

Academic Affairs Meeting Minutes

Date: 10/4/2021, Monday 3:30-4:30 PM

Location: Met 208

Present (voting members):

Jacquelyn Coe (*Transfer Faculty*) – Chair
Matthew Higgins (*Faculty at Large*)
Alan Nunes (*CTE Faculty*)
Becky Plassmann (*Faculty Senate Representative*)
Betsy Julian (*VPI*)
Carolyn Schmidt (*Classified Representative*)

Absent (voting members):

Sarah Fuller (*Transfer Faculty*)

Present (non-voting members):

David Schappe (*CTE Council*)
Tyler Hayes (*Director Admissions & Registrar*)
Franklin Clark (*Director of Curriculum & Assessment*)
Murray Godfrey (*Chairmoot Representative*)
Susan Miller (*Faculty Forum Representative*)
Krista Leaders (*Committee Specialist*)
Paula Simone (*Chairmoot Representative*)

Absent (non-voting members):

TBD (*Shared Governance*)
Hal Wershow (*Faculty Forum Representative*)

Guests:

Meeting began @ 3:30

(Note: **Approvals and Action items written in red.**)

Unfinished Business

1. Review Academic Affairs Committee minutes from 6/7/2021
 - a. **Betsy motioned to approve, Matt 2nd, minutes approved**
2. Review Curriculum Committee Minutes from 6/1
 - a. **Reviewed**

New Business:

1. *Informational Item*: Introduce current committee members (voting and non-voting)
2. *Informational Item*: Discussion of committee membership changes from 2020/21
 - a. Discussed membership discrepancies between the GPM, the committee matrix, the committee membership webpage and what was presented to College Affairs last year.
 - b. Betsy and Jacquie will meet to determine if the edits can be made without going through the complete College Affairs process.
3. *Informational Item*: Review Academic Affairs Committee charge
 - a. Reviewed
4. *Informational Item*: Review 2020-21 Academic Affairs End-of-Year Report
 - a. Discussed considerations for this year that were recommended in the report.
 - b. Discussed bringing a proposal to the committee to create a taskforce to address the grade appeals process.
 - c. Revisit establishing definitions of teaching modalities for long-term use, not just to meet the needs of emergency use due to the pandemic.

- d. Academic Master Plan (AMP) will expire at the end of the year so a new plan will need to be created or the current plan will need revising. Should the AMP lead the strategic plan or follow it?
5. Possible item before the committee this year could be the work being done on common course numbering in the state. Tyler will update the committee as needed.

The meeting adjourned at 4:30 pm.

Next Meeting: is October 18, 2021 3:30 – 4:30, MET 208