



Committee RECOMMENDATION FORM

Academic Affairs

Institutional Support

Student Affairs

College Affairs

Recommendation:

The Academic Affairs committee is recommending that the General Procedures manual be updated with the following language:

Policy/Standard Name: Faculty Promotions Committee

Policy/Standard Identifier in GPM: G-6-8.4

CHARGE: The Faculty Promotions Committee is assigned the task of reviewing recommendations for promotion and recommending to the President those members of the faculty most eminently qualified for promotion. The Promotions Committee will have the responsibility of awarding emeritus status per HR 11-4.

Membership, Voting Status and Terms

Tenured Faculty (4)*	Elected by the Faculty Forum	Voting	Three years
Tenured Faculty (1)*	Appointed by the President	Voting	Three years
Administrative (1)**	Appointed by the President	Voting	Three years
Vice President for Instruction	Automatic	Voting	Standing

Committee Composition

Overall, the composition of the Promotions Committee should strive to reflect diverse perspectives and experiences of faculty.

* The Committee should represent a balance between Career & Technical Education and transfer areas, with no more than one faculty member from any one discipline.

* Committee members should not be eligible to stand for promotion during their term.

** The administrative appointment on Promotions Committee will either be an Instructional Dean or if that is not possible, another administrator who has three years minimum instructional experience.

The Promotions Committee and the President will review deliberations of the Committee before recommendations are

finalized and forwarded to the Board.

The President will recommend promotions to the Board and may seek assistance in making such presentations from the Vice President for Instruction or from faculty members as seems appropriate.

Chair Election: Chair to be elected annually by the committee from among the faculty members on the committee.

Rationale:

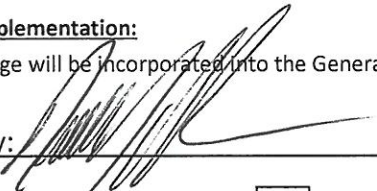
Terms for faculty members on the faculty promotions committee currently are two years. (Terms for faculty members on the tenure committee are three years.) The quick turnover on this committee means that members have a short time in which to get up to speed on committee practices, and then after an initial year, they may become chair or co-chair of the committee. A three-year term would allow for development of deeper knowledge over time of committee practices as well as provide for ample training before stepping into the chair or co-chair role. Consistency across years, especially if terms are staggered, can also provide valuable knowledge and experience. A three-year term would also be a logical parallel to the term of service on the tenure committee.

History:

- Approved by Academic Affairs for First Reading 1/23/17
- Approved by Academic Affairs for Second Reading 2/20/17

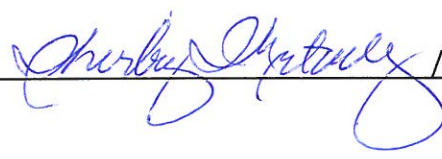
Timeline for Implementation:

The new language will be incorporated into the General Procedures Manual once presidential approval is received.

Submitted by:  /s/ Chair, Academic Affairs Date: 2/28/17

Action taken by the President: Approved Denied Tabled

Comments:

 /s/ President, COCC Date: 3/6/17

GPM Changes made to be completed by CAC Admin.