

Academic Affairs Committee Minutes

November 15, 2021, 3:30-4:30 pm in MET 208

Present (voting members):

Jacquelyn Coe (*Transfer Faculty*) – Chair
Matthew Higgins (*Faculty at Large*)
Paula Simone (*CTE Faculty*)
Becky Plassmann (*Faculty Senate Representative*)
Betsy Julian (*VPI*)
Sarah Fuller (*Transfer Faculty*)
Carolyn Schmidt (*Classified Representative*)

Absent (voting members):

Alan Nunes (*CTE Faculty*)

Present (non-voting members):

Tyler Hayes (*Director Admissions & Registrar*)
Franklin Clark (*Director of Curriculum & Assessment*)
Murray Godfrey (*Chairmoot Representative*)
Hal Wershaw (*Faculty Forum Representative*)
David Schappe (*CTE Council*)

Absent (non-voting members):

Guests:

Meeting called to order @3:33pm

1. Unfinished Business:

- A. Review Academic Affairs Committee minutes from 11/1
 - a. Minutes Reviewed (Sara 1st/Paula 2nd) - Approved
 - b. No curriculum Committee minutes yet
- B. **Informational Item:** Curriculum Committee First and Second Readings Procedure
 - a. The email by Kathy Smith was shown and read and OK by committee there are no concerns

2. New Business:

- A. **Action Item:** Institutional Core Competencies Task Force Proposal - Betsy Julian, Alan Nunes, Jacquie Coe, Christopher Hazlett, Franklin Clark, **1st Reading**
 - a. Motion to accept 1st Reading (Becky 1st/Sara 2nd) - Approved
 - b. Discussion:
 - i. Discussion in Senate - no major concerns
 - ii. Second changes on handout and sent out.
 - iii. This is Phase 1, maybe others later but need to consider CTE program impacts for suggestions in later phases.
 - iv. No more assessment attached to it other than course level at the assessment level we are already doing.
 - v. No impact on Gen Ed changes
 - vi. Discussion whether to put that it is Phase 1 on the document or not. Decision was to not put this on the document.

3. Meeting adjourned @ 4:03p (Matt 1st/Carolyn 2nd)

Our next meeting is scheduled for November 29th 3:30-4:30, in MET 208.