

Academic Affairs Committee Minutes

Date: 3/18/2024, 3:30 - 4:30 pm, MET 208 and Zoom

<p><u>Present (voting members):</u> Ralph Phillips (<i>CTE Faculty</i>) Becky Plassmann (<i>Faculty Senate Representative</i>) Scott Dove (<i>Classified Representative</i>) Paula Simone (<i>Academic Affairs Chair</i>) Kiri Simning (<i>Faculty at Large</i>) Monte Cheney (<i>Transfer Faculty</i>)</p>	<p><u>Absent (voting members):</u> Annemarie Hamlin (<i>Vice President of Academic Affairs</i>) Jake Agatucci (<i>Transfer Faculty</i>)</p>
<p><u>Present (non-voting members):</u> Nicholas Recktenwald (<i>Director of Assessment and Curriculum, non-voting</i>) Tyler Hayes (<i>Registrar</i>) Sara Henson (<i>Faculty Forum Exec. Comm.</i>) Chloe Inoue (<i>Committee Specialist</i>)</p>	<p><u>Absent (non-voting members):</u> Jared Green (<i>Dave Rep.</i>)</p> <p><u>Guests:</u> Julie Downing (<i>Instructional Dean</i>)</p>

Meeting called to order at 3:30.

Note: **Approval and Action items written in red.**

Unfinished Business:

1. Review Academic Affairs Committee Minutes from 3/4/2024.

Becky Plassmann motioned to approve, Kiri Simning 2nd, motion passed unanimously.

New Business:

Action Item: Accelerated Certificates Proposal, Nicholas Recktenwald, 2nd Reading

1. The pre-apprenticeship program has been approved by the Curriculum Committee, and will be placed into a new category in the catalog.
2. These will be stand-alone certificates, as opposed to CPCC (Career Pathways Certificate of Completion), which are embedded in existing programs.
 - a. CPCC are also short-term certificates, but the name doesn't incorporate a timeline.
3. The State refers to these certificates as "less-than-one-year certificates."
4. Certificate of Proficiency, Emphasis Certificate, Skills Certificates, FastTrack Certificates, Career Certificate, Career Starter Certificate and Career Builder Certificate are all possible options.
 - a. Career Builder Certificate could provide a misleading apprenticeship connotation.
 - b. Career Starter might reference a new student, as opposed to a non-traditional student.
 - c. Less-than-one-year certificate might be the most marketable option, especially because this terminology is used by other schools, and will be listed on the student transcript. Under-one-year-certificate could be another option.
5. These names will be shared with Marketing & Public Relations: Career-Builder Certificate (CBC), Under-One Year/One-Year or Less Certificate, Career Foundation Certificate.
 - a. Once input is received from CAP and Marketing & Public Relationship, then this will be brought back to Academic Affairs, via email vote.*

Monte Cheney motioned to approve, Ralph Phillips 2nd, motion passed unanimously.

Action Item: Public Health Prefix, 2nd Reading

1. HHPA, HHP, and PHE should be listed in the catalog, and the foundational requirements would stay the same.
 - a. Public Health would be the only set of classes that would move over to the PHE prefix, limited to these classes: HHP 100, HHP 110, HHP 183, HHP 210, HHP 281, HHP 282, HHP 283, HHP 284, HHP 228, HHP 248, HHP 248, HHP 267, and HHP 268.

Becky Plassmann motioned approve, Kiri Simning 2nd, motion passed unanimously.

*The Career Foundations Certificate proposal was passed unanimously, via vote on April 1, 2024.

Meeting adjourned at 4:10.