

Curriculum Committee Meeting Minutes – DRAFT

Date: 5/29/18, Tuesday 8:30-9:30AM

Location: Ochoco 141

Present (voting members):

- Jenni Newby (Instructional Dean)
- Jessica Giglio (Transfer Representative)
- Elizabeth Hylton (Transfer Representative)
- Michele Decker (CTE Representative)
- Wayne Yeatman (CTE Representative)
- Sara Henson (Transfer Representative)

Absent (voting members): None.

Present (non-voting members):

- Erika Carman (Instructional Systems Support Specialist, Curriculum and Assessment)
- Keri Podell (Academic Advisor, CAP Center)
- Vickery Viles (Director of Curriculum and Assessment, Curriculum and Assessment)

Absent (non-voting members):

- Jared Forell (Assistant Director of Curriculum and Technology, Admissions and Records)
- ASCOCC Representative (not yet appointed)

Guests: None.

Minutes: (Note: **Approvals and required action items** written in red)

Consent agenda

1. Approve minutes from 5/15/18 meeting.
2. **Sara Henson motioned to approve the minutes from 5/15/18 and Jessica Giglio seconded the motion. The motion was unanimously approved.**

Old Business

1. Finalize 2017-2018 Curriculum Awards
 - a. Curriculum committee signed the 2017-2018 curriculum awards. Erika and Vickery will deliver the awards today.
2. Finalize 2019-2020 Curriculum Deadlines
 - a. The 2019-2020 curriculum deadlines are located at <https://www.cocc.edu/departments/curriculum/submission-deadlines.aspx>.
3. Review End of Year Report
 - a. **Action item: Wayne Yeatman will post the end of year report and 2017-2018 curriculum awards to Bobcat Community.**

Adjourn: 9:00AM

Next Meeting: October 9, 2018 - OCH 141 at 8:30AM