

Academic Affairs Meeting Minutes

Date: 05/20/2019, Monday 3:30-4:30 PM

Location: Max Merrill Room, Library 221

<p><u>Present (voting members):</u> Jessica Giglio (<i>Transfer Faculty</i>) – Chair Michael Hansen (<i>Faculty at Large</i>) John Liccardo (<i>Transfer Faculty</i>) Ken Swartwout (<i>CTE Faculty</i>) Wayne Yeatman (<i>CTE Faculty</i>) Amy Harper (<i>Faculty Forum President</i>) Barbara Bellinger (<i>Classified Representative</i>)</p>	<p><u>Absent (voting members):</u> TBD (<i>ASCOCC representative</i>)</p>
<p><u>Present (non-voting members):</u> Tyler Hayes (<i>Director Admissions & Registrar</i>) Betsy Julian (<i>VPI</i>) Paula Simone (<i>CTE Council & ChairMoot Representative</i>) Vickery Viles (<i>Director of Curriculum & Assessment</i>) Stacey Donohue (<i>Shared Governance Committee</i>) Krista Leaders (<i>Committee Specialist</i>) Sara Henson (<i>Guest</i>)</p>	<p><u>Absent (non-voting members):</u> Jeff Floyd (<i>IT Representative</i>)</p>

Meeting began @ 3:30

(Note: **Approvals and Action items written in red.**)

Unfinished Business

- 1) Review Academic Affairs Committee minutes from 4/29/19
 - a) **John Liccardo motioned to approve, Wayne Yeatman 2nd, motion passed unanimously**
- 2) Review Curriculum Committee minutes from 5/14
- 3) Second Reading: Related Instruction Outcomes
 - a) Michael Hansen presented the outcomes in Chairmoot
 - b) After Chairmoot Michael Hansen received two emails
 - i. One with concerns about the implementation timeline.
 - ii. The second email, recommended Academic Affairs not approve the second reading, citing concerns regarding the process being used to change the human relations outcomes.
 - iii. The question was asked if the Related Instruction task force had worked with the faculty.
 - iv. The task force made up of primarily faculty, worked extensively with CTE faculty in both CTE Council and via several surveys. Since CTE faculty are the target audience for related instruction, the faculty teaching the current related instruction classes were not consulted directly. The intention was to design outcomes that serve CTE programs.
 - v. The recommendation from the task force is not telling anyone how to teach their course, but based on the feedback from CTE programs and what is best for their

students, is the course meeting the program outcomes. Individual faculty who teach courses on the current list can decide if modifications are appropriate in order to stay on the list.

- vi. Faculty expressed concern the timeline is too short.
 - vii. Related instruction has been out of alignment with accreditors for years and it is time to bring it into alignment.
 - viii. A committee member noted the role of Academic Affairs at this time is to vote on the outcomes; the implementation is an issue for the task force to consider.
- c) **Amy Harper motioned to approve, Barbara Bellinger 2nd, motion passed unanimously**

New Business

1) **First Reading: Academic Affairs Form updates**

- a) **John Liccardo motioned to approve, Barbara Bellinger 2nd, motion passed unanimously**

The meeting adjourned at 4:14 pm.

Next Meeting: is scheduled for June 10, 3:30 – 4:30, Max Merrill room