

CENTRAL OREGON COMMUNITY COLLEGE
Board of Directors' Meeting - AGENDA
Wednesday, July 12, 2006 – 6:00 PM
Christiansen Board Room, Boyle Education Center

TIME**	ITEM	ENC.*	ACTION	PRESENTER
6:00 pm	I. Call to Order A. Election of 2006-07 Chair & Vice Chair			Dorsch Dorsch
	II. Introduction of Guests			Chair
6:10 pm	III. Agenda Changes			
6:10pm	IV. Public Hearing and Testimony A.			
6:15 pm	V. Consent Agenda*** A. Minutes 1. Board of Directors, June 14, 2006 B. Personnel 1. New Hire Report (May/June 2006) C. Approval to Hire 1. Instructional Dean (Kuhar) 2. Director of Student Life (Braun) 3. Contracts (Chang, Pozorski, Schmidt, Bates) D. LWOP (Cheney, Hoye) E. Investment Policy - Change	5.a1 5.b1 5.c1 5.c2 5.c3 5.d 5.e	X X X X X X X	Smith Buckles ^A Walsh ^A Thompson ^A Walsh ^A Walsh ^A Gregory ^A
6:20 pm	VI. Information Items A. Financial Statements B. Campus Indicators-Graduation Trends C. NWCCU Interim Accreditation Visit-Update D. Instructional Assessment Overview	6.a* 6.b		Bloyer ^A Pierce/Moore ^A Walsh ^P Walsh ^P
6:35 pm	VII. Old Business A. Campus Center B. Housing Feasibility Study	7.a* 7.b*	X X	Thompson ^P McCoy/Brailsford ^P
7:15 pm	VIII. New Business A. Administrative Salary B. Boiler Replacement Bid Approval	8.a 8.b*	X X	Buckles ^A Zinkgraf ^A
7:25 pm	IX. Board of Directors' Operations A. Board Appointments 1. Standing Committee / Appointments a. President's Evaluation Committee b. Board Self-Evaluation Committee 2. Consultative a. Sub-Committee on Policy Review b. Long Range Real Estate Committee	9.a		Chair

- 3. Liaison
 - a. College Affairs Committee Rep.
 - b. Foundation Rep.
 - c. Oregon Community College Assoc. (OCCA) Rep.
 - d. OSU-Cascades Advisory Board Appt.
(Official Appt. made by OSU President)
 - e. ACCT Voting Delegate (Conference Attendee)
- B. August Board Meeting Cancellation 9.b X Chair
- C. Board Member Activities

- 7:40 pm X. President's Report
 - A.

- 7:50 pm XI. Dates
 - A. August 3-4: OCCA Board Member Training
 - B. September 14: Bend Chamber of Commerce "After Hours"
-COCC Library Rotunda, 5-7pm
 - C. October 20-21: Fall Board Retreat

* Material to be distributed at the meeting (as necessary). ** Times listed on the agenda are approximate to assist the Chair of the Board.

*** Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately. P = indicates a Presentation will be provided. A = indicates the presenter is Aavailable for background information if requested.

CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS' MEETING
Wednesday, June 14, 2006 – 6:00 PM
Christiansen Board Room, Boyle Education Center

PRESENT: Anthony Dorsch, Donald Reeder, John Overbay, Connie Lee, Dr. Joyce Garrett, Dr. Ronald Foerster, Ron Bryant-Board Attorney, Dr. James Middleton-President, Julie Smith-Board Secretary.

ABSENT: Dana Bratton

INTRODUCTION OF GUESTS:

Matt McCoy, Jon Bouknight-2006-07 Faculty Forum President, Kathy Walsh, John Gregory, Alicia Moore, Ron Paradis, Julie Mosier, Ross Tomlin, Celeste Brody, Scott Paulson, Richard Thompson, Jim Jones, Gene Zinkgraf, Jim Weaver, Lester Friedman-Budget Committee
Monique Balas-The Bulletin.

Adjourn Board of Directors' Public Meeting

FORMAL OPENING OF PUBLIC HEARING & TESTIMONY FOR 2006-07 BUDGET:

Budget Hearing Input: - None

ADOPTION OF THE COLLEGE BUDGET FOR 2006-07, BUDGET RESOLUTION I:

Mr. John Overbay moved to Adopt the 2006-07 Budget, Resolution I – Exhibit 4.a, as approved by the Budget Committee on May 10, 2006 with Modifications:

a) General Fund: increase contingency by \$100,000 to \$400,000.

b) Auxiliary Fund: increase authority for ASCOCC activities in Self- Sustaining activities by \$226,500. Ms. Connie Lee seconded the motion.

MCU. Approved.

M06/06:1

APPROPRIATION OF 2006-07, BUDGET RESOLUTION II:

Dr. Ron Foerster moved to adopt Appropriation Resolution II – Exhibit: 4.b.

Dr. Joyce Garrett seconded the motion. MCU. Approved

M06/06:2

LEVY PROPERTY TAXES 2006-07, BUDGET RESOLUTION III:

Mr. Don Reeder moved to approve the Levy of Property Taxes, Resolution III – Exhibit: 4.c. Mr. John Overbay seconded the motion. MCU. Approved. M06/06:3

ADJOURNMENT OF PUBLIC HEARING FOR 2006-07 BUDGET

RECONVENE Executive Session

- ORS 192.660 (1)(e) Real Property Transaction
- ORS 192.660 (1)(d) Labor Negotiations
- ORS 192.660 (1)(i) Performance Evaluation of CEO

ADJOURN Executive Session

RECONVENE Regular Public Board of Directors' Meeting

AGENDA CHANGES:

Addition: Approval to Hire-Cecchini, Exhibit: 8.c1 and Cagney, Exhibit: 8.c2

PUBLIC HEARING AND TESTIMONY:

ASCOCC – (Associated Students of Central Oregon Community College)

Ms. Anna Bondarenko-Executive Council member, thanked the board for the opportunity of sharing ASCOCC activities during the past school year. She reviewed the ASCOCC's budgeting highlights.

Chair Dorsch complimented and thanked Ms. Bondarenko for the good job she has done representing the ASCOCC to the Board.

Recognition and Presentation-Brody

The Board recognized Dr. Celeste Brody-Dean of Instruction, on her retirement and complimented her on her work with students and the college. On behalf of the Board, Chair Dorsch presented Dr. Brody with a bouquet of roses.

Recognition-Paulson

President Middleton acknowledged and thanked Mr. Scott Paulson for an exceptional job as he completes his year as Interim Director of Information Technology.

CONSENT AGENDA:

Mr. Don Reeder moved to approve the Consent Agenda. Dr. Joyce Garrett seconded. MCU. Approved. M06/06:4

BE IT RESOLVED that the Board of Directors' reviewed and approved the Budget Committee Meeting Minutes of May 10, 2006 and the Meeting Minutes of May 10, 2006 (Exhibits: 8.a1 & 8.a2);

BE IT RESOLVED that the Board of Directors' reviewed and approved the April/May 2006 New Hire Report (Exhibit: 8.b1);

BE IT RESOLVED that the Board of Directors' approves the employment contracts for Glenda Lundstedt-Temporary Instructor of Health and Human Performance, Kelly Davis-Martin-Temporary Instructor of Health and Human Performance, and Craig Ray-Temporary Instructor of Math for the academic year 2006-07 - (Exhibit: 8.c);

BE IT RESOLVED that the Board of Directors' approves the employment contract for Daniel Cecchini-Director of Information Technology (Exhibit: 8.c1);

BE IT RESOLVED that the Board of Directors' approves the employment contract for Patricia Cagney-Part Time, CAP Center Academic Advisory Nursing/Allied Health (Exhibit: 8.c2);

BE IT RESOLVED that the Board of Directors' do hereby authorize interfund borrowing between the various funds and programs of the College (Exhibit: 8.d1);

BE IT RESOLVED the Board of Directors' do hereby approve James E. Middleton, James R. Jones, and Matthew McCoy as custodian of funds and the financial institutions as depositories of District Funds as noted in (Exhibit: 8.d2);

BE IT RESOLVED that the Board of Directors' do hereby designate James E. Middleton as Budget Officer and Clerk of the District, and that James R. Jones and Matthew McCoy be designated Deputy Clerks and Sharla Andresen be delegated limited signing authority as specified in Section B, for the period July 1, 2006 through June 30, 2007 (Exhibit: 8.d3);

BE IT RESOLVED that the Board of Directors' do hereby authorize the transfer of budget and a like amount of appropriation authority as specified in the attached budget change forms (Exhibit: 8.e);

BE IT RESOLVED that the Board of Directors' approves the desktop PC purchase, using the previously allocated 05-06 LCR funds (Exhibit: 8.f);

BE IT RESOLVED that the Board of Directors' approves the employment contract for Taran Underdal-Recruiter Admissions Advisor (Exhibit: 8.g);

BE IT RESOLVED that the Board of Directors' do hereby authorize the transfer of \$900,000 and increase the new construction account in the capital projects fund in anticipation of future demands. Funds will not be spent from the new construction account without Board of Directors' approval (Exhibit: 8.h).

INFORMATION ITEMS:

Financial Statements – (Exhibit: 9.a)

The Board of Directors' were apprised of the May 2006 Financial Statements.

Campus Indicators – Adult Basic Education/College Preparation – (Exhibit: 9.b)

The ABE/CP program has changed its focus to better reflect the needs of its students.

Emphasis is on preparing students for college level study through the following:

- ABE/CP programs
- GED/College Prep classes
- ELL, Even Start ELL and Advanced ELL
- Jail Classes
- Tutoring

OLD BUSINESS

Observatory Court Property (Handout: 10.a)

Board discussion ensued regarding the potential sale of the five acre Observatory Court College property on Awbrey Butte. Board consensus is to remain with the asking price of \$3.5M, but to remove the restrictions previously imposed, including limiting the number of lots and/or houses to three.

Ms. Connie Lee moved to remove the home site limitation and CC&R requirements placed upon the Observatory Court properties at the October 12, 2005 board meeting. Dr. Joyce Garrett seconded. MCU. Approved. M06/06:5

NEW BUSINESS

Adjourn as COCC Board of Directors

Convene as Local Public Contract Review Board

Consider Changes to COCC Purchasing Procedures (Exhibit: 11.a2)

Mr. Jim Jones-Vice President and Chief Financial Officer, summarized that the formal hearing of the College's Purchasing Procedures and Rules of Procurement, while mostly technical in nature, formalizes the requirements created in conjunction with the other Oregon community colleges.

Changes-COCC Rules of Procurement (Exhibit: 11.a3)

Mr. Jones reviewed that the acceptance of the proposed changes to the College's Rules of Procurement originally adopted by the Board in March, 2005, noting that that the changes are intended to keep the College in compliance with the Rules of Procurement as amended by the Community College Rules of Procurement and the Oregon Revised Statutes and the Oregon Administrative Rules.

Mr. Don Reeder moved to approved the changes as noted to Community College's Rules of Procurement (Exhibit: 11.a3). Mr. John Overbay seconded the motion. MCU. Approved. M06/06:6

Adjourn as Local Public Contract Review Board

Convene as COCC Board of Directors – Regular Board Meeting

President's Evaluation Committee Report (Handout: 11.c)

President's Evaluation Committee: Connie Lee-Chair, Dana Bratton and Don Reeder. Connie Lee reviewed the evaluation summary statement from the Board of Directors, noting that President Middleton's performance meets or exceeds expectations in all areas regarding the college's mission, vision and goals. The Board extends its highest commendation to Dr. Middleton for his performance as President of COCC during continuing unprecedented times of economic challenges.

The Board thanked President Middleton for his dedication to the advancement of COCC as it serves the citizens of Central Oregon.

President Middleton thanked the Board noting his appreciation for the opportunity to work with the Board, Faculty and Staff at COCC.

President's Contract

Mr. Don Reeder moved to increase Dr. Middleton's salary to the same percentage increase as administrative staff will receive for 2006-07; deferred compensation match to be increased from 25% to 33-1/3% to a maximum college contribution of \$8,000; extend contract for additional one year period. Dr. Ron Foerster seconded. MCU. Approved. M06/06:7

BOARD OF DIRECTORS' OPERATIONS

Fall Board Retreat

Board Consensus is to hold its Fall Board Retreat at the Lake Creek Lodge in Camp Sherman, Oregon, October 20-21, 2006.

Incoming Board Chair for 2006-07 – Mr. Don Reeder, reviewed suggested Agenda topics for discussion at the Fall Board Retreat:

1. Review of Presidential Evaluation Procedures-including Contract Negotiations Procedures
2. Board Self-Evaluation
3. Long Range Plans for providing direction to the college on how it will progress/meet outcomes
 - a. Foundation support
 - b. Distance programs
 1. Old college centers of Madras, Prineville, La Pine, Sisters
 2. New programs – new delivery – new locations
 3. Madras facility
 4. Prineville facility
 - c. Remove barriers to education for underprivileged portion of population
 1. Distance barriers
 2. Minority populations
 3. Economic barriers
 - d. Implementation of programs and instructional facilities
 1. Programs: Culinary, Aviation, etc.
 2. Health & Allied Science Building and Culinary facility
 - e. Student Life
 1. Campus Center & Student Housing facilities
 2. What is needed for transition from Bend commuter campus to residential campus
 - f. Overall personnel issues: Who will be in charge of projects and what are the possible repercussions of over extending existing staff?
 - g. Overall Fiscal ability to fund for each new project
 1. Where funds are derived
 2. Risks due to projected shortfall
 - h. Workforce development & technology
 - i. Inter-relationship and support for OSU-Cascades Campus
 - j. Dovetail A-I with Board Mission & Goals

Dr. Ron Foerster requested that discussion also be included regarding strategic future plans for the Board/College regarding the 2008 Bond Measure.

Board Member Activities

- Ms. Lee** Attended the OCCA Executive Committee Mtg.
Attended Chandler Foundation sponsored presentation
 'Food for Thought'
Presidential Evaluation Committee Mtg.
Presented Scholarships at Bend High School
Meeting with President Middleton
- Mr. Reeder** Presented Scholarships at Culver and Madras High Schools
OSU-Cascades Advisory Committee Meeting
Presidential Evaluation Committee Mtg.
Agenda Planning meeting at the Redmond Campus
Spoke with Ron Bryant-Board Attorney re: Presidential Evaluation
- Mr. Overbay** Meeting with President Middleton re: facilities
Attended Dr. Celeste Brody's Retirement Party
- Dr. Foerster** Presented Scholarships at Sisters High School
Meeting with President Middleton re: facilities
- Dr. Garrett** Serving on the Prineville-Crook County Education Committee
Serving on the Crook County School District's Planning Committee
OCCA re: Tabor Resolution
OCCA strategic planning
Meeting with President Middleton
- Mr. Dorsch** Agenda Planning meeting at the Redmond Campus
Phone call with Matt McCoy
Presented Scholarships at Redmond High School
Performed in the Cascades Winds Concert Band at the Tower Theater

PRESIDENT'S REPORT

President Middleton reported that he presented scholarships at La Pine High School on June 5, noting that the La Pine High School administration expressed their deep appreciation of Central Oregon Community College and the opportunities it affords La Pine high school students.

President Middleton reviewed that COCC Graduation applications were up 18-20% from last year, he reminded members of the upcoming Commencement at the Mazama Field on Saturday, June 17 at 10:00 AM.

President Middleton reported that CORRECT (Central ORegon Regional Education Consortium Team) has recently sponsored several meeting with industry clusters – specifically with representatives from the information technology and renewable energy fields. These meeting have helped to identify emerging labor force and education/training needs. Dr. Middleton emphasized the while COCC on its own has a continuing contact with regional businesses, sponsoring these business forums through CORRECT ensures that K-12, the community college and university have a shared dialogue with industry sectors. Shared dialogues can help develop educational solutions which are more integrated and efficient. Additional forums are planned in the near future with tourism/hospitality, health care and other industry clusters.

President Middleton reported that Ms. Connie Lee is serving as Vice President of the OCCA (Oregon Community College Association) Executive Committee for 2006-07.

ADJOURN: 9:10 PM

APPROVED;

ATTEST TO;

Mr. Anthony J. Dorsch, Board Chair

Dr. James E. Middleton, President

Exhibit: 5.b1
July 12, 2006
Approved: ___Yes___No
Motion: ___

Central Oregon Community College
NEW HIRE REPORT

May - June 2006

<u>Name</u>	<u>Date Hired</u>	<u>Job Title</u>
<u>Classified Full-Time</u>		
Egertson, Christopher	6/26/2006	Research Specialist
Garcia, Jeannine	5/22/2006	Enrollment Spec
Hamilton, Mary Beth	5/15/2006	Office Specialist 4
Root, J C	5/15/2006	Tech Support 3
<u>Part-Time Faculty</u>		
Frommer, Chloe	5/10/2006	
Henchen, Heather	6/26/2006	
Smythe, Kellyn	6/26/2006	
<u>Temporary Hourly</u>		
Alvarez, Patricia	5/1/2006	
Andrews, Robert	5/23/2006	
Black, John	5/25/2006	
Burns, Kathleen	5/1/2006	
Fields, Megan	5/9/2006	
Frey, Andrew	6/26/2006	
Lehman, Robert	6/26/2006	
MacAllister, Rachel	5/8/2006	
Newman, Philip	6/19/2006	
Reid, Jordan	6/20/2006	
Renstrom, Kaleo	5/1/2006	
Roepke, David	6/22/2006	
Salmon, Cecil	6/26/2006	
Shenoah Lower, Ian	5/15/2006	
Skinner, Kayla	6/18/2006	
Starnes, Sheri	5/1/2006	
Wittig, Anthony	5/12/2006	
<u>Temporary Salary Payment</u>		
Bohler, Peter	5/9/2006	
Funai, Norma	6/3/2006	
Huetten, Peggy	5/9/2006	
Kanoff, Katelynn	5/1/2006	
Saubert, Russell	5/23/2006	
Simmons, Jonathan	5/5/2006	
<u>Workstudy</u>		
Mattson, John	6/26/2006	

Exhibit: 5.c1
July 12, 2006
Approval____Yes____No
Motion_____

Central Oregon Community College

RESOLUTION

Prepared by: Eric Buckles-Director of Human Resources

A. Action Under Consideration

Approve employment contract for Mary Jeanne Kuhar, Full-time, Instructional Dean.

B. Discussion/History

The employment contract for Mary Jeanne Kuhar is for an administrative position. This position was filled through an external College search.

C. Options/Analysis

Approve the employment contract for Mary Jeanne Kuhar.
Decline approval of the employment contract for Mary Jeanne Kuhar

D. Timing

For the period August 14, 2006 – June 30, 2007.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College hereby approves the employment contract for Mary Jeanne Kuhar.

F. Budget Impact

The salary conforms to the salary schedule approved by the Board.

G. Miscellaneous

Ms. Kuhar received her MD from University of Pittsburgh School of Medicine and holds a current medical license. She received her BS degree from West Virginia Wesleyan College. She came to COCC as a part-time instructor (nursing, health) in 1998. She became a full-time Assistant Professor in HHP in 2001-02 and two years later became Chair of the Allied Health Department, a capacity in which she currently serves. Courses taught include Anatomy & Function (BIO 121 & 122) and Bioethics (PHL 205) in addition to HHP. She also still serves as an on-call physician for the Deschutes County Health Department. Prior to joining, COCC, Ms. Kuhar served as the Interim Medical Director at Clear Choice Health Plans, served in private practice, and taught Obstetrics and Gynecology in New Jersey.

Exhibit: 5.c2
July 12, 2006
Approval____Yes____No
Motion_____

Central Oregon Community College

RESOLUTION

Prepared by: Eric Buckles-Director of Human Resources

A. Action Under Consideration

Approve employment contract for **Eric Braun**, Full-time,
Director of Student Life/Campus Life.

B. Discussion/History

The employment contract for Eric Braun is for an administrative position. This position was filled through an external College search.

C. Options/Analysis

Approve the employment contract for Eric Braun.
Decline approval of the employment contract for Eric Braun

D. Timing

For the period July 31, 2006 – June 30, 2007.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College hereby approves the employment contract for Eric Braun.

F. Budget Impact

The salary conforms to the salary schedule approved by the Board.

G. Miscellaneous

Mr. Braun received his Ed.D in Education Leadership from the University of Northern Iowa. He also holds two M.A. Degrees; one in Higher Education Administration from the University of Denver and the other in Secondary Education Teaching from Tufts University. Mr. Braun is currently the Director of Residence Life at Luther College in Decorah, Iowa where he has been since 1998. Prior to this position, he served as the Director of Campus Life at Wheeling Jesuit University for over two years and as the Dean of Students at New England College in England for two years.

Central Oregon Community College

RESOLUTION

Prepared by: Dr. Kathy Walsh-Vice President for Instruction

A. Action Under Consideration

Approve the contracts for
Yuyen Chang, Paul Pozorski, Julie Schmidt and Brian Bates.

B. Discussion/History

The one-year temporary instructor of Art position for Yuyen Chang is a sabbatical replacement position and was filled through a national search. Paul Pozorski's position is a one-year temporary instructor & Director of LMT. Julie Schmidt's position is a one-year temporary instructor for Math. Brian Bates position is a one-year temporary instructor and Director of EMS.

C. Options/Analysis

Approve the contract for Yuyen Chang, Paul Pozorski, Julie Schmidt and Brian Bates.

Decline approval of the contract for Yuyen Chang, Paul Pozorski, Julie Schmidt and Brian Bates.

D. Timing

For the 2006-07 academic year.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College district approves the contracts for Yuyen Chang, Paul Pozorski, Julie Schmidt and Brian Bates for the academic year 2006-07.

F. Budget Impact

The salaries conform to the salary schedule approved by the Board and the Faculty Forum.

G. Miscellaneous

Yuyen Chang

One-Year Temporary Instructor of Art

Yuyen Chang received her Master of Fine Arts (Metals) and her Bachelor of Science in Art from the University of Wisconsin. Ms. Chang has five years of related teaching experience and has been exhibiting her work across the United States since 1995. Ms. Chang has been the recipient of several awards, grants and fellowships, including the Peter S. Reed Foundation Grant. She was most recently teaching Metals classes at the University of Wisconsin.

Paul Pozorski

One-Year Temporary Instructor & Director of Licensed Massage Therapy

Paul Pozorski comes to us with extensive teaching and administrative experience in the LMT field. His most recent position was Dean of Bodywork Programs at the Mueller College of Holistic Studies in San Diego. He has also held the positions of Dean of Education/Massage Program Director at the Academy of Professional Careers and Massage Therapy Program Director at Miller-Motte Technical College. He holds a national certification in Massage Therapy, a TN and CA certification as a Licensed Massage Therapist and Holistic Health Practitioner, advanced training in Cranial Sacral therapy, and is certified in Swedish massage, hydro and helio-therapy from the Suncoast School of Massage. He received a BS in English and Political Science from Austin Peavy State University and a MS in Leadership of Higher Education from Capella University. Paul has had a private practice in massage therapy for over 20 years.

Julie Schmidt

One-Year Temporary Instructor of Math

Julie Schmidt received a double undergraduate degree in Mathematics and Secondary Education with an emphasis in Mathematics from Southeast Missouri State University in 1997. She then went on to complete a Master's of Science in Teaching Mathematics from the University of Missouri; a Master's of Science in Teaching Mathematics from the University of Missouri where she succeed in both advanced graduate level math courses and math education courses which focused on technology, curriculum and standards. Julie taught the required College Algebra series as a graduate assistant for the university. Upon graduating, Julie obtained a full-time tenure track teaching position at Moraine Valley Community College in Palos Hills, Illinois. Most recently Julie has been teaching as an adjunct instructor in the Mathematics Department here at COCC for five years.

Brian Bates

One-Year Temporary EMS Instructor and Director

Brian Bates' background in EMS encompasses more than 13 years in numerous roles from Field Paramedic in urban and rural settings to EMS management and education. He completed Paramedic Training at Northeastern University in Boston, MA. Brian worked as a Paramedic in Bozeman, MT for 3 years and was promoted to Managing the Bozeman Operation. Brian is currently completing his BS in Microbiology at Montana State University.

Exhibit: 5.d
July 12, 2006
Approved: ___Yes___No
Motion: ___

Central Oregon Community College

RESOLUTION

Prepared by: Kathy Walsh-Vice President for Instruction

A. Action Under Consideration

Request for leave without pay for full time faculty member, **Monte Cheney**, for the purpose of accepting a unique teaching opportunity in Thailand.

Request for leave without pay for full time faculty member, **Marjorie Hoye**, for personal issues.

B. Discussion / History

Monte Cheney and Marjorie Hoye have requested leave without pay for academic year 2006-07.

These requests are in accordance with Article 9.4 – Unpaid Leave, of the Collective Bargaining Agreement between the Central Oregon Community College Board of Directors and the Faculty Forum.

C. Options / Analysis

Approve the request for leave without pay for Monte Cheney and Marjorie Hoye.

Decline approval of the request for leave without pay for Monte Cheney and Marjorie Hoye.

D. Timing

Action requested at this board meeting.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College district approves the request for leave without pay for Monte Cheney and Marjorie Hoye.

F. Budget Impact

None.

**CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS**

RESOLUTION

Prepared by: John Gregory-Director of Fiscal Services

A. Action Under Consideration

Approve a change in current college investment policy, B-2.5, to conform to Oregon Revised Statute (ORS) 294.035.

B. Discussion/History

The college investment guidelines have always been aligned with the State of Oregon's Revised Statutes 294.035 to comply with the minimum standards of investing. It was recently discovered that a change in the statutes regarding the percentage limitation of investment in commercial paper of a single issuer had been made, restricting investments in a single issuer to no more than 5% of the available funds for investment at the time of purchase. Current college policy has a 10% single issuer restriction. A public entity can have a more restrictive policy than state guidelines; however, it cannot be broader. Thus, a change needs to be made in the current college guidelines to bring them into minimum conformity with ORS 294.035. The proposed change would be as follows:

Commercial Paper	Investments in commercial paper of Oregon issuers are limited to those rated A-2 or better by Standard and Poor Corporation, P-1 or better by Moody's Investors Service; holdings in any one issuer may not exceed 10% 5% of the investment portfolio.
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C. Options/Analysis

1. Approve change in investment policy.
2. Do not approve the policy change and remain out of compliance with ORS 294.035 and Board Policy EL5:8.

D. Timing

This action needs attention at this time in order to bring current college policy into conformity with ORS 294.035.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College do hereby authorize the wording change in college investment policy, B-2.5 to change the single issuer of commercial paper limit from 10% to 5% and bring the college policy into conformity with ORS 294.035.

F. Budget Impact - None

CENTRAL OREGON COMMUNITY COLLEGE INFORMATION ITEM

Prepared by Alicia Moore, Director of Admissions/Registrar

A. Issue

CAMPUS INDICATORS 2006 – Edition 7

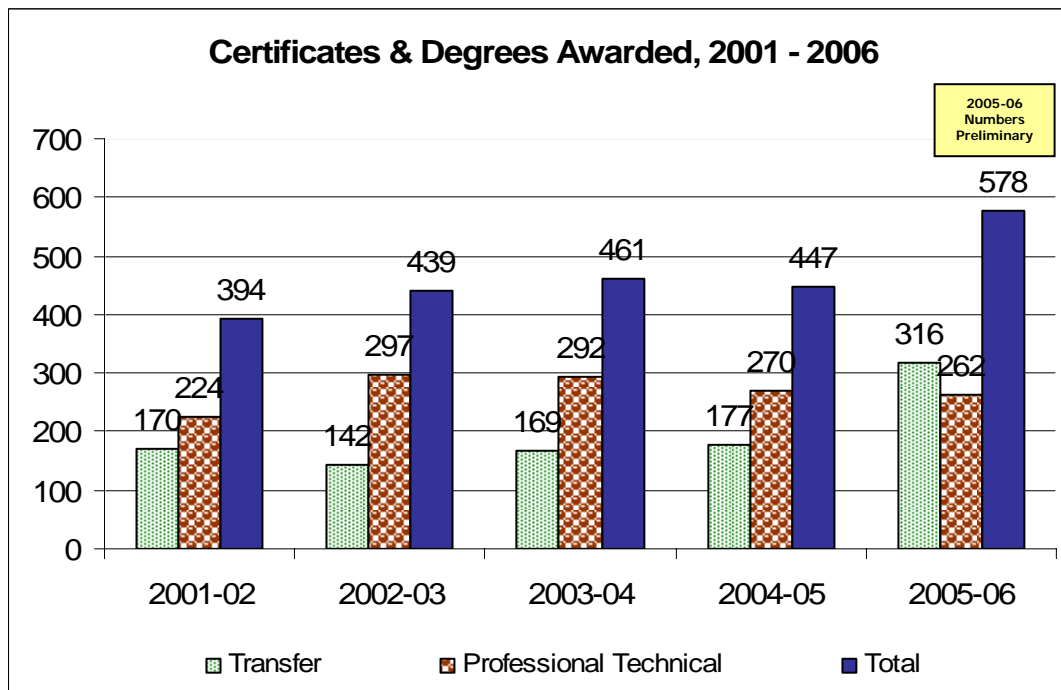
B. Discussion/History

Graduation Trends

The following information details the number of degrees and certificates awarded by the College over the last five years. For 2005-06, 578 students applied for a certificate or degree, with most degrees to be verified and finalized by the end of summer term (includes all students who graduated fall 2005, winter 2006, spring 2006 and summer 2006).

This year's numbers continue the upward trend over the last several years, with an overall increase of 93% in certificates and degrees awarded since 1996. This year alone has the potential of seeing a 29.3% increase over last year. This upward trend is attributed to a campus-wide effort to promote degree completion, changes to the associate of arts - Oregon transfer degree that made the degree more attainable for many students, and formation of the CAP (Careers, Academic and Personal Counseling) whose primary mission is to provide academic advising assistance.

The following page lists all degree/certificates awarded, by major, during the past five years.



Transfer/General indicates associate of arts - Oregon transfer, associate of science, and associate of general studies degrees.

Professional/Technical indicates associate of applied science and certificates.

COCC Degrees/Certificates Awarded by Academic Year by Major

Degree	Major	2001-02	2002-03	2003-04	2004-05	2005-06
AAOT	Transfer Major	153	132	156	152	235
AS	Transfer Major	10	7	9	18	17
AGS	Non-Transfer Major	7	3	4	7	10
AAS						
AAS	Administrative Assistant					
AAS	Apprenticeship/Industrial Tech	2	2	1	1	1
AAS	Automotive Technology	1	5	5		
AAS	Automotive/Diesel Technology		2	1	1	
AAS	Aviation					3
AAS	Business Administration	13	13	13	10	15
AAS	Computer & Information Systems	12	19	18	11	16
AAS	Criminal Justice	13	13	14	17	20
AAS	Drafting Technology	5	5	1	2	
AAS	Early Childhood Education	2	1	4	3	1
AAS	Emergency Medical Services	19	23	23	27	22
AAS	Forest Resources Technology	5	9	15	4	13
AAS	Geographic Information Systems	7	8	8		4
AAS	Health Information Technology	7	10	12	9	9
AAS	Landscape & Turfgrass Mgmt	1	5	5		
AAS	Manufacturing Processes Tech	1	1	4	4	6
AAS	Massage Therapy	3	3	7	1	9
AAS	Nursing	23	35	32	35	48
AAS	Professional Golf Management	2				
AAS	Structural Fire Science	7	12	13	15	24
AAS	Wildland Fire/Fuels Management	1	1	1	2	1
Total Associate Degrees - by Year		294	309	346	319	454
CC						
CC	Addictions Studies	6	6	6	3	5
CC	Driveability Technician	1	1			
CC	Transmission Technician	1	1	1		
CC	Master Automotive Technician				2	4
CC	Cascade Culinary Institute	6	4	7	2	7
CC	Clerical Bookkeeping	2	1		1	1
CC	Clerical Assistant	1		1		2
CC	Clerical Bookkeeping					
CC	Computer Aided Drafting/Design	2		2		
CC	Computer & Information Systems	4	3	2	3	4
CC	Drafting	1				
CC	Dental Assisting	16	18	16	14	15
CC	Driveability Technician					
CC	Early Childhood Education					
CC	Geographic Information Systems				4	5
CC	HIT Electr Medical Biller Cert					6
CC	Juvenile Corrections	2	2	2	4	6
CC	Manufacturing Processes Tech		3			1
CC	Massage Therapy		30	16	27	15
CC	Medical Assisting	13	19	23	13	15
CC	Medical Transcriptionist	11	8	7	4	3
CC	Office Assistant					1
CC	Practical Nursing	34	34	32	51	33
CC	Wildland Fire Supression					1
Total Certificates - by Year		100	130	115	128	124
Total Certificates and Degrees - by Year		394	439	461	447	578

NOTES: (revised 7/6/06)

Academic Year includes Fall, Winter, Spring and Summer Term

2005-06 includes "sought" degrees and numbers are preliminary. Mini-certificates not included in total.

CENTRAL OREGON COMMUNITY COLLEGE

RESOLUTION

Prepared by: Eric Buckles-Director of Human Resources

A. Actions Under Consideration

Approval of a 3.5% increase to the base salaries of administrative, professional/non-managerial, confidential and supervisory employees effective July 1, 2006 with a commensurate adjustment to the 2006-07 salary schedule.

B. Discussion/History

Salary schedule: The salary schedule for administrative, professional/non-managerial, confidential and supervisory employees, is reviewed periodically to assure compliance with Board policy EL 6. The last adjustment to the schedule was made in 2005. Based on a review of comparable community colleges and public employers, the ranges of the schedule need to be adjusted to reflect inflation and to provide the College with competitive salaries for the purposes of retention and recruitment of employees.

C. Options/Analysis

Approve the 3.5% increase to base salaries with a commensurate adjustment to the salary schedule.

Decline approval of the 3.5% increase to base salaries and a commensurate adjustment to the salary schedule.

D. Timing

The adjustment to the salary schedule and the increase to the salary base for the administrative, professional/non-managerial, confidential and supervisory employees will be effective July 1, 2006.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College hereby approves the 3.5% increase to the base salaries for administrative, professional/non-managerial, confidential and supervisory employees with a commensurate adjustment to the salary schedule to be effective July 1, 2006.

F. Budget Impact

Sufficient funds were provided in the 2006-07 budget for the increase in salaries.

BOARD APPOINTMENTS, 2006-07

STANDING COMMITTEES

Board Self-Evaluation Committee

2006-07
2005-06 Overbay-Chair, Garrett, Dorsch
2004-05 Lee-Chair, Bratton, Reeder
2003-04 Lee-Chair, Reeder, Bohle

President's Evaluation Committee

2006-07
2005-06 Lee-Chair, Bratton, Reeder
2004-05 Dorsch-Chair, Overbay, Garrett
2003-04 Overbay, Chair, Dorsch, Bratton

COCC Memorial Education, (Keyes Trust) 2 yr. term

2005-07 Lee
2003-05 Lee
2001-03 Carnahan

CONSULTATIVE

Sub Committee on Policy Review

2006-07
2005-06 Bratton-Chair, Lee, Dorsch, Middleton
2004-05 Bratton-Chair, Lee, Dorsch, Middleton

Long Range Real Estate Committee

2006-07
2005-06 Overbay, Bratton, Reeder
2004-05 Bratton, Overbay, Reeder
2003-04 Overbay, Rhetts, Bratton

Internal Liaisons

College Affairs

2006-07
2005-06 Foerster
2004-05 Board Rotation (members will be informed of Mtg. dates)
2003-04 Brd Rotation-attendance of mtgs

Foundation

2006-07
2005-06 Overbay
2004-05 Bratton
2003-04 Bratton

External Liaisons

Oregon Community College Association – (OCCA)

2006-07
2005-06 Garrett
2004-05 Lee
2003-04 Lee

2006-07 Board Appointments - Continued

OSU-Cascades Advisory Board – Appointment Made by OSU President

2006-07

2005-06	Reeder
2004-05	Rhett, Reeder
2003-04	Rhett

ACCT Voting Delegate

2006-07

2005-06	Garrett - Conference Attendee
2004-05	Reeder/Bratton – Conference Attendees
2003-04	Rhett (Conference Attendee)

Exhibit: 9.b
July 12, 2006
Approved: ___Yes ___No
Motion: _____

Central Oregon Community College

RESOLUTION

Prepared by: Julie Smith-Executive Assistant,
President & Board of Directors

A. Action Under Consideration

Cancel August 2006 Board of Directors' Meeting

B. Discussion/History

Policy GP 9 states that regular Board meetings will be held on the campus of Central Oregon Community College on the second Wednesday of each month. Policy GP 9 allows the Board to have a majority vote of the members to suspend its rules and take statutorily authorized action overriding previously adopted policy.

C. Options/Analysis

Hold August 2006 Board of Directors' meeting.

Cancel August 2006 Board of Directors' meeting.

D. Timing

This decision needs to be made prior to the scheduled August 9, 2006 Board of Directors' meeting.

E. Recommendation

The Board of Directors by resolution, suspend the rules in accordance with Policy GP 9 to cancel the scheduled August 9, 2006 Board of Directors' meeting.

F. Budget Impact Minimal