



CENTRAL OREGON
COMMUNITY COLLEGE
Board of Directors' Meeting – AGENDA
Wednesday, October 8, 2014 – 6:00 PM
COCC Madras Campus - Madras, OR

TIME**	ITEM	ENC.*	ACTION	PRESENTER
6:00 pm	I. Call to Order			Craska Cooper
	II. Introduction of Guests			
6:05 pm	III. Agenda Changes			
6:06 pm	IV. Public Hearing and Testimony			
	A. Madras Campus Update			Snead <input type="checkbox"/>
<u>BREAK</u> 5 Minutes				
6:30 pm	V. Consent Agenda***			
	A. Minutes			
	1. Regular – September 10, 2014	5.a1	X	Smith
	B. Personnel			
	1. New Hire Report (September 2014)	5.b1	X	Sorenson ^A
	C. Approval to Hire			Sorenson ^A
	1. Hostetler	5.c1	X	
6:35 pm	VI. Information Items			
	A. Financial Statements	6.a		Bloyer ^A
	B. Construction Projects - Update	6.b		McCoy ^A
	C. Facilities Management Certification			McCoy <input type="checkbox"/>
6:55 pm	VII. New Business			
	A. Madras Campus Agreement-Modification	8.a*	X	McCoy <input type="checkbox"/>
	B. Ochoco Remodel	8.b*	X	McCoy <input type="checkbox"/>
7:10 pm	VIII. Board of Directors' Operations			
	A. Board Members Activities			
7:20 pm	IX. President's Report			
	A. Updates			
	1. ECE Grant Initiatives (Early Childhood Education)			Howell/Cole <input type="checkbox"/>
	2. Small Business Development Center			Curley <input type="checkbox"/>
	3. Deer Ridge Correctional Institution			Curley <input type="checkbox"/>
	X. Dates			
	A. October 10-11 – Fall Board Retreat – Brasada Ranch, Powell Butte, OR			
	B. October 22-25 ACCT Leadership Congress – Chicago, IL			
	C. November 5-8 – OCCA Annual Conference – Sunriver, OR			
	D. November 18 – 4:30pm Tour of UAS-Unmanned Aerial Systems lab in Grandview; 5pm PreMeeting Dinner- Grandview; 6pm COCC Board of Directors Mtg. – Christiansen Board Room - Boyle Education Center Bldg.			



CENTRAL OREGON COMMUNITY COLLEGE
Board of Directors' Meeting – MINUTES
Wednesday, September 10, 2014 – 6:00 PM
Technology Education Center – Redmond Campus

PRESENT: Laura Craska Cooper, Bruce Abernethy, David Ford, Charley Miller, Anthony Dorsch, Vikki Ricks, Ronald Bryant-Board Attorney, Dr. Shirley Metcalf-President, Julie Smith- Executive Assistant.

ABSENT: Joe Krenowicz

INTRODUCTION OF GUESTS: Jerry Schulz, Char Schulz, Glenda Lantis, Courtney Snead, Caren Graham, Chad Harris, Matt McCoy, Charles Abasa Nyarko, Dan Cecchini, Kevin Kimball, David Dona, Michael Fisher, Ron Paradis, Alicia Moore, Jenni Newby, Lisa Bloyer, Darren McCrea, Tony Russell, Michele Decker, Carol Higginbotham, Ryan Hildenbrand, Rich Brecke, Sally Sorenson, Tyler Reed-The Bulletin and others.

PUBLIC HEARING AND TESTIMONY:

Redmond Campus Update

Mr. Jerry Schulz-Interim Dean of Extended Learning and Mr. Matt McCoy-Vice President for Administration gave a PowerPoint presentation on the Redmond Campus. The new Redmond Technology Education Center opens for classes in September of 2014 – it will house technology-centered programs that will allow residents to train for present and future family-wage jobs. Community Learning classes include personal enrichment classes – photography, computer software, culinary, baking, yoga, outdoor recreation, music, painting, golf, wine tasting, travel and home brewing. Employee Professional Development – offers courses for industry certifications and professional development: as part of the presentation, Jerry showed a video on a featured course – Spanish Health Care Interpreter. Community Learning also offers Youth Camps at COCC for middle school students to introduce college and career awareness which should also help in our College recruitment efforts.

CONSENT AGENDA:

Mr. David Ford requested removal of Approval to Hire from Consent Agenda.

Ms. Vikki Ricks moved to approve the Consent Agenda (Exhibit: 5). Mr. Charley Miller seconded. MCU. Approved. M09/14:1

BE IT RESOLVED that the Board of Directors' approved the regular meeting Minutes of July 10, 2014 (Exhibit: 5.a1);

BE IT RESOLVED that the Board of Directors' reviewed and approved the July/August 2014 New Hire Report (Exhibit: 5.b1).

Clarification that the salary schedule is approved by the Board at the passing of the annual College Budget.

Mr. David Ford moved to approve the Approval to Hire Exhibits: 5.c1 & 5.c2. Mr. Bruce Abernethy seconded. MCU. Approved. M09/14:2

BE IT RESOLVED that the Board of Directors' does hereby approve the employment contracts for Krissa Harris-Full Time Cap Center Academic Advisor; Ashley Sanders-Full Time Financial Aid Technical Analyst; Lindsay Buccafurni-Full Time Admissions Coordinator; Darren McCrea-Technology Project Manager, Leslie Parisi-Part Time CAP Center Academic Advisor/Pre-Nursing; Ginger Korn-Full Time Business Systems Programmer (Exhibits: 5.c1 & 5.c2).

INFORMATION ITEMS:

Financial Statements – (Exhibit: 6.a)

The Board of Directors' were apprised of the July 2014 Financial Statements.

Construction Update – (Exhibit: 6.b)

The Board of Directors' were apprised of the monthly (August 2014) Construction Projects Updates for -

- Pioneer/Ponderosa Bathrooms Renovation for ADA conformance
- Awbrey Butte Campus paving restoration and maintenance
- Information Technology
- Ochoco Remodel – Bend Campus
- Residence Hall – Bend Campus
- Technology Education Center – Redmond Campus
- Veterinary Tech Remodel – Redmond Campus.

Strategic Planning

Matt McCoy-Vice President for Administration gave a PowerPoint presentation reviewing the college's Strategic Plan status. He reported that the objectives have been refined and confirmed and that indicators and identified measurements are going to be developed in the coming year to ensure that the college is following the strategic plan.

Accreditation-Assessment of Student Learning Outcomes

Dr. Charles Abasa-Nyarko, Vice President for Instruction: Michele Decker, Associate Professor of Nursing and Tony Russell, Assistant Professor II of English gave a PowerPoint presentation reviewing the Assessment of Student Learning. Student Learning Outcomes indicate the competencies, practices, aptitudes and knowledge a student will be able to demonstrate by means of a chosen performance indicator. Ms. Decker reviewed that Outcome guides were implemented in the Nursing program during the 2005-06 academic year that has shown to be affective in the college's accreditation process. Aligning student learning with the College Mission with the outcomes showing "what students can do in the real world."

Real Estate Committee Meeting Update

Ms. Laura Craska Cooper, Board Chair and Mr. David Ford attended the Board Real Estate Committee on September 9. The new residence hall was discussed – they expressed concern and stressed the importance of making sure that the college hires a “rock star” for the Residence Hall Director position. Mr. Ford requested monthly updates regarding the residence hall to include operational management as well as marketing.

OLD BUSINESS:

Presidential Search (Exhibits: 7.a1 & 7.a2)

Mr. Ron Paradis reviewed the upcoming process of the Presidential Search.

Mr. Charley Miller moved to approve the updated Presidential Search Committee membership. Mr. David Ford seconded. MCU. Approved. M09/14:3

NEW BUSINESS:

Bid Award – Remodel Restrooms Pioneer/Ponderosa (Exhibit: 8.a)

Mr. David Ford moved to accept the bid of Griffin Construction for \$289,490 for the Pioneer and Ponderosa Restroom Remodel Project and direct that a contract be executed. Mr. Bruce Abernethy seconded. MCU. Approved. M09/14:4

Classified Bargaining Agreement (Exhibit: 8.b)

Ms. Vikki Ricks moved to approve the 2014-2017 collective bargaining agreement between COCC and the Classified Association of COCC as negotiated. Mr. David Ford seconded. MCU. Approved. 09/14:5

Administrative 2014-15 Salary & Benefits (Exhibits: 8.c)

Mr. Bruce Abernethy moved to approve a 3.5% salary increase for administrative employees effective July 1, 2014. In addition, the Board approves increasing the College's contribution (cap) for insurance to 90% (\$1,547.30) while continuing to require all administrative employees participating in the group health insurance to pay a minimum of 10% of the applicable premium effective October 1, 2014. Ms. Vikki Ricks seconded. MCU. Approved. 09/14:6

BOARD OF DIRECTORS' OPERATIONS:

Board Member Activities

Mr. Ford	July 10 Board Retreat President Middleton Retirement Celebration Real Estate Committee Meetings Meeting w/President Middleton COCC Foundation Scholarships review
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Audit & Finance Committee Meeting
Executive Session

- Mr. Miller** July 10 Board Retreat
President Middleton Retirement Celebration
Real Estate Committee Meetings
Meeting w/President Middleton
COCC Foundation Scholarships review
Audit & Finance Committee Meeting
Executive Session
- Ms. Ricks** July 10 Board Retreat
COCC Foundation Scholarship review
Greater La Pine area meeting
Meeting w/Interim President Metcalf re: GISS Conference
GISS Conference in Silverton, OR
Distributed COCC flyers for fall classes
Executive Session
- Mr. Dorsch** July 10 Board Retreat
Executive Session (by phone)
- Ms. Craska Cooper** July 10 Board Retreat
Meetings w/Interim President Metcalf re: Retreat
Signed Diplomas
Meeting w/Ron Paradis & Julie Golder re: Presidential Search
Executive Session
- Mr. Abernethy** July 10 Board Retreat
President Middleton Retirement Celebration
Executive Session
Tag Team Class w/Hovekamp and Stiegler

President's Report

MCDC Initiative - Mr. Kevin Kimball-Chief Financial Officer reviewed the regulations of the Municipal Continuing Disclosure Cooperation (MCDC).

Continuing Education Dept. Activities - Mr. Jerry Schulz, Interim Dean of Extended Learning and Ms. Glenda Lantis Interim Director of Continuing Education gave a PowerPoint reviewing the many courses and classes the college offers.

Staff Retreat - Interim President Dr. Shirley Metcalf gave a condensed version of the President's presentation she gave at the All Staff Retreat September 17.

ADJOURN to Executive Session: 8:20 PM
ADJOURN from Executive Session: 9:00 PM
ADJOURN to Open Session
ADJOURN 9:01

APPROVED;

ATTEST TO;

Ms. Laura Craska Cooper, Board Chair

Dr. Shirley I. Metcalf, Interim President

Exhibit: 5.b1
October 8, 2014
Approve: ___ Yes ___ No
Motion: _____

Central Oregon Community College
Board of Directors
NEW HIRE REPORT – September 2014

Name	Date Hired	Location	Job Title
Faculty 9-month			
Heckert, Karen	9/15/2014	Bend	AP I, HHP
Hostetler, Kirsten	9/15/2014	Bend	FT Temp Instr, Library
Humphries, Merideth	9/15/2014	Bend	AP I, Biology
Wilhite, Jeffrey	9/15/2014	Bend	AP MATC
Temporary Hourly			
Gibson, Andrea	9/01/2014	Bend	Foundation
Rodriquez, Amelia	9/03/2014	Bend	Server-Elevation

Exhibit: 5.c1
October 8, 2014
Approved: Yes ___ No ___
Motion:

Central Oregon Community College
Board of Directors

RESOLUTION

Prepared by: Sally A. Sorenson-Director of Human Resources

A. Action Under Consideration

Approve the contract for **Kirsten Hostetler**.

B. Discussion/History

The one-year temporary instructor contract of Library contract for Kirsten Hostetler is a new position.

C. Options/Analysis

Approve the contract for Kirsten Hostetler.

Decline approval of the contract for Kirsten Hostetler.

D. Timing

For the 2014-15 academic year.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College district approve the contract of Kirsten Hostetler for the 2014-15 academic year.

F. Budget Impact

The salaries conform to the salary schedule approved by the Board and the Faculty Forum.

G. Miscellaneous

**Kirsten Hostetler
One-Year Temporary Instructor – Library**

Kirsten Hostetler has been working with the COCC Barber Library team since Winter 2012 when she completed an internship on branch campus services. Her interest in outreach and lifelong learning started with her community service AmeriCorps fellowship and continued to grow as she pursued her master's degree of library and information science at the University of Washington. She graduated summa cum laude from UW in December 2013 and has worked at COCC as well as the Deschutes Public Library as a Reference Librarian for the past year.

Central Oregon Community College
Monthly Budget Status

Highlights of August 2014 Financial Statements

Cash and Investments

The Colleges' operating cash balances currently total \$25 million. The August average yield for the Local Government Investment Pool remains unchanged at .54 percent.

The bond proceeds held in cash totals \$17.4 million as of the end of August.

General Fund Revenues

The College received an additional \$1.1 million in fall tuition and fee revenues in August. The budgeted transfers-in have been posted for the year including \$300,000 from the PERS Reserve. The College received the first State Aid payment of \$1.8 million.

General Fund Expenses

The expenses include the approved inter-fund transfers-out for the fiscal year at this point in time.

Budget Compliance

All general fund appropriation categories are within budget.

Central Oregon Community College

Cash and Investments Report

As of August 31, 2014

College Portfolio	<u>Operating Funds</u>	<u>Bond Funds</u>	<u>Trust/Other Funds</u>
Cash in State Investment Pool			
4089 - General operating fund	\$23,800,059		
5482 - Debt service fund			\$516
3624 - Robert Clark Trust			\$372,348
3816 - General obligation bond funds		\$1,040,800	
3844 - Technology Center retention		\$207,904	
3707 - Residence Hall bond funds		\$16,013,915	
3948 - Residence Hall retention		\$128,604	
August Average Yield .54%			
Cash in USNB	\$1,328,017		
Cash on Hand	\$4,300		
Total Cash	<u>\$25,132,376</u>	<u>\$17,391,223</u>	<u>\$372,864</u>

Central Oregon Community College
Monthly Budget Status
August 2014

Exhibit 6a
08-Oct-14

<u>General Fund</u>	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
Revenues					
District Property Taxes:					
Current Taxes	\$ 13,022,000	\$ -	\$ (13,022,000)	0.0%	0.00%
Prior Taxes	773,000	152,001	(620,999)	19.7%	20.98%
Tuition and fees	16,980,000	5,377,261	(11,602,739)	31.7%	31.32%
State Aid	7,783,000	1,859,819	(5,923,181)	23.9%	28.12%
Interest & Misc. Income	75,000	296	(74,704)	0.4%	6.82%
Transfer-In	2,104,000	2,079,000	(25,000)	98.8%	100.00%
Total Revenues	\$ 40,737,000	\$ 9,468,377	\$ (31,268,623)		
Expenses by Function					
Instruction	\$ 18,508,768	\$ 861,506	\$ 17,647,262	4.7%	4.36%
Academic Support	2,944,131	386,510	2,557,621	13.1%	13.25%
Student Services	4,613,570	608,912	4,004,658	13.2%	12.95%
College Support	4,964,861	863,570	4,101,291	17.4%	15.29%
Plant Operations and Maintenance	4,527,569	608,883	3,918,686	13.5%	13.42%
Information Technology	3,975,475	793,125	3,182,350	20.0%	21.12%
Financial Aid	52,897	3,068	49,829	5.8%	11.70%
Contingency	800,000	-	800,000	0.0%	0.00%
Transfers Out	2,345,615	2,328,296	17,320	99.3%	99.35%
Total Expenses	\$ 42,732,886	\$ 6,453,869	\$ 36,279,017		
Revenues Over/(Under) Expenses	\$ (1,995,886)	\$ 3,014,508	\$ 5,010,394		

Central Oregon Community College
Monthly Budget Status
 August 2014

Exhibit 6a
 8-Oct-14

	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
Non General Funds					
Debt Service Fund					
Revenues	\$ 10,274,513	\$ 905,922	\$ (9,368,591)	8.8%	18.98%
Expenses	10,459,337	1,152,544	9,306,793	11.0%	8.78%
Revenues Over/(Under) Expenses	\$ (184,824)	\$ (246,621)	\$ (61,797)		
Grants and Contracts Fund					
Revenues	\$ 1,739,289	\$ 62,570	\$ (1,676,720)	3.6%	5.54%
Expenses	1,815,260	128,275	1,686,985	7.1%	8.64%
Revenues Over/(Under) Expenses	\$ (75,971)	\$ (65,705)	\$ 10,266		
Capital Projects Fund					
Revenues	\$ 15,829,844	\$ 1,576,302	\$ (14,253,542)	10.0%	5.98%
Expenses	38,683,419	2,354,252	36,329,167	6.1%	5.73%
Revenues Over/(Under) Expenses	\$ (22,853,575)	\$ (777,951)	\$ 22,075,624		
Enterprise Fund					
Revenues	\$ 6,247,103	\$ 430,201	\$ (5,816,902)	6.9%	5.79%
Expenses	6,940,222	666,770	6,273,452	9.6%	15.43%
Revenues Over/(Under) Expenses	\$ (693,119)	\$ (236,569)	\$ 456,550		
Auxiliary Fund					
Revenues	\$ 9,215,862	\$ 3,369,263	\$ (5,846,599)	36.6%	42.83%
Expenses	10,299,434	3,633,266	6,666,168	35.3%	32.15%
Revenues Over/(Under) Expenses	\$ (1,083,572)	\$ (264,003)	\$ 819,569		
Reserve Fund					
Revenues	\$ 11,455	\$ -	\$ (11,455)	0.0%	0.00%
Expenses	480,000	311,506	168,494	64.9%	65.80%
Revenues Over/(Under) Expenses	\$ (468,545)	\$ (311,506)	\$ 157,039		
Financial Aid Fund					
Revenues	\$ 21,343,788	\$ 1,624,286	\$ (19,719,502)	7.6%	8.56%
Expenses	21,369,235	1,420,111	19,949,124	6.7%	8.12%
Revenues Over/(Under) Expenses	\$ (25,447)	\$ 204,175	\$ 229,622		
Internal Service Fund					
Revenues	\$ 390,902	\$ 16,612	\$ (374,290)	4.3%	5.90%
Expenses	393,516	27,370	366,146	7.0%	11.48%
Revenues Over/(Under) Expenses	\$ (2,614)	\$ (10,758)	\$ (8,144)		
Trust and Agency Fund					
Revenues	\$ 1,888	\$ 321	\$ (1,567)	17.0%	16.94%
Expenses	3,500	-	3,500	0.0%	0.00%
Revenues Over/(Under) Expenses	\$ (1,612)	\$ 321	\$ 1,933		

Pioneer and Ponderosa ADA bathrooms and Paving Repair/Restoration Project September 2014 Status Report

Pioneer/Ponderosa Bathrooms Renovation for ADA conformance

Scope

The four bathrooms (two upstairs and two downstairs) in Pioneer will be demolished to the studs, ceiling system removed, and flooring removed. The entry door will be modified as necessary for ADA entry and the interior will be brought to the finish level of the Health Careers Building (except flooring).

The upstairs men's bathroom in Ponderosa will be improved to a similar status as the Womens bathroom (that is now a multifixture coed bathroom) and made ADA compliant, requiring a change to the entry doorway as well as all interior finishes being replaced

Budget Status

Project was awarded to Griffin Construction at a contract value of \$289,490. Travertine tile flooring in the Pioneer bathrooms will be replaced with a less expensive product for project savings.

Change Order Activity

PR's to be issued for flooring credit at Pioneer bathrooms and toilet accessory clarifications.

Schedule Status

The project will occur during Fall term and be ready for Winter term use. One floor of bathrooms in Pioneer will always be available for public use.

Activity in September

Award contract, begin demolition (at Ponderosa and upstairs Pioneer), and expedite submittal phase.

Activity planned for October

Begin framing and rough-ins. Complete submittal review early in the month.

Awbrey Butte Campus paving restoration and maintenance

Scope

Portions of the loop road in front of Science and down "Metolous Hill" and the drive at Boyle Education Center from the Street just past the intersection with Ponderosa driveway will be repaved. In addition, the loop road will be "milled and filled" and "crack sealed" from below the Science Building to the pedestrian crossing from Pioneer to Ochoco.

Budget Status

The project was awarded and is under contract with 7 Peaks Paving LLC for \$54,809.90.

Change Order Activity

The project budget was \$60,000 and is anticipated to complete within budget.

Schedule

The work has been completed and is to be inspected by W&H Pacific.

Information Technology Update – September 2014

Current Projects

The **Redmond Technology Center** is a 34,000 square foot, two-story building under construction on our Redmond Campus. The building includes 9 classrooms, 3 computer labs, and 4 skills labs. The **A/V Systems** project will provide state-of-the-art audio and video systems as well as recording capability for several of the classrooms in the **Redmond Technology Center**. In addition to office space, the **Vet. Tech.** remodel will provide a pharmacy, x-ray room and hands-on lab experience for students. Depending upon final design, the **Ochoco** remodel could provide office space for faculty from both the Humanities and World Languages & Culture Departments. The **Residence Hall** project is an approximately 83,000 square foot, multi-level structure that will include cable television, internet and wifi service to 80 suites and 330 beds.

Schedule Status

The **Redmond Technology Center, Residence Hall, Vet., Tech. & Ochoco Remodels**, as well as the **Redmond Technology Center AV Systems** projects are all on schedule at this time.

Activity in September

The COCC IT Department has completed installation and testing of Apple computers in our first Apple Computer classroom within the **Redmond Technology Center**. In addition, we have installed and tested roughly 75 PC's on our network for students, staff and faculty. Wireless access in the building is available for both COCC and the general public. Delta AV, the AV contractor, has completed their programming and Sparling commissioned the AV systems on September 15th as part of the **A/V Systems installation** within the **Redmond Technology Center**. BendBroadband completed construction on time and provided connectivity to the **Veterinary Technician** building, allowing our ITS personnel to install a network with wireless connectivity as well as install phones, printers, and PC's. The completion of this work by the IT Dept. allowed vendors to seamlessly install x-ray equipment and software in time for classes. Work continues with both Apogee and BendBroadband to fine-tune infrastructure design for **ResNet Services** within the **Residence Hall**. Bids for the **Ochoco remodel** have been received.

Information Technology Update – September 2014

Photos - Redmond Technology Center



Apple iMac Installation – Computer Classroom 135



AV Installation – Automotive Lab 117

Information Technology Update – September 2014

Photos – Residence Hall



Communications Trench – Connection to Existing Vault at Tennis Courts.



Communications Conduit – *Between Backbone Pull Boxes*

Information Technology Update – September 2014

Photo – Veterinary Technician Building Remodel



Network Equipment Upgrade – MDF (Network Closet)

Upcoming Activities for October

The COCC IT Department will monitor building use and work with staff and faculty within the **Redmond Technology Center** to ensure we have exceeded their expectations. The COCC ITS Department and Delta AV, the AV contractor, will also review the **A/V Systems installation** within the **Redmond Technology Center** and make any necessary adjustments. The ITS Department has some minor infrastructure work to complete and will be available to make adjustments to equipment locations within the **Veterinary Technician** building as well as respond to any last minute requests that typically happen with a new building. As various trades begin work on the interior of the **Residence Hall**, we will continue to work to identify network pathways and fine-tune low-voltage design and infrastructure. Design and scheduling discussions will continue for several other projects, including the **Ochoco** remodel.

Information Technology Update – September 2014

COCC Construction PM - Rich Brecke, 541-330-4375, email: rbrecke@cocc.edu

COCC Construction PM - Rick Hayes, 541-330-4391, email: rhayes@cocc.edu

COCC Technology PM - Darren McCrea, 541-383-7741, email: dmccrea@cocc.edu

General Contractor, Redmond Technology Center

Kirby Nagelhout Construction Company
20635 NE Brinson Blvd
Bend, OR 97701
541-389-7119

General Contractor, AV Systems Installation

Delta Systems Integration, Inc.
2450 NW Eleven Mile Avenue
Gresham, OR 97030
503-907-0137

General Contractor, Residence Hall

Lease Crutcher Lewis, LLC
550 SW 12th Avenue
Portland, OR 97205
503-223-0500

General Contractor, Veterinary Tech. Remodel

Sunwest Builders
2642 SW 4th Street
Redmond, OR 97756
541-548-7341

Ochoco Remodel – Sept. 2014 Update

Scope

The remodeled Ochoco building will house both the Humanities and World Languages and Cultures departments. The primary focus will be on providing new office spaces to gather the departments into one area of the building. Both departments are currently widely dispersed across campus. Secondary goals for the project include improvements to the current classrooms and possible lab space for the departments. Secondary goals are dependent on how far the budget will stretch.

Budget Status

The current total project budget is \$2,000,000. Funding is currently dedicated for Phase I only. Additional funds may be identified to complete the whole remodel. This decision will follow receipt of bids as the bidding will entertain 2 options. One for just level 1 and one for the whole project.

Change Order Activity

N/A.

Schedule Status

The project will now be opening for Fall of 2015 regardless of the scope that is settled on. Bid date is projected for 9/18/14.

Recent Activity

The Permit is ready to be issued as soon as we have a contractor on board. The College received one bid from Griffin Construction. See attached budget projection for each of the options. The bid exceeded our estimate in each of the options by approximately \$100,000.

Activity Next Month

Board approval of selected Option. Contracting with Griffin Construction. Project start.

Ochoco Remodel – Sept. 2014 Update

Project Participants

COCC Stakeholder Group

Matt McCoy	-	VP for Administration
Jenni Newby	-	Instructional Dean
Amy Harper	-	World Languages and Cultures Department Chair
Stacy Donahue	-	Humanities Department Chair
Rich Brecke	-	Project Manager
Darren McCrea	-	IT Project Manager
Julie Mosier	-	Purchasing Coordinator

Design Team

Mark Rossi	-	Pinnacle Architecture
Peter Baer	-	Pinnacle Architecture

Contractor Group

TBD

Residence Hall September 2014 Status Report

Scope

Residence Hall project will provide approximately 330 beds for student housing, 320 of which are revenue generating. A floor and a half of support and common space will be provided within the middle section of the project. The building will be Earth Advantage Multi-Family Gold level certified. The project and parking lots will be accessed via a private drive off of Mount Washington Drive. 150 parking stalls will be provided. Summer programs will utilize the facilities and will be a revenue-generating source of community enrichment.

Budget Status

Project Budget included.

Change Order Activity (In addition to the GMP)

CR #23, delete window contacts at common areas, approved for a credit of \$3,294.00.

CR #28, ASI #5 additions and clarifications at electrical rooms, approved for a cost of \$14,650.00.

Schedule Status

The project is on schedule and has a completion and move-in of summer 2015.

Activity in September

Installed sewer connection.

Completed fire lane connection to tennis court area.

Completed Mt Washington Dr ROW work.

Completed framing at lower bar with exception of roof trusses.

Continued mep rough-ins at lower bar.

Conducted hallway ceiling mockup and MEP coordination.

Poured post-tensioned slab at main floor ceiling and slab on grade at upper bar.

Began framing at middle bar.

Continued foundation and retaining wall concrete at the upper bar.

Completed siding mockup for color verification and water tested in place assembly at windows.

Activity planned for October

Set roof trusses and sheet roof at lower bar.

Begin roofing insulation installation and roofing membrane installation at lower bar.

Complete mep rough-ins at lower bar.

Begin setting windows and siding at lower bar.

Frame third and fourth floors at middle bar.

Begin infill framing at Post Tensioned floors.

Complete foundation and flatwork at upper bar and begin framing.

Complete grading and gravel at all parking/drive areas.

Residence Hall September 2014 Status Report



Residence Hall September 2014 Status Report



Residence Hall September 2014 Status Report

Schedule	Start	Finish
Design Development Phase	June 2013	October 2013
City of Bend Pre-application meeting	July 2013	July 2013
Site Plan Application Submittal/Review	October 2013	January 2014
Commissioning Consultant Selection	November 2013	December 2013
Board decision: 25% Construction Documents	October 2013	October 2013
25% Construction Documents	October 2013	November 2013
Lease Crutcher Lewis Bidding/Reconciling	December 2013	January 2013
GMP Presentation	January 2014	January 2014
Construction Documents	January 2014	March 2014
Special Inspection Consultant procurement	February 2014	March 2014
Permit Review/Approval	March 2014	May 2014
Construction	April 2014	July 2015
Furnishing Move-in	July 2015	August 2015

Residence Hall September 2014 Status Report

Project Participants

COCC Steering Committee

James Middleton, President	Matt McCoy, Vice President of Administration
Kevin Kimball, Chief Financial Officer	Alicia Moore, Dean of Students
Gordon Price, Director Student Life	Paul Wheeler, On-Campus Housing Coordinator
Joe Viola, Director Campus Services	Rick Hayes, Project Manager

Design Consultant

Mahlum Architecture, 1231 NW Hoyt, Suite 102, Portland, Oregon 97209
Kurt Haapala, Principal, Seth Moran & Beth Brett, Senior Project Manager
Pinnacle Architects (Associates) Peter Baer, Principal, Mark Rossi, Project Manager

Construction Manager General Contractor

Lease Crutcher Lewis, 550 SW 12 th Avenue, Portland, OR 97205	
Tony Church, Senior Project Manager	Mike Levesque, Project Manager
Ted Gayman, Superintendent	Isaac Smith, Project Engineer

Civil Survey Consultant

KPFF Consulting Engineers, 111 SW Fifth Avenue, Suite 2500, Portland, OR 97204-3628
Troy Tetsuka, Survey Manager

Geotechnical Engineer

FEI Testing & Inspection, Inc., 62979 NE Plateau Drive, #3, Bend, OR 97701
Bill Smith, Geotechnical Engineer,

Commissioning Agent

Hugh Cx, 4800 SW Meadows Rd, Suite 300, Lake Oswego, Oregon 97035
Doug Brown, Principal

Testing Agency

Carlson Testing, Inc., 8430 SW Hunziker, Tigard, Oregon 97223
Scott Jordan, Manager

Technology Education Center – Sept 2014 Update

Scope

A 34,000 square foot building to be built on the corner of Veterans Way and Salmon Dr. in Redmond. The building will house technology-centered programs, which will initially be the Center for Entrepreneurial Excellence and Development, Non-Destructive Testing and Inspection, Digital Arts and Media, and Flexible Technology.

Budget Status

The budget for the overall project is \$12.5 Million. This includes a \$5.7 Million match from the State of Oregon.

Change Order Activity

No changes this month.

Schedule Status

The project started on April 22nd and is on schedule to open for Fall Classes of 2014.

Recent Activity

Staff have moved into the building and it is operating. Two minor issues are holding of Final CofO. The City needs to complete an easement for access to a sampling manhole. The Contractor needs to have the drainage area re-surveyed to show that it meets the approved volumes. The Board of Directors held the September meeting in the large classroom and the ribbon cutting was well attended.

Activity Next Month

Correct issues holding up C of O. Complete project.

Technology Education Center – Sept 2014 Update

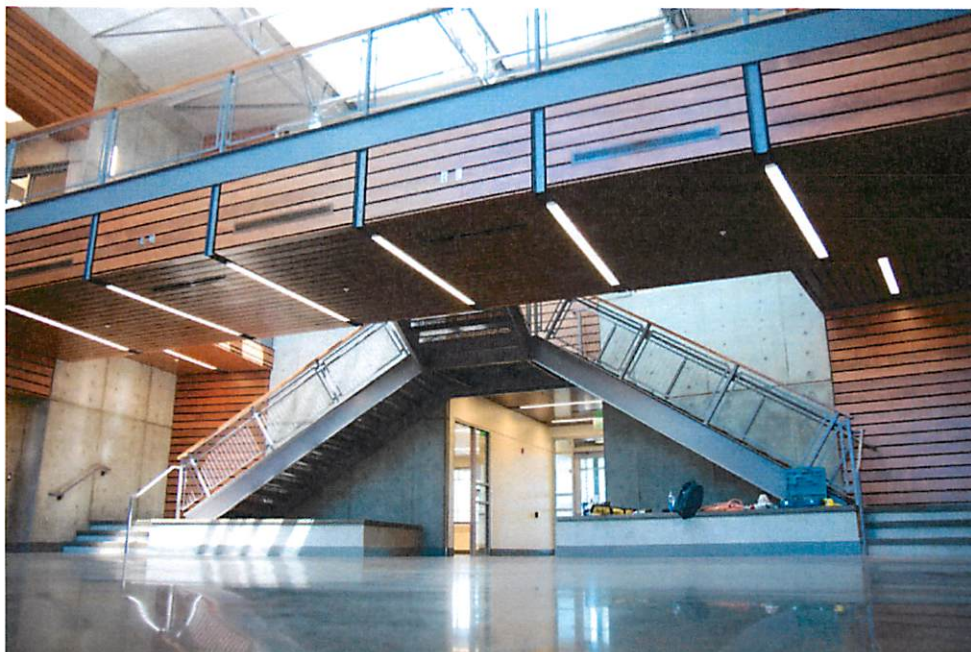


Front Entry from Parking Lot



Computer Lab

Technology Education Center – Sept 2014 Update



Lobby



Lobby

Technology Education Center – Sept 2014 Update

Project Participants

COCC Stakeholder Group

Shirley Metcalf	-	Extended Learning Dean
Matt McCoy	-	VP for Administration
Jerry Schulz	-	Director of Continuing Education
Chris Redgrave	-	Director of MATC
Gene Zinkgraf	-	Director of Construction
Rich Brecke	-	Project Manager
Darren McCrea/Jeff Floyd	-	Construction IT Specialist
Julie Mosier	-	Purchasing Coordinator

Design Team

Don Stevens	-	BBT Architects
Kevin Shaver	-	BBT Architects
Doug Schwartz	-	Froelich Consulting Engineers (Structural)
ML Vidas	-	Vidas Architecture (Earth Advantage Consulting)
Grant Hardgrave	-	Hickman Williams and Associates (Civil)
Marcia Vallier	-	Vallier Design Associates (Landscape)
John Van Bladeren	-	MFIA Inc. (MEP Design)

Contractor Group

Bill Maguire	-	Project Manager, Kirby Nagelhout Construction
Mike Carter, Jr.	-	Project Superintendent, Kirby Nagelhout Construction
Mark Miller	-	General Superintendent, Kirby Nagelhout Construction
Jeff Deswert	-	President, Kirby Nagelhout Construction

Veterinary Tech Remodel at BAC– Sept. 2014 Update

Scope

This project entails purchasing the BrightSide Animal Center Event Center and performing some minimal remodel within the building to achieve the Veterinary Tech minimum program needs for a laboratory space. A future phase would add a Lab/Classroom, expanded Pharmacy Lab and a complete Surgery area. Phase 2 will remain on hold until funding is identified.

Budget Status

The project budget, which includes land and building acquisition, is \$486,000.

Change Order Activity

N/A.

Schedule Status

The Vet Tech Lab space will be ready for Fall Quarter of 2014.

Recent Activity

The project is complete. The Vet Tech department has moved in and the building is ready for use.

Activity Next Month

Warranty Phase.

Veterinary Tech Remodel at BAC– Sept. 2014 Update



Pharmacy



Procedure Table

Veterinary Tech Remodel at BAC– Sept. 2014 Update



Surgery

Veterinary Tech Remodel at BAC– Sept. 2014 Update

Project Participants

COCC Stakeholder Group

Matt McCoy	-	VP for Administration
Shirley Metcalf	-	Interim VP for Instruction
Jenni Newby	-	Instructional Dean
Beth Palmer	-	Interim Veterinary Technician Program Director
Rich Brecke	-	Project Manager
Darren McCrea	-	Construction IT Specialist
Julie Mosier	-	Purchasing Coordinator

Design Team

Scott Steele	-	Steele Associates Architects
Stephen Hockman	-	Steele Associates Architects
Krista Appleby	-	Steele Associates Architects
Summer Oman	-	Steele Associates Architects

Contractor Group

Kevin Link	-	SunWest Builders
Rick Stilson	-	SunWest Builders
David Mata	-	SunWest Builders