



FORM 1: Presentation Checklist

OVERVIEW OF PROGRAM OR POLICY

The GP Manual currently outlines the membership of Academic Affairs as following:

Membership, Voting Status and Terms

<i>Faculty At-Large (1)</i>	<i>Elected by the Faculty</i>	<i>Voting</i>	<i>Two years</i>
<i>Vice President for Instruction (VPI)</i>	<i>Automatic</i>	<i>Voting</i>	<i>Standing</i>
<i>Department Chairs Representative</i>	<i>Appointed by Chairmoot</i>	<i>Non-Voting</i>	<i>One year</i>
<i>ASCOCC Representative</i>	<i>Appointed by ASCOCC</i>	<i>Voting</i>	<i>One year</i>
<i>Registrar</i>	<i>Automatic</i>	<i>Non-Voting</i>	<i>Standing</i>
<i>Curriculum and Workforce Data Specialist</i>	<i>Automatic</i>	<i>Non-Voting</i>	<i>Standing</i>
<i>IT Representative</i>	<i>Automatic</i>	<i>Non-Voting</i>	<i>Standing</i>
<i>Note Taker (currently under CA review to be changed to Committee Specialis; CA is also reviewing a suggestion to add a CTE council representative))</i>	<i>Appointed</i>	<i>Non-Voting</i>	<i>One Year</i>
<i>Faculty (4)*</i>	<i>Elected by the Faculty Forum</i>	<i>Voting</i>	<i>Two years</i>
<i>Faculty Forum President-Elect or Forum Executive Team designee when no PE is available</i>	<i>Automatic</i>	<i>Voting</i>	<i>One year</i>

* Four faculty members (at least 3 of whom are tenured) elected by the faculty forum, serve staggered two- year terms, with the option to stay for additional year if serving as chair in the third year. Faculty membership should represent a balance, with no more than one faculty member from any one department, with two from Transfer and two from Career and Technical Education. (CTE)

In this current year (2016-2017), AA has 5 faculty members, representing only 3 departments. This lack of diverse faculty causes concerns about deliberations of policy and procedures. At the same

time, AA has suffered from a lack of participation by the faculty in the provision of appropriate members.

BUDGET

N/A Review key budget items.

INSTRUCTIONAL REQUIREMENTS

- Review requirements.
- In the recent elections, hosted by the Faculty Forum, a shortage of nominations has led to the current membership.
- There is an entire dean area (?) without representation on Academic Affairs.

OPERATIONAL NEEDS, CURRENT AND FUTURE

N/A Review possible operational needs.

STUDENT IMPACT

N/A Identify student impact

ANTICIPATED IMPLEMENTATION TIMELINE

- Anticipated Timeline
- 10/17/2016 review current membership; discuss challenges, alternatives, revisions and make appropriate motions to possibly move forward with some action.