

Academic Affairs Presentation Checklist

Name: _____ Courtney Whetstine _____

Date: _____ 3/20/17 _____

Department: _____ Admissions & Records _____

Please note: If an item listed is not relevant to your specific presentation to Academic Affairs, please mark as **N/A**. Use as many pages as necessary.

OVERVIEW OF PROGRAM OR POLICY

COCC's current degree/certificate requirements (graduation requirements) policy uses language that is confusing and not student-friendly. Locating and understanding the catalog policy is difficult, in its current iteration.

The proposed language accomplishes the following to make the policy readable in a more consumable format:

1. Retitles the policy to "Graduation Requirements"
2. Parses out and establishes a clear "catalog year" section
3. Integrates the catalog policy for nursing and Paramedicine students, which deviates from our traditional rules.
4. Clarifies and outlines "term of graduation" practices, which includes transfer credit scenarios
5. Parses out and establishes a clear "credits in residency" section.

BUDGET

No impact

INSTRUCTIONAL REQUIREMENTS

No impact

OPERATIONAL NEEDS, CURRENT AND FUTURE

No impact

STUDENT IMPACT

Students will have graduation and catalog year information presented in a way that is easier to understand and consume.

ANTICIPATED IMPLEMENTATION TIMELINE

We may have passed the deadline for the 2017/18 catalog, but an addendum can be issued. The General Policy Manual can be updated following presidential approval once the numbering convention has been established.