

Academic Affairs Committee Minutes

Date: 3/04/2024, 3:30 - 4:30 pm, MET 208 and Zoom

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| <p><u>Present (voting members):</u> Annemarie Hamlin (<i>Vice President of Academic Affairs</i>) Jake Agatucci (<i>Transfer Faculty</i>) Ralph Phillips (<i>CTE Faculty</i>) Becky Plassmann (<i>Faculty Senate Representative</i>) Scott Dove (<i>Classified Representative</i>) Paula Simone (<i>Academic Affairs Chair</i>) Kiri Simning (<i>Faculty at Large</i>) Monte Cheney (<i>Transfer Faculty</i>)</p> | <p><u>Absent (voting members):</u></p> |
| <p><u>Present (non-voting members):</u> Nicholas Recktenwald (<i>Director of Assessment and Curriculum, non-voting</i>) Tyler Hayes (<i>Registrar</i>) Sara Henson (<i>Faculty Forum Exec. Comm.</i>)</p> | <p><u>Absent (non-voting members):</u> Jared Green (<i>Dave Rep.</i>) Chloe Inoue (<i>Committee Specialist</i>)</p> <p><u>Guests:</u> Tony Russell (<i>Instructional Dean</i>) Sarah Baron (<i>Public Health</i>)</p> |

Meeting called to order at 3:30.

Note: **Approval and Action items written in red.**

Unfinished Business:

1. Review Academic Affairs Committee Minutes from 2/5/2024.

Becky Plassmann motioned to approve, Annemarie Hamlin 2nd, motion passed unanimously.

New Business:

Action Item: Accelerated Certificates Proposal, Nicholas Recktenwald, 1st Reading

1. This is a shared proposal between Records and Curriculum, recognizing that there is a gap in our catalog credential categories.
2. This proposal will create a new category in the catalog for short-term certificates, but they will be called "Accelerated Certificates."
 - a. There will be: a "Two-Year Certificate of Completion", a "One-Year Certificate of Completion", and a "Career Pathway Certificate of Completion."
 - b. This proposal was presented to Marketing & Public Relations and Cap Serviced. It received positive feedback.
 - c. This would be a new category in the catalog, but wouldn't replace any of these older categories.
3. COCC categorizes certificates a bit differently than the State does. The rationale for this is that the naming and categorization conventions in our catalog are meant to be more descriptive than the States classification.
4. Do we have some ideas of what kind of programs would utilize these certificates? What would it look like?
5. Why are we calling these accelerated certificates? This nomenclature instills the idea that it would be quicker to get these certificates, as opposed to other certificates. This could be misleading for students.

- a. Some institutions call these certificates of completion, but this is less descriptive in regards to it being either a one-year or two-year certificate.
- b. Other options that were shared were a fast-track certificate, or a rapid certificate. Short duration and specialized focus certificates are also possible options.
- c. Getting student feedback about these names and providing certificate examples would be helpful.

Scott Dove motioned approve, Kiri Simning 2nd, motion passed unanimously.

Action Item: Public Health Prefix, Sarah Baron & Tony Russell, 1st Reading

1. The State has approximately seven public health prefixes.
2. “We are proposing that the public health courses currently with a HHP prefix be changed to PHE or similar.” This change would make it easier for students to search for applicable courses.
 - a. Other possible prefixes are PHS or PUB.
3. This prefix should transfer easily, and most Public Health students go to OSU.
4. This change could be updated within next year’s catalog.
5. These courses meet the HHP foundational requirements. If the prefix changes, would they still meet these requirements?
 - a. If nothing else is changing substantively about the course in terms of outcomes, credit, course description, then the prefix should not have an impact on foundational requirements.
6. This prefix change will need to factor in common course numbering.

Becky Plassmann motioned approve, Annemarie Hamlin 2nd, motion passed unanimously.

Meeting adjourned at 4:30.