



TIME**	ITEM	ENC.*	ACTION	PRESENTER
6:00 pm	Executive Session: ORS 192.660 (2)(h) Potential Litigation			
6:05 pm	I. Call to Order			Ford
6:07 pm	II. Introduction of Guests			
6:08 pm	III. Agenda Changes			
6:09 pm	VI. Public Hearing and Testimony A. Madras Campus Update			Snead/Oppenlander <sup>P</sup>
6:25pm	V. Consent Agenda*** A. Minutes 1. Regular – October 11, 2011 B. Personnel 1. New Hire Report ( October 2011) C. Approval to Hire 1. Sitts	5.a1*     5.b1  5.c	X     X  X	Smith     Buckles <sup>A</sup>  Buckles <sup>A</sup>
6:30 pm	VI. Information Items A. Financial Statements B. Institutional Effectiveness C. Construction Projects - Update D.	6.a <del>6.b</del> 6.c		Bloyer <sup>A</sup> <del>Pierce<sup>A</sup></del> McCoy <sup>A</sup>
7:10 pm	VII. Old Business A.			
7:15 pm	VIII. New Business A. Modification of Board Goals/Core Themes B. Status of Vision Concept Paper	8.b* 8.c*	X X	Ford <sup>P</sup> Middleton <sup>P</sup>
7:45 pm	IX. Board of Directors' Operations A. Board Member Activities			
8:00 pm	X. President's Report A. Updates 1. XI. Dates A.			
8:10 pm	XII. Adjourn			

\* Material to be distributed at the meeting (as necessary).

\*\* Times listed on the agenda are approximate to assist the Chair of the Board. \*\*\* Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately. <sup>P</sup> = indicates a Presentation will be provided. <sup>A</sup> = indicates the presenter is Available for background information if requested.

Exhibit: 5.b1  
November 9, 2011  
Approve: \_\_\_ Yes \_\_\_ No  
Motion: \_\_\_\_\_

**Central Oregon Community College**  
**Board of Directors**  
**NEW HIRE REPORT – October 2011**

<b>Name</b>	<b>Date Hired</b>	<b>Job Title</b>
<b>Classified Full-Time</b>		
Crockett, Tracy	10/3/2011	Office Specialist 1
Miller, Kevin	10/3/2011	Tool Room Coordinator
<b>Non-Faculty Non-Benefitted</b>		
Castle-Goins, Brook	10/15/2011	Volleyball Coach
<b>Temporary Hourly</b>		
Carman, Rachel	10/4/2011	Childcare
Freed, Shana	10/2/2011	Student Workers
Marmolejo, Brooke	10/3/2011	Math Tutor
Rea, Mary	10/1/2011	Childcare
<b>Temporary Salary Payment</b>		
Wiener, Sara	10/5/2011	

Central Oregon Community College  
Board of Directors

**RESOLUTION**

Prepared by: Eric Buckles-Director of Human Resources

**A. Action Under Consideration**

Approve employment contract for **FLOY SITTS**, Part-time Temporary GED Chief Examiner.

**B. Discussion/History**

The employment contract for FLOY SITTS is for an administrative position. This position was filled through an external Regional College search.

**C. Options/Analysis**

Approve the employment contract for FLOY SITTS.  
Decline approval of the employment contract for FLOY SITTS

**D. Timing**

This position is appointed for a 11.5 month employment contract through June 2013. For the 2011-12 fiscal year the initial employment contract period will be from October 17, 2011 through June 30, 2012. As with all other exempt employees, a new contract will be prepared for the next fiscal year that begins July 1.

**E. Recommendation**

Be it resolved that the Board of Directors of Central Oregon Community College hereby approves the employment contract for FLOY SITTS.

**F. Budget Impact**

The salary conforms to the salary schedule approved by the Board.

**G. Miscellaneous**

Ms. Sitts holds a master's degree in Curriculum and Instruction in Multicultural Teacher Education from the University of New Mexico and a bachelor's in English and communications from California State University Bakersfield. For the past 15 years she has worked as a secondary language arts teacher in Colorado, New Mexico, and California. Ms Sitts also spent almost ten years working as a research and training developer for the State Bar of California. She is very excited about her new opportunity to promote literacy in Central Oregon.

Central Oregon Community College  
Monthly Budget Status  
**Highlights of September 2011 Financial Statements**

**Cash and Investments**

The Colleges' operating cash balances currently total \$21.9 million. The September average yield for the Local Government Investment Pool remains unchanged at .50 percent.

The investments of \$12.5 million represent proceeds from the sale of the general obligation bonds, which will yield an average of .55% over the 18-month period. An investment matured in September and the funds were deposited in the Local Government Investment Pool Bond Fund account. The bond proceeds held in cash and investments total \$27.2 million as of the end of September. The spend rate on construction projects is approximately \$2 million per month.

**General Fund Revenues**

General fund revenues are relatively unchanged as compared to August. All transfers have been posted for the year including \$250,000 from the PERS reserve account.

**General Fund Expenses**

The expenses include the approved inter-fund transfers for the fiscal year at this point in time.

**Budget Compliance**

All appropriation categories are within budget.

## Cash and Investments Report

As of September 30, 2011

### College Portfolio

#### Cash in State Investment Pool

Pool account 4089	\$19,632,272.00
Pool account 5482	\$489,958.61
Pool account 3624	\$382,888.85
Pool account 3816	\$9,880,394.72
Pool account 3707	\$228,332.67
Pool account 3844	\$167,844.65
Pool account 3848	\$270,696.88
Pool account 3847	\$107,232.63

September Average Yield .50%

**Cash in USNB** \$2,302,628.30

**Cash in USNB - Bond Funds** \$4,011,000.00

**Cash on Hand** \$3,900.00

Total Cash \$37,477,149.31

#### Investments

##### Federal Farm Credit Bank:

Yield .5587%, due 10-28-11 \$4,000,600.00

##### Federal Home Loan Bank:

Yield .6397%, due 11-21-11 \$3,505,460.00

Yield .6752%, due 12-1-11 \$5,009,000.00

Total Investments \$12,515,060.00

Total Cash and Investments \$49,992,209.31

**Central Oregon Community College**  
**Monthly Budget Status**  
**September 2011**

**Exhibit 6a**  
09-Nov-11

<u>General Fund</u>	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget</u>	<u>Percent of Prior Year Budget</u>
<b>Revenues</b>					
District Property Taxes:					
Current Taxes	\$ 10,924,000		\$ (10,924,000)	0.00%	0.00%
Prior Taxes	939,000	289,186	(649,814)	30.80%	39.92%
Tuition and fees	18,323,000	6,046,390	(12,276,610)	33.00%	34.61%
State Aid	5,610,000	1,293,511	(4,316,489)	23.06%	17.68%
Interest & Misc. Income	8,000	3,228	(4,772)	40.35%	4.21%
Transfer-In	856,000	856,000	-	100.00%	100.00%
<b>Total Revenues</b>	<b>\$ 36,660,000</b>	<b>\$ 8,488,315</b>	<b>\$ (28,171,685)</b>		
<b>Expenses by Function</b>					
Instruction	\$ 16,657,868	\$ 1,872,699	\$ 14,785,169	11.24%	11.21%
Academic Support	2,951,104	528,341	2,422,763	17.90%	18.29%
Student Services	4,023,863	809,172	3,214,691	20.11%	20.02%
College Support	4,655,263	1,190,231	3,465,032	25.57%	28.45%
Plant Operations and Maintenance	3,461,348	729,808	2,731,540	21.08%	21.16%
Information Technology	2,747,718	827,835	1,919,883	30.13%	28.40%
Financial Aid	11,954		11,954	0.00%	0.00%
Contingency	800,000		800,000	0.00%	0.00%
Transfers Out	3,123,399	2,848,399	275,000	91.20%	100.00%
<b>Total Expenses</b>	<b>\$ 38,432,517</b>	<b>\$ 8,806,485</b>	<b>\$ 29,626,032</b>		
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (1,772,517)</b>	<b>\$ (318,170)</b>	<b>\$ 1,454,347</b>		

**Central Oregon Community College  
Monthly Budget Status  
September 2011**

Exhibit 6a  
9-Nov-11

<u>Other funds:</u>	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget</u>	<u>Percent of Prior Year Budget</u>
<b>Debt Service Fund</b>					
Revenues	\$ 4,122,691	\$ 1,025,651	\$ (3,097,040)	24.88%	24.86%
Expenses	4,105,065	498,929	3,606,136	12.15%	12.02%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ 17,626</b>	<b>\$ 526,722</b>	<b>\$ 509,096</b>		
<b>Grants and Contracts Fund</b>					
Revenues	\$ 6,229,822	\$ 255,915	\$ (5,973,907)	4.11%	12.55%
Expenses	6,208,404	267,546	5,940,858	4.31%	12.55%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ 21,418</b>	<b>\$ (11,631)</b>	<b>\$ (33,049)</b>		
<b>Capital Projects Fund</b>					
Revenues	\$ 8,994,912	\$ 2,207,828	\$ (6,787,084)	24.55%	20.69%
Expenses	37,427,052	6,714,787	30,712,265	17.94%	13.32%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (28,432,140)</b>	<b>\$ (4,506,959)</b>	<b>\$ 23,925,181</b>		
<b>Enterprise Fund</b>					
Revenues	\$ 6,380,813	\$ 1,672,610	\$ (4,708,203)	26.21%	31.37%
Expenses	6,107,081	1,552,411	4,554,670	25.42%	29.59%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ 273,732</b>	<b>\$ 120,199</b>	<b>\$ (153,533)</b>		
<b>Auxiliary Fund</b>					
Revenues	\$ 8,599,734	\$ 4,557,233	\$ (4,042,501)	52.99%	58.16%
Expenses	7,721,974	2,675,179	5,046,795	34.64%	31.82%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ 877,760</b>	<b>\$ 1,882,054</b>	<b>\$ 1,004,294</b>		
<b>Reserve Fund</b>					
Revenues	\$ 14,555	\$ -	\$ (14,555)	0.00%	0.00%
Expenses	437,000	285,537	151,463	65.34%	21.04%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (422,445)</b>	<b>\$ (285,537)</b>	<b>\$ 136,908</b>		
<b>Financial Aid Fund</b>					
Revenues	\$ 19,597,967	\$ 2,203,154	\$ (17,394,813)	11.24%	10.51%
Expenses	19,632,429	6,957,654	12,674,775	35.44%	9.86%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (34,462)</b>	<b>\$ (4,754,500)</b>	<b>\$ (4,720,038)</b>		
<b>Internal Service Fund</b>					
Revenues	\$ 435,425	\$ 14,350	\$ (421,075)	3.30%	19.16%
Expenses	396,801	36,696	360,105	9.25%	18.88%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ 38,624</b>	<b>\$ (22,346)</b>	<b>\$ (60,970)</b>		
<b>Trust and Agency Fund</b>					
Revenues	\$ 1,900	\$ 452	\$ (1,448)	23.79%	8.71%
Expenses	7,500	834	6,666	11.12%	0.00%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (5,600)</b>	<b>\$ (382)</b>	<b>\$ 5,218</b>		

## Chandler Renovation Project October 2011 Status Report

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### Scope

Renovate space for use by Community Learning and the Small Business Development Center. Convert a classroom into a computer lab. Create a larger Administrative/reception area for five stations. Divide the garage bays. Create more female bathroom capacity. Remedy internal ramp ADA concerns. Create large meeting room in upper building.

### Budget Status

Budget attached.

### Change Order Activity

None.

### Schedule Status

Design	September 2011 to December 2011
Bid/Award	December 2011
Construction	January 2012 to June 2012

### Activity in October

Executed Architectural agreement with BBT Architects for \$43,915.  
Began design meetings on-site and reviewed entire facility/scope with Shirley Metcalfe and Beth Wickham.  
Met with Billy Staten, City of Bend Plans Examiner, to review scope and discuss 25% of budget for ADA requirements.  
Obtained preliminary computer lab furnishings layout for discussion and confirmation of layout and projector and screen locations.  
Complete site civil survey in preparation for ADA ramp/walk improvements at building entry.

### Activity planned for November

Continue design meetings.  
Clarify scope with respect to ADA improvements.  
Determine bid alternates and order for bidding.  
Finalize computer lab layout.



# Chandler Renovation Project October 2011 Status Report

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Entry ramp to be repaired/reworked to provide ADA access to the front door.



Intermediate landing and upper stairs at entry to be revised for ADA ramping.



Office admin area to be expanded for 5 stations. Classroom to be converted to computer lab.

# Chandler Renovation Project October 2011 Status Report

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## Project Participants

### COCC Administration

Shirley Metcalf      Instructional Dean  
Beth Wickham Small Business Development Center

[smetcalf@cocc.edu](mailto:smetcalf@cocc.edu)  
[bwickham@cocc.edu](mailto:bwickham@cocc.edu)

### COCC Project Manager

Rick Hayes  
541-330-4391  
Email [rhayes@cocc.edu](mailto:rhayes@cocc.edu)

### Design Consultant

BBT Architects  
1160 SW Simpson Avenue, Suite 100  
Bend, OR 97702  
Don Stevens, Principal  
541-382-5535  
[dstevens@bbtarchitects.com](mailto:dstevens@bbtarchitects.com)

### Surveyor

Harper Houf Peterson Righellis Inc.  
1133 NW Wall Street, Suite 201  
Bend, OR 97701  
John McCoy, Project Surveyor  
541-318-1161  
[JohnM@hhpr.com](mailto:JohnM@hhpr.com)

### General Contractor

TBD

### Testing Agency

TBD

# 1. Culinary Building – October Status Report

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## Scope

COCC will construct a new teaching facility for its culinary instructional program – the Cascade Culinary Institute (CCI). The building will house culinary instructional facilities and a dining lab/restaurant which will be open to the public. The building will be 15,205 sq. ft. in size and will support significant expansion professional training as well as “amateur” courses for community members. The facility will house three kitchens, two multipurpose and one baking kitchen. The curriculum will include a basic core curriculum with cooking or baking options and specialized programs in Sports and Health Nutrition or Sustainable Food Management.

## Budget Status

Project within budget.

## Change Order Activity

Change orders, totaling \$533,995.00, have been approved to date. \$124,282.00 of which is for the Campus Village Infrastructure Project and \$409,713.00 for the Culinary Building. The College has approved four Additional Services Requests from YGH Architects totaling \$132,520.00; a majority of which is related to the Campus Village Infrastructure Project and reimbursable over the duration of the project. The remainder of the amount is for the Culinary Building.

## Schedule Status

On September 14, 2011 the Temporary Certificate of Occupancy (TCO) received on August 31, 2011, which limited access to the building to COCC Staff only, was changed to a TCO which allows full access to the building. The new TCO was based on the completion of four items. 1) Completing the landscaping, 2) erecting a screen to hide mechanical equipment at the west end of the building, 3) installing handrails in the Demonstration Theatre and 4) removal and replacement of an out of compliance accessible pathway to the north of the building.. The College has posted a bond with the City of Bend to complete the landscaping in late October, when it is hoped that the weather will be more conducive to plant survival. The mechanical equipment screening has been installed. The Demonstration classroom handrail installation has been completed. In an effort to adequately rectify the out of Compliance pathway the City and College have agreed to a solution that will allow the College to receive Certificate of Occupancy (COO) prior to the work being completed on the pathway. The agreement requires COCC to submit a redesign of the pathway, a Barrier Removal Plan, a letter indicating when the work will be completed and to apply for a permit to do the work. We anticipate the pathway will be removed and replaced in the spring or summer of 2012. We expect to receive final Certificate of Occupancy (COO) during the first week of November. The College was not required to have COO to begin using the building for instruction at the start of classes on September 19<sup>th</sup>.

# Culinary Building – October Status Report

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## COCC Stake Holder Group

Jim Middleton - COCC President  
Diana Glenn – Instructional Dean  
Julian Darwin – Culinary Faculty  
Jeff Floyd – Construction IT Specialist  
Darren McCrea – Construction IT Specialist  
Julie Mosier – Purchasing Coordinator

Gene Zinkgraf – COCC Project Manager

## Contractor

HSW Builders  
730 SW Bonnett Way, Suite 3000  
Bend, Oregon 97702

Bret Matteis	-	General Manager
Ron Edgerton	-	Vice President
Rob Kelleher	-	Project Manager
Rob Ring	-	Superintendent

## Design Team

Yost Grube Hall Architecture  
Pinnacle Architecture  
Kpff Consulting Engineers  
WHPacific Engineering

Sparling Engineering  
Mark Day and Associates  
Food Facilities Concepts, Inc.  
Mazzetti Nash Lipsey Burch Engineering

## Special Inspectors

### Special testing

FEI Testing & Inspections Inc.  
Bend, Oregon

### Commissioning

Heery International  
Portland ,Oregon

# Health Careers Building – October 2011 Update

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## Scope

New laboratories for the Allied Health and Nursing Departments and five new general-purpose classrooms.

Approximately 48,000 SF of new space.

## Budget Status

The current fiscal budget for the project is \$16.6 million. Current projected project costs fall within this budget.

## Change Order Activity

Change order activity this month has been light. We received 2 new change order requests this month:

- 1) Fire Alarm Changes required by Fire Marshall. \$5,477
- 2) Change Projector Mounts to current campus standard. \$1,610

## Schedule Status

The project is on schedule to complete April 30, 2012.

## Recent Activity

Window systems and exterior building enclosure progressed to a point that allowed drywall to proceed this month. Completing in-wall rough-in and thermal and sound insulation ahead of drywall has been the primary focus in the building this month.

The Audio Visual bid package was released this month. This contract will be for both Health Careers Building and Science. This package bids at the end of the month, possibly the first of next month depending on the timing of the final Addendum.

## Activity Next Month

Drywall, taping and paint will be the primary activities in the building next month. Depending on the paint and overhead MEP rough-in completion, ceiling grid may commence on the 2<sup>nd</sup> floor in the month of November. Wood and Metal Panel siding will continue as well as the last bit of window glass installation.

# Health Careers Building – October 2011 Update

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## Project Participants

### COCC Stakeholder Group

Michael Holtzclaw	-	Instructional Dean
Deb Davies	-	Faculty, Dental Assisting
Jane Morrow	-	Faculty, Nursing
Gene Zinkgraf	-	Director of Construction
Rich Brecke	-	Project Manager
Darren McCrea/Jeff Floyd	-	Construction IT Specialist
Julie Mosier	-	Purchasing Coordinator

### Design Team

Mark Stoller	-	Yost Grube Hall Architects
Jonathan Bolcher	-	Yost Grube Hall Architects
Steve Neiger	-	Yost Grube Hall Architects
Mark Rossi	-	Pinnacle Architecture
Ron Hand	-	WH Pacific
Mark Peckover	-	Sparling Engineering
Amy Jarvis	-	M+NLB Engineering

### Contractor Group

Bret Matteis	-	HSW General Manager
Gordon Crews	-	HSW Superintendent
Rob Kelleher	-	HSW Sr. Project Manager
Brian Powell	-	HSW Project Manager

# Health Careers Building – October 2011 Update

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Northwest Corner



Hardscape below Pioneer

# Health Careers Building – October 2011 Update

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Drywall Underway



Shingles on East end.



# Ponderosa Automotive Storage Addition Project

## October 2011 Status Report

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### Scope

Provide automotive equipment and parts storage space.

### Budget Status

Project within budget. Plan review changes require bid savings to be moved into contingency for the area separation change order.

### Change Order Activity

A request for pricing has been issued to the contractor for a rated double door and masonry infill in lieu of the existing roll up door to the existing small parts storage room. This cost proposal is under review.

### Schedule Status

The project contractual substantial completion is October 31<sup>st</sup> but will not be achieved due to the change order frame, door, and hardware has not yet arrived on-site.

### Activity in October

Backfilled for slab on grade and poured concrete slabs.

Backfilled against foundation and poured exterior concrete.

Set roof joists.

Insulated roof joists.

Sealed exterior block and painted exposed metal.

Set electrical outlets and lights.

Set roofing material on October 28<sup>th</sup>.

Install rollup doors on October 28<sup>th</sup>.

Pavement patching on October 28<sup>th</sup>.

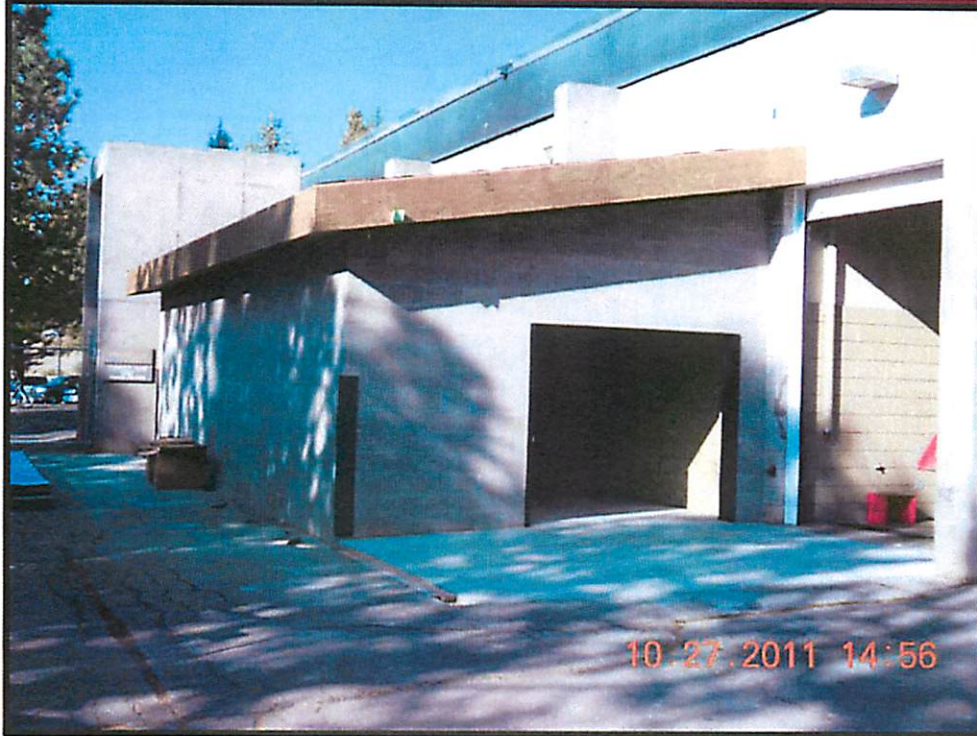
### Activity planned for November

Install rated frame, door, and hardware

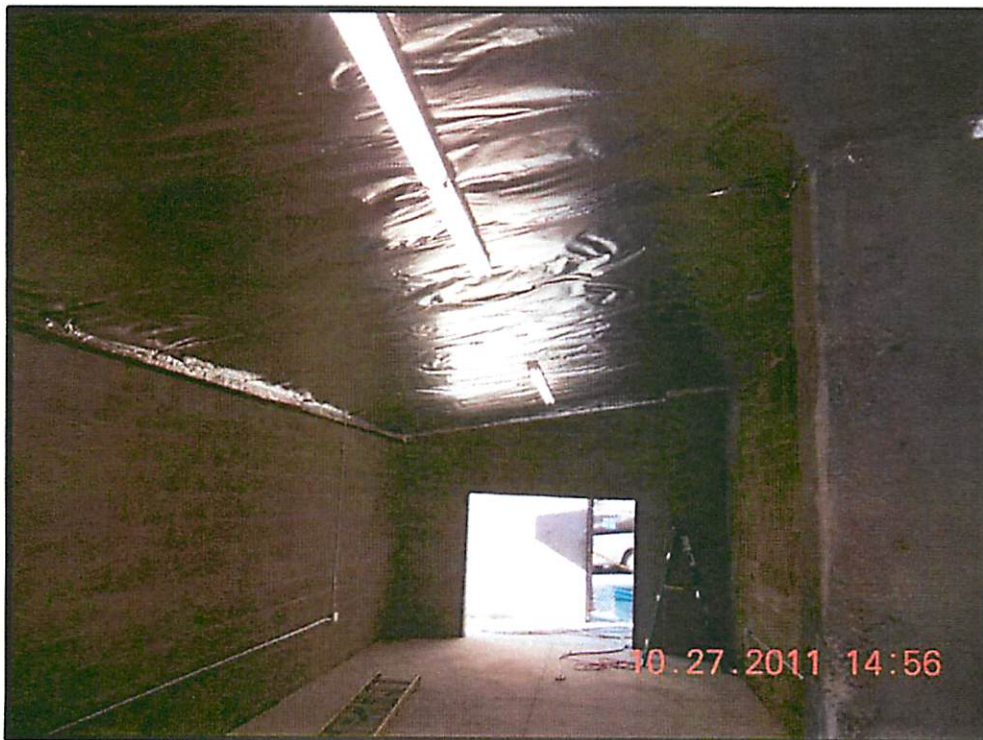
Complete project punchlist.

# Ponderosa Automotive Storage Addition Project October 2011 Status Report

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Blockwork, concrete, insulation, lighting, and roof framing complete.



# Ponderosa Automotive Storage Addition Project

## October 2011 Status Report

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### Project Participants

#### COCC Automotive Department

Ken Mays, Program  
541-383-7753  
Email [kmays@cocc.edu](mailto:kmays@cocc.edu)

#### COCC Project Manager

Rick Hayes  
541-330-4391  
Email [rhayes@cocc.edu](mailto:rhayes@cocc.edu)

#### Design Consultant

Schertzinger and Party Architects LLC  
Bill Schertzinger  
657 Glacier Avenue, Suite 306  
Redmond, OR 97756  
Bill Schertzinger  
541-548-8884  
[BSchertzinger@asterdes.com](mailto:BSchertzinger@asterdes.com)

#### General Contractor

Americorp Construction LLC  
PO Box 1236  
Bandon, OR 97411  
Ron Young  
c. 541-404-6560  
[americorpconstruction@yahoo.com](mailto:americorpconstruction@yahoo.com)

#### Testing Agency

Carlson Testing, Inc.  
710a NE First Street  
Bend, OR 97701  
o. 541-330-9155  
f. 541-330-9163  
Ted Kornowski  
[tkornowski@bendbroadband.com](mailto:tkornowski@bendbroadband.com)

# Redmond Building 1 Addition – October 2011 Update

## **Scope**

A 2300sf addition to Building 1 at the Redmond Campus. The added square footage will house a new 48 seat classroom and 24 seat Science Lab. Remodeled space within Building 1 will accommodate a 34 seat computer lab that will support both the new SMART Mathematics curriculum as well as CIS.

## **Budget Status**

The budget for the building will be \$840,906. This is a Bond funded project.

## **Change Order Activity**

- 1) N/A.

## **Schedule Status**

Design is proceeding with the goal of bidding the project in March or April of 2012. The project will be open for classes January of 2013.

## **Recent Activity**

Design is currently at approximately 25%.

## **Activity Next Month**

Design will continue through the end of the year. Due to current scheduling in the building construction will not begin until June of 2012.

# Redmond Building 1 Addition – October 2011 Update

## Project Participants

### COCC Stakeholder Group

Matt McCoy	-	VP of Administration
Shirley Metcalf	-	Dean of Continuing Education
Gene Zinkgraf	-	Director of Construction
Rich Brecke	-	Project Manager
Darren McCrea	-	Construction IT Specialist
Julie Mosier	-	Purchasing Coordinator

### Design Team

Jeff Wellman	-	Steel Associates Architects
Steve Olson	-	Steel Associates Architects
James Taylor	-	Steel Associates Architects

### Contractor Group

Not Identified Yet	-	TBD
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# Science Building – October Status Report

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## Scope

General Chemistry Lab, Organic Chemistry Lab, Two General Biology Labs, Three Anatomy & Physiology Labs, Geology Lab, Physics Lab, General Use Classrooms, and Lab and Administrative/Faculty support spaces. Approximately 49,000 GSF of new space under construction.

## Budget Status

Project within budget. See project budget for detail.

## Change Order Activity

CR #40, temporary connection of new site lighting at Pioneer ramps/stairs, approved for \$349.01.

CR #45, RFI #125 added 4" cast iron roof drain pipe, approved for \$3,793.73.

CR #51, PR #14 revising route for area of refuge at North side of project, approved for \$2,090.91.

CR #54, RFI #157, furr wall at penthouse due to wind girt, approved for \$477.41.

CR #55, RFI #155, upsize boiler flue from 9" to 10" as required by boiler, approved for \$2,684.49.

## Schedule Status

On schedule.

## Activity in October

Completed radiant floor tubing and exposed polished concrete floor installation. Completed exterior metal stud wall framing. Completed TPO roofing except for South section over Administration area. Completed metal stud wall framing at first floor. Began interior metal stud framing at second floor. Continued above ceiling rough-in activities at both floors. Electrical rough-in progressing at first floor. Set rail mounted mechanical units at rooftop yard area. Poured concrete housekeeping pads at indoor mechanical room. Began hollow metal frames installation at first floor. Completed concrete floor polishing and protection. Completed sewer line and drainage work on site. Completed telecom utility installation work except final connections to can at side of Metolius. Completed exterior site grading at East side of project in preparation for exterior sidewalks. Began exterior sidewalks at upper courtyard and concrete work at stone walls. Completed railing and punchlist, cleanup, grading, and landscape repair work at Pioneer ramp and Metolius parking lot. Began Tyvek weatherization barrier installation.

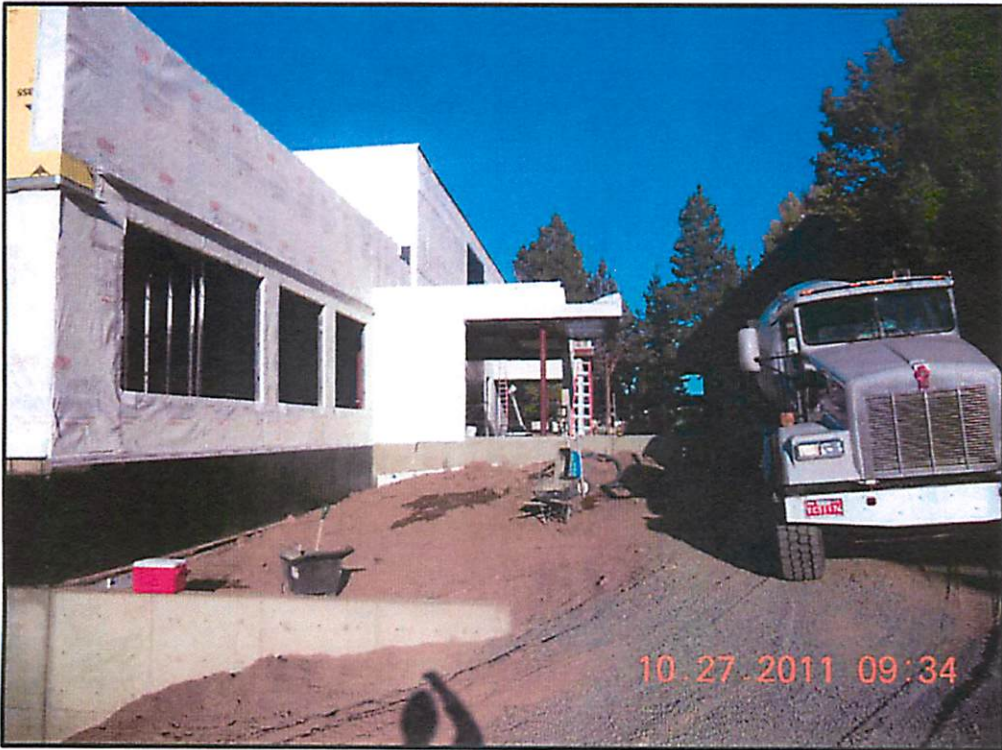
## Activity planned for November

Complete roofing. Begin siding at mechanical yard at roof. Set boilers and Air handling units in mechanical room. Complete metal stud framing at second floor. Continue rough-ins at second floor. Complete rough-ins at first floor. Complete exterior sheathing and Tyvek weather barrier. Temporarily weather protect window openings. Begin insulation and drywall at first floor. Complete North and East side concrete walkways and large concrete bases for stonework at lower main entry. Finalize connection of telecom at Metolius. Receive AV Package Bids.

# Science Building – October Status Report

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## Photos



# Science Building – October Status Report

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# Science Building – October Status Report

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# Science Building – October Status Report

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# Science Building – October Status Report

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## Project Participants

### COCC Stakeholder Group

Michael Holtzclaw - Instructional Dean  
Gene Zinkgraf - Director of Construction  
Julie Hood - Biology  
Eddie Johnson - Biology  
Mark Eberle - Biology  
Nathan Hovekamp - Biology  
Christine Ott-Hopkins - Biology  
Jim Moodie - Biology  
Jeff Cooney - Biology  
Zelda Ziegler - Chemistry  
Carol Higginbotham - Chemistry  
Bob Reynolds - Geology  
Bruce Emerson - Physics  
Kevin Grove - Physics/Chemistry  
Elaine Simay-Barton - Lab Tech/Dept. Admin  
Emily Smith - Lab Tech  
Mark Gregory - Lab Tech  
Dan Cecchini - Director of IT  
Jeff Floyd - Construction IT Specialist  
Gary Kontich - Networking Specialist  
Bruce Thompson - Telecommunications Specialist  
Julie Mosier - Procurement Manager

### Design Team

Mark Stoller - Yost Grube Hall Architecture  
Jonathan Bolch - Yost Grube Hall Architecture  
Tom Robbins - Yost Grube Hall Architecture  
Liz Bray - Yost Grube Hall Architecture  
Linda Cameron - Yost Grube Hall Architecture  
Roz Estime - Estime Group  
Jim Cox - Estime Group  
Ron Hand - W&H Pacific Civil Engineers  
Josh Richards - KPFF Consulting Engineers  
Amy Jarvis - Mazetti Nash Lipsey Burch Mechanical Engineers  
Mike White - Sparling Electrical Engineers  
Jim Graham - Sparling Electrical Engineers (Low Voltage)  
Not yet identified - Lango Hansen Landscape Architecture and W&H Pacific

### Commissioning Agent

James Warner - Heery International

### Special Inspection and Testing

Todd Smith - FEI Testing

**COCC Project Manager** - Rick Hayes 541-330-4391 email [rhayes@cocc.edu](mailto:rhayes@cocc.edu)

**COCC IT Project Manager** - Darren McCrea 541-383-7741 email [dmccrea@cocc.edu](mailto:dmccrea@cocc.edu)

### General Contractor

Kirby Nagelhout Construction Company  
20635 NE Brinson Blvd  
Bend, OR 97701  
541-389-7119

Mike Taylor, General Manager, [miket@knccbend.com](mailto:miket@knccbend.com)  
Dave Watson, Project Manager, [davew@knccbend.com](mailto:davew@knccbend.com)  
Mark Miller, Project Superintendent, [markm@knccbend.com](mailto:markm@knccbend.com)  
Greg Ponder, Project Engineer, [gregp@knccbend.com](mailto:gregp@knccbend.com)

# Technology Education Center – October 2011 Update

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## Scope

A 30,000 square foot building to be built on the corner of Veterans Way and Salmon Dr. in Redmond. The building will house technology centered programs which will initially be the Center for Entrepreneurial Excellence and Development, Non-Destructive Testing and Inspection, Digital Arts and Media, and Flexible Technology.

## Budget Status

The budget for the building will be \$11.4 Million. This includes a \$5.7 Million match from the State of Oregon.

## Change Order Activity

- 1) N/A.

## Schedule Status

Design is proceeding with the goal of bidding the project in July of 2012 and an ultimate project completion for September of 2013.

## Recent Activity

Concept and Schematic Design is underway and will complete at the end of the month. Weekly design meetings are being held to keep everyone up to date on design progress and to address any issues that might come up.

## Activity Next Month

Schematic Design will proceed into the 2<sup>nd</sup> week in December.

# Technology Education Center – October 2011 Update

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## Project Participants

### COCC Stakeholder Group

Karin Hilgersom	-	VP of Instruction
Matt McCoy	-	VP of Administration
Shirley Metcalf	-	Dean of Continuing Education
Chris Redgrave	-	Director of MATC
Gene Zinkgraf	-	Director of Construction
Rich Brecke	-	Project Manager
Darren McCrea/Jeff Floyd	-	Construction IT Specialist
Julie Mosier	-	Purchasing Coordinator

### Design Team

Don Stevens	-	BBT Architects
Kevin Shaver	-	BBT Architects
Doug Schwartz	-	Froelich Consulting Engineers (Structural)
ML Vidas	-	Vidas Architecture (Earth Advantage Consulting)
Grant Hardgrave	-	Hickman Williams and Associates (Civil)
Marcia Vallier	-	Vallier Design Associates (Landscape)
John Van Bladeren	-	MFIA Inc. (MEP Design)

### Contractor Group

Not Identified Yet	-	TBD
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## Facility Projects Plan 10/28/11

BUILDING	Program Manager	Construct Manager	2011		2012				2013				2014			
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Ponderosa Building Storage	Mays	Hayes	Build	Open												
Redmond Math & Wet Labs	Metcalf	Hayes		Design			Build		Open							
Bond Equipment & Phone System			Build													
Chandler Remodel	Metcalf	Hayes	Design		Build		Open									
Boyle Remodel	TBD	Hayes			Design		Build		Open							
Health Careers	Holtzclaw	Brecke			Build		Open									
Science	Holtzclaw	Hayes			Build		Open									
Parking/Sidewalk Construction Proj.			Ongoing As Needed, Approved On Case-By-Case Basis													
Ochoco *	TBD	TBD			Design		Build		Open							
Pioneer	TBD	TBD						Design		Build		Open				
Tech. Ed. Center	Metcalf/Hilgersom	McCoy/Zinkgraf	Design				Build			Open						
Newberry	TBD	TBD	OSU Vacates	Design	Build		Open									
Metolius	TBD	TBD			Design		Build		Open							
Residence**	Moore	McCoy			Plan			Build				Open				
Juniper Repurposed	TBD	McCoy						Design				Build		Open		
Library	Bilyeu/Cechini	TBD	TBD													
Grandview	TBD	TBD	TBD													
General Classroom	TBD	TBD	TBD													
Pinckney	TBD	TBD	TBD													
Hitchcock	TBD	TBD	TBD													

= Bond Projects  
 = Remodeling Projects

\* Lower becomes classrooms-starts when Health Careers Center opens  
 \*\* A final decision on residence hall has not been made at this time  
 Note: General Classroom not yet funded by the State

Page 23 of 23