

Proposed Changes to College Curriculum Charge G-6-6 and deletion of Significant Change of Academic Programs G-6-6.1, 11/8/2016

G-6-6 *College Curriculum Committee*

Revised [1<sup>st</sup> Reading Academic Affairs 11/28/16] 3/1/09; 10/10/11; 5/17/11; 11/08/16

Charge

The Curriculum Committee is a sub-committee of Academic Affairs Committee and will review for approval all new proposals and revisions to credit curriculum (courses and academic programs). Academic Programs are defined as any institutionally established combination of courses and/or requirements leading to a degree or certificate.

Primary functions of the Curriculum Committee:

1. Approve additions, suspensions, and modifications to all credit courses and academic programs which include, but are not limited to:
  - a. Student learning outcomes
  - b. Assessment of student learning outcomes
  - c. Credits and load units
  - d. Contact hours
  - e. Course and program descriptions
  - f. Pre-requisites and sequencing
  - g. Course and program mapping
  - h. General education and related instruction
  - i. Discipline studies
  - j. State definitions of degrees and certificates.
2. Ensure that COCC curriculum adheres to College, State, and NWCCU (accreditation) standards and polices.
3. Assist and support faculty in development and improvement of curriculum.
4. Consider effects of curricular and/or programmatic proposals and revisions on other departments/programs, institutions, and students. Other departments and/or programs may include, but are not limited to:
  - a. Transfer focus areas
  - b. CTE programs
  - c. Admissions and Records
  - d. Financial Aid
  - e. College Now (dual credit)
  - f. ITS
  - g. Articulation agreements.
5. Ensure that curriculum aligns with mission of the College.

Membership, Voting Status, and Terms

Faculty (CTE, open)	Appointed by the Faculty Forum	Voting	Three years
Faculty (CTE, tenured)	Appointed by the Faculty Forum	Voting	Three years
Faculty (Transfer, open)	Appointed by the Faculty Forum	Voting	Three years
Faculty (Transfer, tenured)	Appointed by the Faculty Forum	Voting	Three years

Faculty (at-large)	Appointed by the Faculty Forum	Voting	Three years
Instructional Dean	Appointed by the Vice President for Instruction	Voting	Two years
ASCOCC Representative	Appointed by ASCOCC	Voting	One year
Director of Curriculum and Assessment	Automatic	Non-voting	Standing
CAP Center Academic Advisor	Appointed by the Dean of Student & Enrollment Services	Non-voting	Standing
Student Services (GradTracks) Representative	Appointed by the Dean of Student & Enrollment Services	Non-voting	Standing
Instructional Deans' Administrative Assistant	Automatic	Non-voting	Standing

### Chair

The Chair of the Curriculum Committee will be elected annually in the spring by the committee from among faculty committee members. The chair maintains voting privileges.

Responsibilities of the Chair include:

- Collaborate with the Director of Curriculum and Assessment to set committee meeting agendas, to communicate information and documentation workflow to the committee, and to ensure the flow of documentation from the committee is communicated and submitted to Academic Affairs Committee, campus and state agencies.
- Facilitate Curriculum Committee meetings.