

Academic Affairs Meeting Minutes

Date: 11/2/2020, Monday 3:30-4:30 PM

Location: Zoom

Present (voting members):

Dan Alberghetti (*CTE Faculty*) – Chair
Matthew Higgins (*Faculty at Large*)
Jacquelyn Coe (*Transfer Faculty*)
Alan Nunes (*CTE Faculty*)
Andria Woodell (*Faculty Forum Representative*)
Carolyn Schmidt (*Classified Representative*)
Betsy Julian (*VPI*)

Present (non-voting members):

David Schappe (*CTE Council*)
Tyler Hayes (*Director Admissions & Registrar*)
Vickery Viles (*Director of Curriculum & Assessment*)
Krista Leaders (*Committee Specialist*)
Becky Plassmann (*Faculty Senate Representative*)
Aimee Metcalf (*Shared Governance*)

Absent (voting members):

TBD (*ASCOCC representative*)
Kirsten Hostetler (*Transfer Faculty*)

Absent (non-voting members):

Jane Morrow (*Chairmoot Representative*)

Guests:

Alicia Moore (*Vice President of Student Affairs*)
Joe Huddleston (*MFG Faculty*)

Meeting began @ 3:30

(Note: **Approvals and Action items written in red.**)

Unfinished Business

1. Review Academic Affairs Committee minutes from 10/19/2020
 - a. **Betsy motioned to approve with edits to membership representative titles, Becky Plassmann corrected to Faculty Senate Representative, not Shared Governance, Andria 2nd, motion passed unanimously**
2. Review Curriculum Committee Minutes from 10/13
 - a. **Reviewed**

New Business

1. **Informational Item:** Committee Review Work Group (Alicia Moore)
 - a. The strategic plan work and the Accreditation report evaluators prompted the discussion to review the number of committees and the membership representatives
 - b. Recently there has been difficulty filling the membership
 - c. The workgroup is proposing to reduce the number of committees from 37 to 32.
 - d. The workgroup is suggesting eliminating the ASCOCC Student representative, IT Representative, CTE Council, Chairmoot on Academic Affairs.
 - e. Academic Affairs committee will discuss the proposed membership changes and present feedback to the Committee Review Workgroup.

- f. Discussion about supporting the recommendation from the workgroup to eliminate the Chairmoot and CTE Council representatives if the groups support the recommendation.
 - i. Chairmoot and CTE reps will get feedback from the groups and report at the next meeting.
- 2. **Action Item:** New Program Proposals – Machining Technician AAS and CNC Machine Operator CC1 (Joseph Huddleston) 1st Reading
 - a. Reviewed each certificate and degree in the program and decided to reduce the number of certificates from 11 to 6
 - i. Historically the number of certificates and degrees in the program did not allow a student to become very skilled at any one area.
 - ii. The revised program eliminates the engineering classes that had low/no enrollment.
 - 1. Students will now have a choice between Welding and Machining to focus on.
 - b. Proposing adding more CNC content in the program to better prepare students for the available CNC machining jobs when they leave school.
 - i. Eliminating 22 courses out of the 70 currently in the program and are adding 6 new courses.
 - ii. The current program is only 12 credit hours of CNC out of 95 credit hours and the revised program will be 70 credit hours of CNC.
 - c. Will also be seeking accreditation from the National Institute of Metalworking Skills
 - i. The accreditation would allow students to receive credentials in a national database for classes completed, which would allow potential employers to assess qualifications for employment.
 - d. New program structure would also create manageable workload for faculty
 - e. **Betsy motioned to approve for first reading, Alan seconded. Motion passed unanimously.**
- 3. **Action Item:** New Program Proposal – Geospatial Science AS (Patrick) 2nd Reading
 - a. **Betsy motioned to approve for second reading, Jacquie seconded. Motion passed unanimously.**

Betsy motioned to adjourn, Andria 2nd, the meeting adjourned at 4:30 pm.

Next Meeting: is November 16, 2020 3:30 – 4:30, Zoom