



CENTRAL OREGON COMMUNITY COLLEGE

SPECIAL

Board of Directors' Meeting - *AGENDA*

Tuesday, July 6, 2010 – 5:30 PM

Christiansen Board Room,

Boyle Education Center

TIME**	ITEM	ENC.*	ACTION	PRESENTER
5:30 pm	I. Call to Order			Garrett
	II. Roll Call Tony Dorsch David Ford Connie Lee Charley Miller John Overbay Don Reeder Joyce Garrett			
5:35 pm	III. New Business			
	A. Bid Approval Mazama Addition Construction	3.a	X	Zinkgraf
	B. Bid Approval Culinary Building Construction	3.b	X	Zinkgraf
	C. Bid Approval Culinary Kitchen Equipment	3.c	X	Zinkgraf
5:50pm	IV. Adjourn			

* Material to be distributed at the meeting (as necessary).

** Times listed on the agenda are approximate to assist the Chair of the Board.

*** Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately. P = indicates a Presentation will be provided. A = indicates the presenter is Available for background information if requested.

Central Oregon Community College
Board of Directors

RESOLUTION

Prepared by: Julie Mosier – Purchasing Coordinator

A. Action Under Consideration

Award Bid #1336-10 Mazama Addition Construction to HSW Builders, Bend Oregon.

B. Discussion/History

The Mazama Addition will provide much needed additional classrooms and offices, and will provide an elevator to the 2-story building. Funds for this project are provided through the Go Oregon! Stimulus Funds, General Obligations Bond and Oregon Lottery Funds.
There were two bids received for the project.

HSW Builders submitted the low responsive bid of \$1,717,000. The other bid was for \$1,724,400.

C. Options/Analysis

Accept the bid and award the contract to HSW Builders for \$1,717,000.
Not accept the bid from HSW Builders and re-bid the project.

D. Timing

Approval at this time will enable the contractor to begin work immediately and complete the project by the beginning of Winter term, 2011.

E. Recommendation

Be it resolved that the Board of Directors do hereby accept the bid of HSW Builders for \$1,717,000 for the Mazama Addition Construction project and direct that a contract be executed provided no protest is filed during the 7-day time prior for protesting of the award.

F. Budget Impact

The project is financed through COCC's General Obligation Bond, Go Oregon Stimulus and Oregon Lottery funds. COCC funds will not be required for this construction project.

Separately, approximately \$61,000 of COCC funds will be required for furniture and equipment.

Central Oregon Community College
Board of Directors

RESOLUTION

Prepared by: Julie Mosier – Purchasing Coordinator

A. Action Under Consideration

Award Bid #1329-10 Culinary Building Construction to HSW Builders of Bend, Oregon.

B. Discussion/History

The Culinary Building will provide a state of the art facility, with three kitchens, a demonstration theatre and a 60-seat restaurant, allowing the Cascade Culinary Institute to train over 100 students per year. Funds for this project are provided through the Foundation Capital Campaign, funds from a State grant through the Oregon Lottery, and COCC Capital Project Fund.

This bid also includes site improvements related to the Campus Village Mixed-Use project. Expenses for this site improvement will be currently unreimbursed costs which will eventually be recovered through project revenues.

The bid included three deduct alternatives which could be executed if necessary by the College to keep the project within its budgeted level. With the low bid received being substantially below the budgeted level, COCC staff recommend that the Board approve the bid without including any of the deduct alternates.

There were six bids received for the project. HSW Builders submitted the low responsive bid of \$4,989,000. The remaining bids ranged from \$5,141,000 to \$5,674,000.

C. Options/Analysis

Accept the bid and award the contract to HSW Builders for \$4,989,000.
Not accept the bid from HSW Builders and re-bid the project.

D. Timing

Approval at this time will enable the contractor to begin work immediately and complete the project by the beginning of Fall term, 2011.

E. Recommendation

Be it resolved that the Board of Directors do hereby accept the bid of HSW Builders for \$4,989,000 for the Culinary Building Construction project and direct that a contract be executed provided no protest is filed during the 7-day time prior for protesting of the award.

F. Budget Impact

Sufficient funds are allocated in the Capital Construction fund, COCC Foundation Capital Campaign and State Oregon Lottery allocation for classroom construction. Total costs are below the level anticipated in the College's project planning.

Central Oregon Community College
Board of Directors
RESOLUTION

Prepared by: Julie Mosier – Purchasing Coordinator

A. Action Under Consideration

Award Bid #1333-10 Culinary Kitchen Equipment to Bargreen Ellingson of Bend, Oregon.

B. Discussion/History

The Culinary Building will provide a state of the art facility, with two general purpose kitchens, a baking kitchen and a demonstration theatre. The kitchen equipment is required for the use of these instructional spaces. Funds for this project are provided through the Foundation Capital Campaign, a State grant through the Oregon Lottery, and COCC's Capital Project Fund.

The bid included one deduct alternative which could be executed if necessary by the College to keep the project within its budgeted level. If the deduct alternative were accepted, one of the three planned kitchens would not be completed at this time. This action would limit the enrollment capacity of the facility and would require future expense equal to or greater than the current amount saved by accepting the alternative. With the low bid received being substantially below the budgeted level, COCC staff recommend that the Board approve the bid without including the deduct alternate.

There was one bid received for the project. Bargreen Ellingson submitted a low responsive bid of \$706,656.

C. Options/Analysis

Accept the bid and award the contract to Bargreen Ellingson for \$706,656.
Not accept the bid from Bargreen Ellingson and re-bid the project.

D. Timing

Approval at this time will enable the contractor to begin work immediately and complete the project by the beginning of Fall term, 2011.

E. Recommendation

Be it resolved that the Board of Directors do hereby accept the bid of Bargreen Ellingson for \$706,656 for the Culinary Kitchen Equipment project and direct that a contract be executed.

F. Budget Impact

Sufficient funds are allocated in the Capital Construction Fund, COCC Foundation Capital Campaign and State Oregon Lottery allocation for classroom construction. Total costs are below the level anticipated in the College's project planning.