

Curriculum Committee Meeting Minutes – APPROVED

Date: 2/21/17, Tuesday 8:30-9:30AM

Location: Ochoco 141

Present (voting members):

- Jessica Giglio (*transfer representative*)
- Eric Magidson (*CTE representative*)
- Wayne Yeatman (*CTE representative*)
- Sara Henson (*transfer representative*)

Absent (voting members):

- Jenni Newby (*Instructional Dean*)

Present (non-voting members):

- Vickery Viles (*Director of Curriculum and Assessment*)
- Jared Forell (*Assistant Director of Admissions & Records-Curriculum and Technology*)
- Erika Wooler (*Instructional Systems Support Specialist*)
- Keri Podell (*Academic Advisor, CAP Center*)

Absent (non-voting members):

- ASCOCC Representative (*not yet appointed*)

Guests:

- Alan Nunes (*Program Director, Massage Therapy*)
- Karl Baldessari (*Program Director, Aviation*)
- Tony Russell (*Full time faculty, Humanities*)
- Annemarie Hamlin (*Full time faculty, Humanities*)

Minutes: (Note: **Approvals and required action items** written in red)

Consent agenda

1. Minutes from 2/14/17 meeting.
 - a. **Wayne Yeatman motioned to approve the minutes from 2/14/17, Eric Magidson seconded the motion and Sara Henson abstained, as she was not present at the 2/14/17 meeting.**

Old Business/Second Readings

1. Economics (8:30 a.m.)
 - a. New Courses
 - i. EC 285 (transfer, DSS)
 - ii. EC 230 (transfer, DSS)
 - b. Course Revisions
 - iii. EC 201 (outcomes changes)
 - iv. EC 202 (outcomes changes)
 - c. **Sara Henson motioned to approve all changes to EC 285, EC 230, EC 201 and EC 202 and Eric Magidson seconded the motion. The motion was unanimously approved.**

2. Massage (8:35 a.m.)
 - a. Program Revision to Massage Therapy CC 5502 and Massage Therapy AAS 5500
 - i. Remove LMT 128
 1. Alan shared the kinesiology instructor's plan on how he plans to move content from LMT 128 to LMT 113 & 124.
 - ii. Revise credits (increase in 1 cr to LMT 113, 124)
 - iii. Alan would like to remove the 9 credits from the discipline studies list and replace it with "Choose two classes from the discipline studies list". This request was not on the original catalog copy.
 - b. Course inactivation
 - i. LMT 128
 1. Inactivating LMT 128 was tabled indefinitely.
 - c. Course Revisions
 - i. LMT 113 (3 to 4 cr, minor change in CD)
 1. Alan met with John Liccardo to discuss overlap with HHP 260. LMT 113 & HHP 260 are not interchangeable.
 2. **Required action: Change the course title to Kinesiology for Massage Therapy I to distinguish it from HHP 260.**
 3. **Required action: Alan will work with Vickery and Erika to update the course description.**
 - ii. LMT 118 (minor change to course description)
 1. **Required action: Change the course title to Kinesiology for Massage Therapy II.**
 2. **Required action: Alan will work with Vickery and Erika to update the course description.**
 - iii. LMT 124 (3 to 4cr, minor change in CD)
 1. **Required action: Change the course title to Kinesiology for Massage Therapy III.**
 2. **Required action: Alan will work with Vickery and Erika to update the course description.**
 3. Question on why the outcomes were not changed when there is an addition of 1 credit. Alan added that the outcomes were the same but additional muscles were being covered.
 - iv. Erika and Vickery will need to abbreviate the course titles for LMT 113, LMT 118 & LMT 124 so they fit within 30 characters. Erika will need to update course titles for Fall 2017 & Winter 2018 sections.
 - v. Since only the revised LMT 113 course revision form was available in time for the committee to review, Massage Therapy will need to go through Curriculum Committee again to have any proposed changes approved.
 1. **Required action: Alan will revise/update the program forms, course revision forms and catalog copy will all proposed changes and re-submit everything together to the curriculum submissions email account so the committee can review the changes.**

New Business/First Readings

1. UAS AAS 5118 (8:45 a.m.)
 - a. Program revision
 - i. Change in HR requirement to BA 206 (no longer SP 219)
 1. Moving to more of a business focus.
 - a. The committee discussed that BA 206 has a recommended prep of BA 101.
 - b. Karl connected with the chair of Business/Aviation and the Business department should be able to offer sufficient sections with this change.
 - ii. Change in Program core requirements
 1. Delete: AV 101, 112, 112A, 210 or 215, 220 or 225, CIS 179, and all flight labs (AV 222A or 227A, 222B or 227B, 222C or 227C, 222D or 227D, 222E or 227eE, 222G or 227G, 222N or 227N)
 - a. Students in the UAS program are more interested in establishing their own business and not earning their pilots license. New regulations from the FAA make it now easy and affordable to earn commercial drone certification. Pilot certifications are not required for UAS drone operators. This change will significantly reduce the cost of the UAS program.
 2. Add GEOG 211, GEOG 267, GEOG 275, GEOG 285
 - a. Added GIS classes as it aligns more with the UAS degree and enhances UAS skills.
 - b. Students can earn a CIS certificate within the UAS degree.
 - c. Committee discussed that the added GIS classes have recommended preps. GEOG 211 has FOR 203A as a recommended prep, GEOG 267 is recommended to be taken with GEOG 266, GEOG 275 has a recommended prep of GEOG 285, and GEOG 285 has a recommended prep of GEOG 266. This creates confusion for advisors and students. Do students need to take the recommended preps to be successful in the other courses?
 - i. Karl Baldessari connected with the program director of GIS and agreed that should be able to successfully complete GEOG 211, GEOG 267, GEOG 275 and GEOG 285 without completing the recommended preps.
 - ii. The committee discussed how recommended preps are confusing and create sequencing issues.
 - iii. **Required action: Karl Baldessari will put an inquiry in with the program director of GIS to discuss the recommended preps more in depth and to find out if the recommended preps are necessary.**
 - d. With the AV 222 labs being removed, the footnote is no longer necessary and needs to be removed.

- iii. Title change for Aviation (AS)
 - 1. **Required action: Catalog copy says Aviation/Technology and Management. Vickery will email Karl regarding the historical awards/student records issues that go with changing a programs title.**
 - iv. **Sara Henson motioned to approve the UAS program revisions for the first reading and Wayne Yeatman seconded the motion. The motion unanimously approved.**
2. Humanities (9 a.m.)
- a. Course Revisions
 - i. WR 121 (Course description, outcomes, and title change)
 - 1. AnneMarie and Tony discussed how the Oregon Writing and English Advisory Committee (OWEAC) updated the course descriptions and SLO's for WR 121 and WR 122 which aligned closely with the work of the COCC task force in updating WR 121 & WR 121.
 - 2. The committee recommended editing outcome 2b as "demonstrate" is hard to assess.
 - 3. **Required action: Update course description to include prerequisites.**
 - ii. WR 122 (Course description, outcomes, and title change)
 - 1. **Required action: Update course description to include prerequisites.**
 - iii. Committee suggestion: Writing department should communicate to the campus community regarding the proposed changes, as WR 121 is a requirement in almost every program at COCC.
 - b. **Required action: Tony and Annemarie need to re-submit both course revision forms with changes.**
 - c. **Eric Magidson motioned to approve the changes to WR 121 & WR 121 with the changes recommended by the committee. Wayne Yeatman seconded the approval. The motion was unanimously approved.**

Adjourn: 9:42AM

Next Meeting: February 28, 2017—OCH 141 at 8:30AM