Student Technology and Privacy Policy

Students enrolled in COCC classes that use academic technology to collect assignments, proctor exams, or contribute to class activities can expect that (a.) use of any technology that collects student data (e.g., email addresses) will be disclosed in the class syllabus and a link to the privacy statement of the vendor will be provided, (b.) technology vendors that are integrated into the LMS system will be vetted by the college as good stewards of student information, (c.) any data collected will comply with the Family Education Rights and Privacy Act (FERPA), and (d.) appropriate procedures for data retention and disposal will be in place.

Technology with audio or video components required (e.g., live online meeting lectures, proctoring software, streaming, etc.) will be communicated in the course syllabus. Students should consult with the Office of Disability Services for information on managing accommodation needs. Students seeking exemption from use of class technology tools should consult with their instructor.

Revised for 2nd Reading

Students enrolled in COCC classes that use academic technology to collect assignments, proctor exams, or contribute to class activities can expect that (a.) any technology required to participate in class activities which is not already included in COCC's Academic Technology catalog will be disclosed in the class syllabus with links to vendor privacy information, (b.) technology integrated into the LMS will have undergone a security review prior to installation, and (c.) will comply with privacy standards outlined in the Family Education Rights and Privacy Act (FERPA)*.

Technology with audio or video components required (e.g., live online meeting lectures, proctoring software, streaming, etc.) will likewise be communicated in the course syllabus. Students seeking exemption from use of class technology tools should consult with their instructor.

* "*Protecting Student Privacy While Using Online Educational Services: Requirements and Best Practices*" from https://studentprivacy.ed.gov