



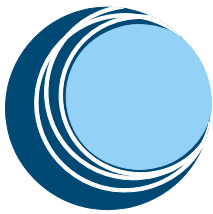
CENTRAL OREGON
community college

CENTRAL OREGON
COMMUNITY COLLEGE
Board of Directors' Meeting – AGENDA
Wednesday, October 13, 2010 – 6:00 PM
Christiansen Board Room,
Boyle Education Center

TIME**	ITEM	ENC.*	ACTION	PRESENTER
6:00 pm	I. Call to Order			Miller
6:05 pm	II. Introduction of Guests			
6:10 pm	III. Agenda Changes			
6:10 pm	IV. Public Hearing and Testimony			
	A. AC Noise & Parking on Sun Ray Ct - Residence Hall			Harper/Glasberg
6:20 pm	V. Consent Agenda***			
	A. Minutes			
	1. Regular Meeting-September 8, 2010	5.a1	X	Smith
	B. Personnel			
	1. New Hire Report (September 2010)	5.b1	X	Buckles ^A
	C. Log Donation	5.c	X	Zinkgraf ^A
	D. Approval to Hire (Sudduth)	5.d	X	Buckles ^A
6:25 pm	VI. Information Items			
	A. Board Elections / Rezoning	6.a		Paradis
	B. Financial Statements	6.b		Bloyer ^A
	C. Nursing Program: Updates & Expansion			Hilgersom ^P
7:00 pm	VII. New Business			
	A. 1 st Reading – Policy Revision GP6, GP11, GP13	7.a		Lee ^P
7:05 pm	VIII. Board of Directors' Operations			Miller
	A. Board Member Activities			
7:15 pm	IX. President's Report			
	A.			
	X. Dates			
	A. October 20, at 7:00 pm – Tower Theater Nicholas Kristof (Pulitzer-Prize Winning Columnist for New York Times) Reporting the Truths of the World – Tickets @ www.towertheatre.org			
	B. October 27, at 4:00 pm – Wille Hall-COCC Campus Center Bldg. Ed Edmo (Acclaimed poet, performer and storyteller on NW Tribal Culture) One Man Theater – Cost: Free			
	C. November 4-6, OCCA Conference – Sunriver, OR			
	D. November 10 – 6pm Board of Directors' Meeting			
7:25 pm	XI. Adjourn to Executive Session			
7:30 pm	XII. Executive Session: ORS 192.660 (2)(h) Potential Litigation			
7:40 pm	XIII. ADJOURN			

* Material to be distributed at the meeting (as necessary). ** Times listed on the agenda are approximate to assist the Chair of the Board.

*** Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately. ^P= indicates a Presentation will be provided. ^A = indicates the presenter is Available for background information if requested.



CENTRAL OREGON
community college

Central Oregon Community College
Board of Directors' Meeting
MINUTES
Wednesday, September 8, 2010 - 6:00pm
Boyle Education Center Building
Christiansen Board Room

PRESENT: Charley Miller, Connie Lee, Dr. Joyce Lynn Garrett, John Overbay, David Ford, Donald Reeder, Anthony Dorsch, Ron Bryant-Board Attorney, Dr. James Middleton-President, Julie Smith-Executive Assistant.

INTRODUCTION OF GUESTS: Matt McCoy, Karin Hilgersom, Alicia Moore, Ron Paradis, Joe Viola, Kevin Kimball, Carol Moorehead, Lisa Bloyer, Julie Downing-President, Faculty Forum, David Dona, Michael Holtzclaw, Diana Glenn, Mary Jeanne Kuhar, Dan Cecchini, Ed Sea, Jim Weaver.

AGENDA CHANGES: *Added: Exhibit: 6.e*

PUBLIC HEARING AND TESTIMONY: None

CONSENT AGENDA:

Mr. John Overbay moved to approve the Consent Agenda (Exhibit: V). Dr. Joyce Lynn Garrett seconded the motion. MCU. Approved. M09/10:1

BE IT RESOLVED that the Board of Directors' reviewed and approved Regular Board Meeting Minutes of July 13, 2010 and Special Teleconference Meeting of September 1, 2010 (Exhibits: 5.a1 & 5.a2);

BE IT RESOLVED that the Board of Directors' reviewed and approved the July-August 2010 New Hire Report (Exhibit: 5.b1);

BE IT RESOLVED that the Board of Directors' approves the employment contract for Richard Kalasky/Full-time, Temporary Instructor of Emergency Medical Services and Leeann Stahn/Full-time Temporary Instructor of Health Information Technology (Exhibit: 5.c);

BE IT RESOLVED that the Board of Directors' approves the employment contract for Sharon Bellusci/Full-time Student Services Technology Coordinator (Exhibit: 5.d);

BE IT RESOLVED that the Board of Directors' approves the employment contract for Laura Boehme/Full-time Assistant Director ITS/Infrastructure (Exhibit: 5.e);

BE IT RESOLVED that the Board of Directors' approves the employment contract for Cynthia Homan/Full-time Web Developer-Systems Programmer (Exhibit: 5.f).

INFORMATION ITEMS:

Institutional Effectiveness – Effectiveness & Expanding Access (Exhibit: 6.a)

The Board Priorities include a commitment to expand access in outlying communities. The material provided documented significant recent progress in this direction. Highlights included an increase from 11% to 15% in percentage of full-time equivalent enrollment from outside Bend; Redmond campus enrollment increasing by 464% (credit) and 128% (total FTE) in the past four years; a four year 184% increase in number of students taking online/hybrid credit courses.

Enrollment Update (Handouts: 6.b)

Ms. Alicia Moore-Dean of Student and Enrollment Services and Carol Moorehead-Dean of Extended Learning reviewed PowerPoint presentation - "Enrollment Highlights: 2009-10".

- Enrollment Status
81% degree seeking; 19% non-degree seeking
- Dually Admitted Students
709 students in 2009-10; 1,000+ students anticipated for 2010-11
- Residency
87% in-district
25% of all Central Oregon high school graduates attend COCC
- Age
30-32 yr. olds, grew by 106% since 2006
Traditional age students now equal to non-traditional age
Average age increased to 28.8 yrs. Old.

Financial Statements – (Exhibit: 6.c)

The Board of Directors' were apprised of the July 2010 Financial Statements.

Endowment Report-COCC Foundation

President Middleton and Mr. Jim Weaver-Executive Director/COCC Foundation gave an update on the COCC Foundation's endowment. President Middleton reported a recent article in the Chronicle of Higher Education that listed the largest endowments at community colleges – the COCC Foundation ranked 19th in the nation of those reporting and 7th based on enrollment size. Mr. Weaver shared background stories about three people who've contributed to the endowment fund. President Middleton added that a recent donation to the Foundation's Culinary Endowment has brought the total to \$724,500.

Mr. Weaver closed with a quote from the American born philosopher – William James "The great use of life is to spend it for something that will outlast it".

RFP for Educational Broadband Spectrum (Exhibit: 6.e)

Mr. Dan Cecchini-Director of Information Technology, reviewed that COCC has a FCC (Federal Communication Commission) license for several wireless channels in the 2.5 GHz range, COCC is not currently using these channels. The FCC has notified license holders that inactive licenses will revert back to the FCC for public auction as of May 2011. COCC is part of a consortium that will provide license holders a "safe harbor" that will meet FCC requirements to renew our respective EBS (Educational Broadband Service licenses. COCC staff will evaluate the RFP submission and bring back a recommendation to the Board.

OLD BUSINESS:

Update: Madras Campus

Mr. Matt McCoy-Vice President for Administration, reviewed the floor plan schematic for the approximately 8,500 sq. ft. Madras Campus building. The new facility will include classrooms, a computer lab, faculty offices and space for testing and tutoring. He reported that the Jefferson County Commissioners' have made a recent generous allocation of \$100K to the building project to help support construction of a large meeting room. Construction is scheduled to start in January 2011 with an opening for Fall of 2011.

NEW BUSINESS:

Naming of the new Culinary Building (Exhibit: 8.a)

At the March 14, 2007 Board of Directors' meeting – the Board approved the list of naming opportunities for the new culinary facility. Mr. Frank Jungers made full payment to the COCC Foundation in the amount of \$1M – the key gift which led to the successful Foundation Capital Campaign.

Mr. David Ford moved to approve the naming of the culinary center as the Jungers Culinary Center and hereby shares the college's thanks and appreciation for Mr. Frank Jungers long-time support and advocacy. Mr. John Overbay seconded. MCU. Approved. M09/10:2

Governing Board Policies-Review for Retreat (Exhibit: 9.a)

Mr. Charley Miller-Chair asked the Board to review the Governing Process Policies prior to the upcoming Board Retreat October 1-2, 2010.

BOARD OF DIRECTORS' OPERATIONS:

Board Member Activities

Mr. Miller Attended the OCCA Board Workshop in Silverton - July
Met with President Middleton re: October Board Retreat
Attended Special September 1 Board Meeting
Participated in the COCC Foundation Scholarship Application Review
Numerous Phone Calls and Email re: College Business

Mr. Overbay Attended Ground-Breaking for new Culinary Building

Ms. Lee Attended OCCA Board Workshop in Silverton – July
Participated in the COCC Foundation Scholarship Application Review

- Mr. Dorsch Attended by phone the September 1 Special Board Meeting/Teleconference
- Mr. Ford Attended the September 1 Special Board Meeting
Attended the OSU-Cascades Advisory Board Meeting
Participated in the COCC Foundation Scholarship Application Review
Attended Ground-Breaking for new Culinary Building
- Mr. Reeder Attended Madras High School Graduation Ceremony
Phone Conversations with President Middleton
Attended by phone the September 1 Special Board Meeting
Attended Special Board Meeting of July 6
Attended President's Evaluation Committee Meeting
Met w/Jefferson County Commissioners re: OSU-Extension
Attended Dr. Kathy Walsh retirement event
- Dr. Garrett Attended Ground-Breaking for new Culinary Building
Busy with Principalship for Powell Butte Charter School for 2010-11

PRESIDENT'S REPORT:

State Budget Cuts

Institutional Impact and Responding Strategies

President Middleton presented a PowerPoint reviewing the budget update and reported on recent state budget cuts, noting that most of the cuts have been mitigated by the college's large enrollment increases over the past three years.

ADJOURN: 7:30 PM

APPROVED;

ATTEST TO;

Mr. Charley Miller, Board Chair

Mr. Matthew J. McCoy,
Vice President for Administration

Exhibit: 5.b1
October 13, 2010
Approve: ___ Yes ___ No
Motion: _____

Central Oregon Community College
Board of Directors
NEW HIRE REPORT – SEPTEMBER 2010

<u>Name</u>	<u>Date Hired</u>	<u>Job Title</u>
Classified Full-Time		
Marshall, Brian	9/13/2010	Laboratory Technician
Van Houten, James	9/12/2010	Custodian
Classified Part-Time		
Blake, Kristina	9/27/2010	Safety/Security Officer
Greenleaf, Matthew	9/10/2010	Intramural/Club Sports Coord
Kihs, Ross	9/27/2010	Campus Center Bldg Coord
Olson, Johanna	9/7/2010	Instructional Lab Coord
Smith, Emily	9/20/2010	Laboratory Technician
Non-Faculty Instruction Part-Time		
Winicki, Shari	9/7/2010	Non-Faculty Instruction
Part-Time Faculty		
Rougeux, Jamie	9/20/2010	Part-Time Faculty

**CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS**

RESOLUTION

Prepared by: Gene Zinkgraf, Director of Construction, Construction Department

A. Action under Consideration:

Declare the logs removed on Central Oregon Community College's property during the excavation for the Health Careers and Science Buildings as surplus property and move that COCC donate them to the High Desert Museum and COCC's Forestry Club.

B. Discussion/History:

During the construction of the Health Careers and Science Buildings and related parking lots, trees will be removed from Central Oregon Community College's property. COCC would like to declare the logs surplus property and not needed for any College purpose. Once declared surplus property, COCC would like to donate the larger pine logs to the High Desert Museum. The logs will be used in their sawmill educational demonstration project. In addition the College wishes to donate the juniper logs and small pine logs to COCC's Forestry Club. The Club will make firewood that can be used as a fundraiser and as donations to those in need. Both groups will be responsible for removal of the logs from COCC property.

C. Options/Analysis:

1. Find and declare that the cut logs are surplus property and are not needed for any other College purpose and move that Central Oregon Community College may donate logs to the High Desert Museum, a nonprofit corporation, for its charitable and public purposes and to COCC's Forestry Club for their fundraising and donation purposes.
2. Disapprove the declaration that the cut logs are now surplus property and are not needed for any other College purpose.

D. Timing:

Action is requested at this time to coordinate with the building construction time lines.

E. Recommendation:

Be It Resolved that the Board of Directors of Central Oregon Community College does hereby declare the logs surplus and donates the logs to the High Desert Museum, a nonprofit corporation, for its charitable and public purposes and COCC's Forestry Club for their fundraising and donation purposes.

F. Budget Impact:

Minimal. Given the number of logs, transportation costs to a mill and the current lumber prices the College would generate little income from selling the logs.

Central Oregon Community College
Board of Directors

RESOLUTION

Prepared by: Eric Buckles-Director of Human Resources

A. Action Under Consideration

Approve employment contract for Melissa Sudduth, Full-time Admissions Coordinator.

B. Discussion/History

The employment contract for Melissa Sudduth is for an administrative position. This position was filled through an external Regional College search.

C. Options/Analysis

Approve the employment contract for Melissa Sudduth.
Decline approval of the employment contract for Melissa Sudduth

D. Timing

This position is appointed for a 12 month employment contract each fiscal year. For the 2010-11 fiscal year the initial employment contract period will be from September 15 through June 30, 2011. As with all other exempt employees, a new contract will be prepared for the next fiscal year that begins July 1.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College hereby approves the employment contract for Melissa Sudduth.

F. Budget Impact

The salary conforms to the salary schedule approved by the Board.

G. Miscellaneous

Ms. Sudduth's employment experience in higher education includes Graduate Assistant for the Office of Institutional Advancement at Emerson College, Policy Intern for the New England Board of Higher Education and Student Programs Coordinator and Academic Advisor at the University of Southern California. Ms. Sudduth holds a Master's degree in higher education from Harvard University.

CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS

INFORMATION ITEM

Prepared by: Ron Paradis-Director of College Relations

MAY 2011 BOARD ELECTIONS / REZONING

May 2011 Elections:

Three of the seven COCC Board of Directors positions are up for election on the May 2011 ballot. These are **Zones 5, 6 and 7**.

- **Zones 5 and 6:** Two of the three positions in the Bend-area zone. This includes all of the City of Bend, plus Precincts 13, 37 and 41 (north of Bend); 42 (south); 10 and 12 (east); and 3 and 21 (southeast).
- **Zone 7:** Southern and eastern Deschutes County, including La Pine, Sisters and Sunriver.

All three zones cover areas only in Deschutes County. Therefore, anyone wishing to file for any of the positions must do so with the Deschutes County Clerk's office.

The filing period opens on February 5 and runs through March 17.

Anyone wishing to file needs to either pay a \$10 filing fee or turn in 25 valid signatures from registered voters residing in the zone.

In addition, there is a \$25 fee to submit an optional statement to the Deschutes County Voters Pamphlet.

Rezoning:

Oregon law (ORS 341.175) prescribes that the boundaries of District Zones be adjusted as necessary to make the population of each zone as nearly equal as is feasible – according the most recent federal census. Data from the 2010 Census will become available early next year. Therefore, the College will do an updated analysis and bring a proposal to the Board of Directors later in 2011.

Central Oregon Community College
Monthly Budget Status
Highlights of August 2010 Financial Statements

Cash and Investment

The College's operating cash balances are currently at \$22.7 million. The August average yield for the Local Government Investment Pool remains unchanged at .55%.

The investments of \$32.9 million represent proceeds from the sale of the general obligation bonds, which will yield an average of .55% over the 18-month period. There is \$10.6 million of bond proceeds invested in the Local Government Investment Pool. The bond proceeds invested in cash and investments total \$43.5 million as of the end of August.

General Fund Revenues

The College received the first State Aid payment of \$751,000, and tuition and fee revenues increased by only \$144,000 from the prior month.

General Fund Expenses

The expenses include all approved inter-fund transfers for the fiscal year.

Budget Compliance

All appropriation categories are within budget.

**Central Oregon Community
College**

**Cash and Investment Report
As of August 31, 2010**

College Portfolio

Cash in State Investment Pool

Pool account 4089	\$22,310,325.81
Pool account 5482	\$1,312.38
Pool account 3624	\$392,981.32
Pool account 3707	\$45,309.75
Pool account 3816	\$10,616,704.12

August Average Yield .5500%

Cash in USNB \$418,593.94

Cash on hand \$3,900.00

Total Cash \$33,789,127.32

Investments

Fannie Mae:

Yield .4048, due 4-28-11	\$2,520,825.00
Yield .4271, due 5-16-11	\$1,494,190.00
Yield .5062, due 8-15-11	\$3,107,910.00

Federal Farm Credit Bank:

Yield .4500, due 7-18-11	\$2,843,532.00
Yield .5381, due 9-30-11	\$4,000,600.00
Yield .5587, due 10-28-11	\$4,000,600.00

Federal Home Loan Bank:

Yield .4698, due 6-22-11	\$3,001,200.00
Yield .6397, due 11-21-11	\$3,505,460.00
Yield .6752, due 12-1-11	\$5,009,000.00

General Electric

Yield .6600, due 3-15-11	<u>\$3,482,675.00</u>
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Total Investments \$32,965,992.00

Total Cash and Investments \$66,755,119.32

Central Oregon Community College
Monthly Budget Status
August 2010

Exhibit 6.b
13-Oct-10

<u>General Fund</u>	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget</u>	<u>Percent of Prior Year Budget</u>
Revenues					
District Property Taxes:					
Current Taxes	\$ 11,751,000	\$ -	\$ (11,751,000)	0.00%	0.00%
Prior Taxes	766,000	234,223	(531,777)	30.58%	35.67%
Tuition and fees	16,038,000	5,025,389	(11,012,611)	31.33%	32.91%
State Aid	4,236,000	748,873	(3,487,127)	17.68%	21.73%
Interest & Misc. Income	125,000	3,300	(121,700)	2.64%	2.98%
Transfer-In	350,000	350,000	-	100.00%	44.09%
Total Revenues	\$ 33,266,000	\$ 6,361,785	\$ (26,904,215)		
Expenses by Function					
Instruction	\$ 15,377,975	\$ 510,320	\$ 14,867,655	3.32%	4.00%
Academic Support	2,773,829	357,127	2,416,702	12.87%	12.31%
Student Services	3,576,270	431,230	3,145,040	12.06%	13.49%
College Support	4,165,525	756,304	3,409,221	18.16%	16.86%
Plant Operations and Maintenance	3,122,200	470,431	2,651,769	15.07%	14.67%
Information Technology	2,417,639	513,784	1,903,855	21.25%	23.22%
Financial Aid	11,954	-	11,954	0.00%	11.21%
Contingency	800,000	-	800,000	0.00%	0.00%
Transfers Out	2,727,952	2,727,952	-	100.00%	100.00%
Total Expenses	\$ 34,973,344	\$ 5,767,148	\$ 29,206,196		
Revenues Over/(Under) Expenses	\$ (1,707,344)	\$ 594,637	\$ 2,301,981		

Central Oregon Community College
Monthly Budget Status
August 2010

Exhibit 6.b
13-Oct-10

Other funds:	Adopted Budget	Year to Date Activity	Variance Favorable (Unfavorable)	Percent of Budget	Percent of Prior Year Budget
Debt Service Fund					
Revenues	\$ 4,047,839	\$ 801,892	\$ (3,245,947)	19.81%	20.51%
Expenses	3,978,617	340,522	3,638,095	8.56%	20.00%
Revenues Over/(Under) Expenses	\$ 69,222	\$ 461,370	\$ 392,148		
Grants and Contracts Fund					
Revenues	\$ 2,011,315	\$ 173,604	\$ (1,837,711)	8.63%	4.94%
Expenses	2,110,055	148,683	1,961,372	7.05%	7.07%
Revenues Over/(Under) Expenses	\$ (98,740)	\$ 24,921	\$ 123,661		
Capital Projects Fund					
Revenues	\$ 28,007,480	\$ 5,736,411	\$ (22,271,069)	20.48%	38.72%
Expenses	54,468,396	6,174,597	48,293,799	11.34%	19.92%
Revenues Over/(Under) Expenses	\$ (26,460,916)	\$ (438,186)	\$ 26,022,730		
Enterprise Fund					
Revenues	\$ 5,487,767	\$ 479,750	\$ (5,008,017)	8.74%	0.41%
Expenses	5,157,091	1,094,839	4,062,252	21.23%	7.20%
Revenues Over/(Under) Expenses	\$ 330,676	\$ (615,089)	\$ (945,765)		
Auxiliary Fund					
Revenues	\$ 6,877,702	\$ 3,720,680	\$ (3,157,022)	54.10%	41.45%
Expenses	6,458,307	1,706,954	4,751,353	26.43%	33.23%
Revenues Over/(Under) Expenses	\$ 419,395	\$ 2,013,726	\$ 1,594,331		
Reserve Fund					
Revenues	\$ 39,028	\$ -	\$ (39,028)	0.00%	0.00%
Expenses	175,000	26,906	148,094	15.37%	40.54%
Revenues Over/(Under) Expenses	\$ (135,972)	\$ (26,906)	\$ 109,066		
Financial Aid Fund					
Revenues	\$ 19,595,901	\$ 2,015,068	\$ (17,580,833)	10.28%	9.42%
Expenses	19,636,398	1,900,554	17,735,844	9.68%	8.33%
Revenues Over/(Under) Expenses	\$ (40,497)	\$ 114,514	\$ 155,011		
Internal Service Fund					
Revenues	\$ 426,890	\$ 30,286	\$ (396,604)	7.09%	8.71%
Expenses	390,047	49,615	340,432	12.72%	12.92%
Revenues Over/(Under) Expenses	\$ 36,843	\$ (19,329)	\$ (56,172)		
Trust and Agency Fund					
Revenues	\$ 5,925	\$ 347	\$ (5,578)	5.86%	3.91%
Expenses	17,500	-	17,500	0.00%	0.00%
Revenues Over/(Under) Expenses	\$ (11,575)	\$ 347	\$ 11,922		

**CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS**

NEW BUSINESS

Prepared by: Julie Smith-Executive Assistant - Board of Directors' and President

A. Issue

First Reading on revision of Board Policy

- GP6 Committee Structure
- GP11: Board Monitoring/Evaluation
- GP13 Board Professional Improvement

B. Discussion/History/Changes

GP 6: Committee Structure

A committee is a Board committee only if its existence and charge come from the Board, regardless whether Board Members sit on the committee. The Board, in establishing committees will determine committee product and limits of committee authority.

The COCC Board will have two standing committees appointed at the annual meeting.

President's Evaluation Committee consisting of three members who will gather any necessary information, review the process of evaluation, and facilitate the evaluation discussion no later than the June Board Meeting Executive Session. The committee will meet with the President in January with regard to progress on current year goals, and report to the Board at the February meeting.

~~Board Self-Evaluation Committee consisting of three members who will review the process of evaluation, gather any necessary information, and facilitate the evaluation discussion no later than the July Board Meeting.~~

All other Board committees will be established on a designated or ad hoc basis, with a specific charge, and timeline for completion.

GP 11: Board Monitoring / Evaluation

The Board will complete a self evaluation annually, normally at the Fall Board Retreat.

The Board of Directors ~~at its annual meeting~~ will review the General, Board-President Relationship, Executive Limitations, and Statutory Policies ~~and make~~ **making** changes as necessary **and as part of the board planning cycle.**

The Board will review and evaluate the President's performance at the May Board meeting. Prior to the June Board meeting, the Board Chair and Board Vice Chair will confer with the college legal counsel over the review of the President's contract. The college legal counsel will confer with the President to develop a mutually agreeable contract. A contractual revision may not always result from the annual review. Board approval of contract revisions will occur at the June Board meeting.

~~The Board will complete a self evaluation annually, normally at the fall retreat.~~

The Board of Directors at its annual meeting will review the General, Board-President Relationship, Executive Limitations, and Statutory Policies and make changes as necessary.

GP 13: Board Professional Improvement

The Board will maintain an awareness of regional and national trends in community college education.

Each Board Member will present at the Fall Retreat an annual personal professional improvement plan to increase their skills and ability to provide community college leadership. Once in their 4-year term, the plan will include attendance at an American Association of Community College Trustees **Convention (ACCT)**, ~~or~~ American Association of Community College Annual Convention (**AACC**), **an Oregon Community College Association Convention (OCCA) or an Oregon School Board Association Convention (OSBA)**.

A major speaker on relevant leadership topics will be brought to COCC each year.

The Board will ~~ensure~~ **encourage** the Chair or one member of the Board attend the ACCT Annual ~~or Regional~~ Convention each year.

The Board will ~~ensure~~ **encourage** ~~one~~ **all** members of the Board **to** attend ~~the~~ the Oregon Community College Association ~~board meetings and annual~~ convention.

~~Each Board Member will attend one OCCA Convention during the four year term.~~