Curriculum Committee Meeting Minutes – APPROVED
Date: 3/12/18, Tuesday 3:15-5:00PM
Location: Ochoco 141

Present (voting members):
- Jenni Newby (Instructional Dean)
- Jessica Giglio (Transfer Representative)
- Michele Decker (CTE Representative)
- Sara Henson (Transfer Representative)
- Wayne Yeatman (CTE Representative)

Absent (voting members): None
- Elizabeth Hylton (Transfer Representative)

Present (non-voting members):
- Jared Forell (Assistant Director of Curriculum and Technology, Admissions and Records)
- Vickery Viles (Director of Curriculum and Assessment, Curriculum and Assessment)

Absent (non-voting members):
- Erika Carman (Instructional Systems Support Specialist, Curriculum and Assessment)
- ASCOCC Representative (not yet appointed)
- Keri Podell (Academic Advisor, CAP Center)

Guests:
- Ken Mays (Faculty, Automotive Discipline, NIR Department)

Minutes: *(Note: **Approvals and required action items** written in red)*

Consent agenda
1. Approve minutes from 3/6/18 meeting.

2. Second Readings recommended for consent (no changes):

Fine Arts and Communication Department, Communication Discipline, Jon Bouknight
Courses, edits *(Removed from consent agenda, see below.)*

SP 241	SP 241: Media, Communication, Society	Edited, added to CL list

Courses, inactivated

SP 254	SP 254: Free Expression Public Assem

CCI Department, CCI Discipline, Wayne Yeatman
   a. Courses- new

BAK 215	BAK 215: Laminated Dough Viennoiserie	Added
BAK 225	BAK 225: Entremets	Added
BAK 230	BAK 230: Plated Desserts Presentation	Added

BAK 260	BAK 260: Advanced Speciality Cakes	Added
CUL 105	CUL 105: International Exchange Prep	Added

CUL 242	CUL 242: Charcuterie	Added
HM 230	HM 230: Lodging Management	Added

b. Course edits

CUL 280	CUL 280: Culinary Industry Internship	Credits to variable, Contact hours, SLOs
HM 190	HM 190: Dining Room Operations	Title, description
HM 280	HM 280: Hospitality Indust. Internship	Credits to variable, Contact hours, SLOs

c. Course inactivation

HM 106: Lodging Management	Deleted

d. Program edits

5262: Culinary Arts AAS	Course list, enrollment options
5263: Baking and Pastry Arts AAS	Course list
5430: Hospitality Management AAS	Course list, entrance requirements
5432: Hospitality Management CC	Course list, related instruction

SOC Department, Education Discipline, Amy Howell

Courses, new

ED 141	ED 141: Youth Mentoring Advocacy
ED 224	ED 224: AntiBias Curric in Education
ED 240	ED 240: Learning through Play
ED 245	ED 245: Trauma Sensitive Classrooms

Programs, edited

5340	5340: Early Childhood Education AAS	Course changes: added option of ED 224 to ED 219, Added to EC Electives ED 141, 240, 245 and total from 3-4 credits to 11, Removed CIS 120, HHP 252A, and human relation choice (already has ED 176), Added option of HHP 266 to FN 225,

		Course changes: added option of ED 224 to ED 219, Added option of HHP 266 to FN 225, changed to choice of PSY 201 or 215 rather than both required, Removed DS and added choice of ED 176 or ED 245
5341	5341: Child, Family and Community (CFC) Studies CC	

HUM Department, Humanities Discipline, Stacey Donohue

Course, new

WR 098	WR 098: Seminar	Added

3. Second Readings recommended for consent (changes from first to second reading listed in purple):

CIS Department, CIS Discipline, Ralph Phillips

Courses, new

CIS 101	CIS 101: IT Orientation	Added
CIS 125DV	CIS 125DV: Digital Video Productions	Added
CIS 279CL		
CIS 279OP	*(Removed from consent agenda, see below.)*	Revised SLO without "understand"

Courses, edited

CIS 284EH	Ethical Hacking	Course description, added outline elements.

Courses, inactivated

CIS 125DW	CIS 125DW: Introduction to Dreamweaver	Deleted
CIS 125FL	CIS 125FL: Introduction to Flash	Deleted

Programs, new

7130	7130: Cybersecurity STCC	New program

Programs, edited

5206	5206: Computer Information Systems: Desktop Support AAS	Course changes: removal of CIS 295 from Desktop Support Option list
5207	5207: Computer Information Systems: Web Development AAS	Course changes: Adding CIS 125DV to the web development options list

HHP Department, Public Health Discipline, Karen Heckert

Courses, edited

HHP 100	HHP 100: Intro to Public Health	Edited
HHP 210	HHP 210: Intro to Health Care System	Edited Confirmed GE status at OSU

Course, new

HHP 110	HHP 110: Public Health Professions	Added Revised SLOs

Programs, edited

1295	1295: Public Health AAOT	Course changes: addition of notes on two tracks at OSU

NIR Department, Automotive Discipline, COURSE Changes

AUT 115	AUT 115: College Success for Auto Tech	Added

(additional assessment tasks needed, SH suggestions for SLOs)

Course inactivation
AUT 109

Course edits
Need to check prereqs for all AUT 111 based courses (edited AUT 270 to require AUT 206)

AUT 101	AUT 101: Basic Electricity-Automotive	Edited	
AUT 102	AUT 102: Automotive Electric I	Edited	
AUT 103	AUT 103: Automotive Electric II	Edited	
AUT 104	AUT 104: Automotive Electric III	Edited	
AUT 105	AUT 105: Diesel Performance I	Edited	
AUT 106	AUT 106: Automotive Program Orientation	Edited	
AUT 107	AUT 107: Mechanical Systems I	Edited	
AUT 110	AUT 110: Small Gas Engines	Edited	
AUT 111	AUT 111: Computerized Engine Controls	Edited	
AUT 112	AUT 112: Basic Engine Performance I	Edited	
AUT 113	AUT 113: Basic Engine Performance II	Edited	
AUT 114	AUT 114: Welding for the Auto Trade	Edited	Removed instructor approval
AUT 201	AUT 201: Automotive Engines	Edited	
AUT 202	AUT 202: Manual Drive Trains I	Edited	New SLOs different than 203
AUT 203	AUT 203: Manual Drive Trains II	Edited	
AUT 204	AUT 204: Steering and Suspension	Edited	
AUT 205	AUT 205: Engine Performance I	Edited	
AUT 206	AUT 206: Engine Performance II	Edited	
AUT 208	AUT 208: Automotive Brakes	Edited	
AUT 216A	AUT 216A: CWE Automotive A	Edited	
AUT 216B	AUT 216B: CWE Automotive B	Edited	
AUT 251	AUT 251: Automatic Transmissions I	Edited	

AUT 253	AUT 253: Automotive Air Conditioning	Edited	
AUT 256	AUT 256: Automatic Transmissions II	Edited	
AUT 260	AUT 260: Diesel Performance II	Edited	Changed prereq from AUT 111 to AUT 206
AUT 270	AUT 270: Auto Controller Systems I	Edited	Changed prereq from AUT 111 to AUT 206
AUT 271	AUT 271: Auto Controller Systems II	Edited	Changed prereq from AUT 111 to AUT 206 (left rec prep of AUT 270)
AUT 280	AUT 280: Hybrid Electric Vehicles I	Edited	CD revised, Changed prereq from AUT 111 to AUT 206
AUT 281	AUT 281: Hybrid Electric Vehicles II	Edited	Changed prereq from AUT 111 to AUT 206 (left rec prep of AUT 280)

General Department, General Discipline, Vickery Viles

1850	1850: Medical Imaging AS	Deleted	Inactivation, Edited communication plan

Jessica moves, Sara seconded removal of SP 241 and CIS 279OP from the consent agenda and approval of consent agenda. Motion passed.

SP 241

- Discussed logistics of cultural literacy and reviewed history of approval of SP 241.
- The explanation for this CL status demonstrated that the text is the primary source of the cultural aspect of the course--will it still meet cultural literacy outcomes if a different text is used?
- Reviewed SLOs and determined that they do in fact address cultural literacy regardless of text.

Sara moved, Michele seconded to approve SP 241. Motion passed.

CIS 279OP

- Review of outcome 5, "understand" has been replaced with "develop knowledge." Committee recommends: Identify sources and types of data and events related to security monitoring. Michele will bring that suggestion to Ralph.

Sara moved, Jenni seconded approval of CIS 279OP. Motion passed.

New Business/First Reading

1. **NIR Department, Automotive Discipline, Ken Mays**

5140	5140: Master Automotive Technician CC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
5142	5142: Automotive Management AAS	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr, removal of AUT 216B
5143	5143: Automotive Management: Technology in Electronics and Diagnostics AAS	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr, Addition of AUT 201, 202, 203, 204, 208, 251, 256, removal of GS 104, MFG 100, MFG 118, Replaced health requirement with 252A
7130	7130: Automotive Basic Skills with Welding STCC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
7131	7131: Automotive Basic Skills with Basic Engine Performance STCC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
7132	7132: Automotive Hybrid Electric Vehicles (HEV) Technician - Level 1 STCC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
7133	7133: Automotive Hybrid Electric Vehicles (HEV) Technician - Level 2 STCC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
7134	7134: Clean Energy Diesel Technician (Advanced) STCC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
7135	7135: Automotive Controller Systems Technician Level 1 STCC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
7136	7136: Automotive Controller Systems Technician Level 2 STCC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
7142	7142: Automotive Drive Train Technician STCC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
7143	7143: Automotive Engine Technician STCC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
7144	7144: Automotive Heating Air Conditioning Technician STCC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
7146	7146: Under-Car Technician STCC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
7151	7151: Automotive Electrical Technician (Basic) STCC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
7152	7152: Automotive Electrical Technician (Advanced) STCC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
7153	7153: Automotive Engine Performance Technician STCC	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr

Automotive program

The program description for 5142 AAS refers to both AAS and CC leading to employment as a technician or middle manager. This was edited during the meeting to reflect only AAS preps towards technician and middle management.

Sara moved to approve the automotive program changes; Jenni seconded, motion approved.

2. SOC Department, Criminal Justice Discipline, Sara Henson

CJ 250	CJ 250: Terrorism Emergency Management	Added

Context from Sara Henson: Originally PS 250 taught by someone with both CJ and political science background; upon review, they decided it fit better in CJ discipline. Searched other colleges and universities for equivalency and found a number of similar courses used to help with outcomes revision.

Discussion:

- Formerly taught under PS prefix but not equivalent to this course. Same subject but different disciplinary lens.
- Evidence of general education status indicates that a student may need to petition at Western Oregon University. Statement also could be read to understand that it would meet GE. Jared will follow up to clarify GE status.

Michele Decker moved, Jenni Newby seconded to approve contingent on affirmation from WOU. Passed.

3. SOC Department, Human Development Discipline, Sara Henson

HD 103	HD 103: Strategies for Life Management	Added

Sara Henson explained that the origin of this class came from experiences with students who had anxiety and health issues related to college attendance. They are teaching it now as a HD 199 course. The new course would be a supplement to HD 100CS, more focused on healthier self-supporting habits. Agreement that this course would be helpful to nursing and culinary students. Likely not offered every term.

Michele moved, Jessica seconded. Motion passed.

4. SOC Department, Human Services Discipline, Sara Henson/Monica Vines

HS 180	HS 180: Addictions, HIV and other	Edited	Title, CD, SLO
HS 201	HS 201: Families and Addictions	Edited	CD, SLO
HS 208	HS 208: Multicultural Issues Hum Serv	Edited	CD, SLO

Sara representing Monica. Follow up to curriculum revisions from last year. Updated course description and SLOs.

- HS 180 course description is not clear (course looks at intersection of infectious disease and substance addictions). Made minor revisions; Sara will review with Monica.
- Outcomes question: course objectives vs outcomes with outside focus. Michele had suggestions to make outcomes more externally-focused. Michele will send suggestions to Monica.
- Minor typo in HS 208, made in committee. Discussion of human relations explanation which was not required to be filled out; this is not required but may be added at this time.

Jessica moved, Michele seconded. Motion passed.

5. SOC Department, Psychology Discipline, Sara Henson/Rebecca Walker Sands

PSY 250	PSY 250: Readings in Psychology	Added
PSY 261	PSY 261: Indonesia Field Study	Added

Sara representing psychology and Matt Novak. Both of these courses have been taught as 199's a number of times.
PSY 250 came from a realization that students need to know how to read scientific journals. Not requested to be added to general education. OSU and UO have upper division courses on reading scientific literature. Made minor change to SLOs.

PSY 261 helps students prepare for Indonesia field study doing primate research. Some understanding of culture but also creation of research plan for field research project. Will likely be offered only if a student is planning on field study, so not great frequency.

Michele moved, Jessica seconded. Motion passed.

6. MTH Department, Math Discipline, Jessica Giglio

MTH 261A	MTH 261A: Introduction to Linear Algebra	Added

Jessica provided background for this proposal. OSU's engineering have been using MTH 253 from COCC but need additional time with linear algebra. This course will bridge the need for engineering students. Discussion:

- Has math connected with impacted departments? Encouraged math to follow up with engineering advisors.
- Would this be taken concurrently with MTH 253 or sequentially? Either way would work.
- Recommended preparation based on OSU's practice.

Sara moved, Jenni seconded. Motion passed.

Adjourn: 4:50PM

Next Meeting: March 13, 2018—OCH 141 at 8:00AM