motion passed unanimously.

2. Review Curriculum Committee minutes from 2/22, 3/1, 3/8
 - a. It was noted that the minutes from 2/22 state, “COCC has the correct awards on file with CCWD but there is a misalignment with how COCC is classifying certificates. The award alignment issue will be investigated further with instructional leadership. Any changes to award definitions will go through Academic Affairs.”

New Business:

1. **Informational Item:** Textbook Affordability Workgroup (TAWG) Report – Kirsten Hostetler
 - a. An Oregon House Textbook Affordability Bill was passed, requiring that low cost/no cost courses are discoverable to students via online catalog filters. The definition of

low cost is \$40 from the publisher, and less than \$50 at the bookstore. According to the definition set by the state, art supplies, clothing, lab kits, and video subscriptions aren't included in this course materials price.

- b. Another Oregon House Bill was recently passed, stating that 75% of courses must accurately list the cost of materials when the schedule goes live.
- c. There will be a proposal for a new textbook adoption procedure, which will be discussed with stakeholders— primarily faculty and admins. This will implement earlier deadlines for faculty. A Qualtrics survey will collect further data prior to this implementation.
- d. It's an internal goal at COCC that 50% of courses be categorized as low cost/no cost.
- e. If a department misses a deadline for submitting their course materials, then they will pay overnight shipping for textbooks.
- f. The bookstore will run reports to show historical data for textbook adoptions each term.
- g. A joint Chairmoot and CTE Council meeting will discuss this information soon.

2. **Informational Item:** AAOT Elementary Education Degree Proposal – Angie Cole, Social Science

- a. The State formulated a new AAOT Elementary Education degree, due to the recognition that there is a growing teacher shortage.
- b. Requirements: two years of study at a Community College, and a two-year University transfer degree.
- c. Hope to jump-start this at the High School level.
- d. This degree will be listed in the Fall catalog.
- e. ED 101 will require 60 hours of fieldwork. It's a priority to present a realistic portrayal of what teaching is like, by incorporating hands on teaching experience.

3. **Discussion regarding a Chair for the Academic Affairs Committee next year**

- a. Paula Simone is a potential nominee for the Academic Affairs Chair position.
- b. Sarah Fuller will be on sabbatical for Fall and Winter terms, and will need a replacement during that time.
- c. Carolyn Schmidt will be retiring, so will need a replacement.

Carolyn Schmidt motioned to adjourn the meeting, Paula Simone 2nd, motion passed unanimously.

The meeting adjourned at 4:30.

The next meeting is scheduled for April 25th, 3:30 – 4:30, in MET 208.