

Academic Affairs Meeting Minutes

Date: 3/08/2020, Monday 3:30-4:30 PM

Location: Zoom

Present (voting members):

Dan Alberghetti (*CTE Faculty*) – Chair
Matthew Higgins (*Faculty at Large*)
Jacquelyn Coe (*Transfer Faculty*)
Kirsten Hostetler (*Transfer Faculty*)
Alan Nunes (*CTE Faculty*)
Carolyn Schmidt (*Classified Representative*)
Betsy Julian (*VPI*)

Present (non-voting members):

David Schappe (*CTE Council*)
Tyler Hayes (*Director Admissions & Registrar*)
Franklin Clark (*Director of Curriculum & Assessment*)
Krista Leaders (*Committee Specialist*)
Jane Morrow (*Chairmoot Representative*)

Absent (voting members):

TBD (*ASCOCC representative*)
Andria Woodell (*Faculty Forum Representative*)

Absent (non-voting members):

Sara Henson (*Faculty Senate Representative*)
Tim Peterson (*Shared Governance*)

Guests:

Kristine Roschau
Alicia Moore

Meeting began @ 3:30

(Note: **Approvals and Action items written in red.**)

Unfinished Business

1. Review Academic Affairs Committee minutes from 2/8/2021
Kirsten motioned to approve, Carolyn second, motion passed unanimously
2. Review Curriculum Committee Minutes from 2/9, 2/16
Reviewed

New Business:

1. **Information Item: LMS work group update – Kristine Roshau**
 - a. Reviewed the work of the taskforce since convening in the spring of 2019
 - b. In the spring of 2020 the taskforce had put out requests for information (RFI) and received several proposals for faculty to review at the start of fall 2020.
 - c. Faculty survey responses indicated a desire to move forward with a formal migration to a new LMS Canvas.
 - d. In late December the taskforce found out that a state group, The Organization for Educational Technology and Curriculum (OETC) had negotiated a contract with Instructor Canvas for higher education that COCC could take advantage of.
 - i. This will expedite the adoption process and allow more time for faculty to become familiar with using Canvas prior to fall 2021 term.

- ii. Eliminates to RFP process which would have delayed the adoption of a system until late spring or early summer
 - iii. COCC community was saying they wanted to move to using Canvas.
 - iv. Aligns COCC with Bend-LaPine School District, OSU-Cascades systems
 - v. 6 out of 17 Oregon community colleges are using Canvas with 2 more in the review stage.
 - vi. Continuing Ed is offering courses through the free version of Canvas
 - vii. Faculty who have taught in California or Washington community colleges have been using Canvas.
 - viii. Students are less confused because they are not bouncing from one system to another if taking classes at multiple institutions.
 - ix. Cost savings with Canvas over Blackboard
 - x. The additional time allows IT and Student Services to make the transition and address messaging, branding and communications.
- e. A presentation was made to faculty on two different occasions that included open forums and the group collected feedback.
 - f. Contract will be presented at the Board of Directors meeting on March 10 and will go into effect on March 31 with migration from Blackboard to Canvas to begin taking place in April.
 - g. The taskforce is now operating as a migration team.
 - h. Faculty will be able to begin working on their courses as early as summer with complete usage in place by winter 2022 term
- 2. Action Item: Update to non-discrimination statement – Alicia Moore**
- a. The addition of two protected classes, military status and pregnancy, to the non-discrimination statement to be included in the syllabus template effective spring 2021 term.
 - b. **Betsy motioned to approve, Jacquie second, unanimous approval.**

Matt motioned to adjourn, Betsy second, the meeting adjourned at 4:20 pm.

Next Meeting: is March 29, 2021 3:30 – 4:30, Zoom