



CENTRAL OREGON  
COMMUNITY COLLEGE  
Board of Directors' Meeting – AGENDA  
Wednesday, July 11, 2018 – 5:45 PM  
Christiansen Boardroom, Bend Campus

TIME**	ITEM	ENC.*	ACTION	PRESENTER
5:45 pm	I. <b>Call to Order</b>			Mundy
5:50 pm	II. <b>Board Chair Appreciation</b>			Mundy
5:55 pm	III. <b>Introduction of Guests</b>			
6:00 pm	IV. <b>Agenda Changes</b>			
6:01 pm	V. <b>Public Comment</b>			
	A.			
6:05 pm	VI. <b>Consent Agenda***</b>			
	A. Minutes			
	1. Regular Meeting (June 13, 2018)	6.a1	X	Smith
	B. Personnel			
	1. New Hire Report (June, 2018)	6.b1	X	Fegley <sup>A</sup>
	C. Contract Approvals			
	1. Approval to Hire (Joseph Huddleston)	6.c1	X	✓
6:10 pm	VII. <b>Information Items</b>			
	A. Financial Statements	7.a		Bloyer <sup>A</sup>
	B. Student Attrition Analysis			Moore <sup>P</sup>
6:25 pm	VIII. <b>Old Business</b>			
	A.			
6:40pm	IX. <b>New Business</b>			
	A. Consider Cancellation of August 8, 2018 Board of Directors' Meeting	9.a	X	Mundy
	B. Track Repair	9.b	X	Viola/McCoy <sup>P</sup>
	C. Madras Property	9.c	X	McCoy <sup>P</sup>
		9.c Attachment		
6:55 pm	X. <b>Board of Directors' Operations</b>			
	A. Board Member Activities			
	B. Committee Appointments	10.b		Mundy
	C. Fall Board Retreat – Date: (September 7 & 8 at The Riverhouse/Bend )			
7:10 pm	XI. <b>President's Report</b>			
	A. Title III – Update			Metcalf Gutierrez <sup>P</sup>
	B. COSSI-Central Oregon Summer Spanish Immersion			Schulz <sup>P</sup>

**XII. Dates**

- A. Wednesday, August 8 – Cancelled Board of Directors’ Meeting
- B. Friday/Saturday, September 7 & 8 - Fall Board Retreat  
(Location: The Riverhouse /Bend)
- C. Wednesday, September 12 – Board of Directors’ Meeting  
(Location: COCC Madras Campus)
- D. October 16 – the Feast at the Old Mill  
COCC Foundation’s Cascade Culinary Institute – Fundraiser  
at Anthony’s Homeport Restaurant in the Old Mill District
- E. October 24-27 – 2018 ACCT Leadership Congress – New York, NY
- F. November 7-9 - OCCA Annual Conference-Sunriver Resort/Sunriver, OR

7:35 pm

**XIII. Adjourn to Executive Session**

**Executive Session: ORS 192.660 (2)(h) Litigation**

**ORS 192.660(2)(i) Performance Evaluation of  
Public Officers and Employees**

**Adjourn Executive Session**

**Reconvene Board of Directors’ Meeting – Open Session**

**XIV. Adjourn Board of Directors’ Meeting**

\* Material to be distributed at the meeting (as necessary).

\*\* **Times** listed on the agenda are approximate to assist the Chair of the Board.

\*\*\* Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately.

**P** = indicates a Presentation will be provided. **A** = indicates the presenter is Available for background information if requested.



Central Oregon Community College  
Board of Directors' Meeting  
MINUTES  
Wednesday, June 13, 2018- 5:45 pm  
COCC Crook County Open Campus  
Prineville, OR

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**PRESENT:** Joe Krenowicz, Bruce Abernethy, Laura Craska Cooper, Vikki Ricks John Mundy, Erica Skatvold, Alan Unger, Ron Bryant-Board Attorney, Dr. Shirley Metcalf-President, Julie Smith-Executive Assistant

**CALL TO ORDER:**

**INTRODUCTION OF GUESTS:** Suzie Kristiansen, Patti Norris, Betsy Julian, Kelly Smith, Julie Downing, Dan Cecchini, Michael Fisher, Matt McCoy, Ron Paradis, Betsy Julian, Alicia Moore, Jerry Schulz, David Dona, Lisa Bloyer, Zak Boone, Joe Viola, Danielle Fegley, Mark Stoller, Sharla Andresen, Lester Friedman, and others.

**ADJOURN BOARD OF DIRECTORS' PUBLIC MEETING**

**FORMAL OPENING OF PUBLIC HEARING AND TESTIMONY FOR 2018-19 BUDGET**

**Budget Hearing Input:** None

**RECONVENE REGULAR BOARD OF DIRECTORS' MEETING**

**ADOPTION OF THE COLLEGE BUDGET FOR 2018-2019**

**BUDGET RESOLUTION – I (Exhibit: 6.a):**

***Ms. Laura Craska Cooper moved to adopt the 2018-2019 budget, Resolution I (Exhibit: 6.a) approved by the Budget Committee on May 9, 2018. Mr. John Mundy seconded. MCU. Approved. M06/18:1***

**APPROPRIATION RESOLUTION OF 2018-2019**

**BUDGET RESOLUTION – II (Exhibit: 6.b):**

***Mr. John Mundy moved to adopt Appropriation Resolution II (Exhibit: 6.b). Ms. Laura Craska Cooper seconded. MCU. Approved. M06/18:2***

**LEVY PROPERTY TAXES 2018-2019**

**BUDGET RESOLUTION – III (Exhibit: 6.c):**

***Ms. Erica Skatvold moved to approve the Levy of Property Taxes, Resolution III – Exhibit: 6.c. Mr. Alan Unger seconded. MCU. Approved. M06/18:3***

President Metcalf thanked the Budget Committee members for their time and participation in 2018-2019 budget process. She also thanked the Fiscal Services staff for their good work in preparing the 2018-19 budget.

ELECTION OF OFFICERS:

*Mr. Bruce Abernethy nominated Mr. John Mundy as the 2018-19 Board Chair.*

*Mr. Alan Unger seconded. MCU. Approved.* M06/18:1

*Mr. John Mundy nominated Ms. Laura Craska Cooper as the 2018-19 Board Vice-Chair.*

*Mr. Alan Unger seconded. MCU. Approved.* M06/18:2

PUBLIC HEARING AND TESTIMONY:

COCC Crook County Open Campus - Update

Suzie Kristiansen, administrator of the COCC Crook County Open Campus in Prineville, introduced a 2018 graduating COCC student who took many of his classes at the Prineville Campus because of the sense of home and family. A celebratory reception took place at 5:00 p.m. (June 13) for the 12 students from Crook County who took many of their classes at the Prineville campus.

CONSENT AGENDA:

*Mr. Bruce Abernethy moved to approve the Consent Agenda items (Exhibits: 10.a1, 10.a2, 10.b1, 10.c1-10.c7, 10.d,e, 10.f1-f3, 10.g and 10.h). Ms. Erica Skatvold seconded the motion. MCU.*

*Approved.* M06/18:3

BE IT RESOLVED that the Board of Directors reviewed and approved the Budget and Regular Meeting Minutes of May 9, 2018 (Exhibits: 10.a1, 10.a2);

BE IT RESOLVED that the Board of Directors reviewed and approved the May 2018 New Hire Report (Exhibit: 10.b1);

BE IT RESOLVED that the Board of Directors approves the contracts for Houston, Shipman, Miller, Wershow, Aistear, Buer, Higgins, Lambert and Mattox (Exhibits: 10.c2-10.c7);

BE IT RESOLVED that the Board of Directors approves the 2018-19 Faculty Rehires (Exhibit: 10.d);

BE IT RESOLVED that the Board of Directors approve the rehire of administrative and confidential staff for fiscal year 2018-19. (Exhibit: 10.e);

BE IT RESOLVED that the Board of Directors do hereby approve the inter-fund borrowing between various projects and funds of the College. (Exhibit: 10.f1);

BE IT RESOLVED that the Board of Directors do hereby approve Shirley I. Metcalf, Matthew J. McCoy and David Dona as custodians of funds and the financial institutions identified in section A as depositories of district funds (Exhibit: 10.f2);

BE IT RESOLVED that the Board of Directors do hereby designate Shirley I. Metcalf as Budget Officer and Clerk of the District and David Dona and Matthew J. McCoy the designated Deputy Clerks, and Sharla Andresen-Director of Contracts and Risk Management be delegated limited signing authority as specified in Section A for the period of July 1, 2018 through June 30, 2019 (Exhibit: 10.f3);

BE IT RESOLVED that the Board of Directors do hereby authorize the transfer of budget and an equal amount of appropriation authority as specified in the attached budget change form (Exhibits: 10.g and 10.g Page 2);

BE IT RESOLVED that the Board of Directors approves the 3% increase to base wages for eligible administrators and confidential employees (Exhibit: 10.h).

### INFORMATION ITEMS:

#### Financial Statements – (Exhibit: 11.a)

The Board of Directors was apprised of the April 2018 Financial Statements.

#### Redmond Campus Naming (Exhibit: 11.b)

The Board of Directors was apprised of the recommendations from the college Naming Committee. The Board of Directors will revisit the recommendations at a future board meeting.

#### Maintenance Repair/Projects List 2017-18 (Exhibit: 11.c)

The Board of Directors was apprised of the 2018-19 Maintenance projects.

#### Transgender Work Group (Exhibit: 11.d)

The Board of Directors was apprised of the COCC work group's activities in reviewing policies and practices associated with the use of gender identity and preferred name, facilities considerations, and campus communication and training.

#### Fee Change – Blue Sky Fund (Exhibit: 11.e)

The Board of Directors was apprised of the proposed fee change. A resolution will be brought to the Board at the July meeting.

#### Fee Change – Licensed Massage Therapy/LMT (Exhibit: 11.f)

The Board of Directors was apprised of the Course and Program fee changes for the Licensed Massage Therapy Program (LMT) for 2018-2019.

### OLD BUSINESS:

#### 2nd Reading – 2018-2023 Strategic Plan (Exhibit: 12.a)

**Mr. John Mundy moved to approve the second reading of the 2018-23 COCC Strategic Plan.**

**Ms. Laura Craska Cooper seconded the motion. MCU. Approved.** M06-18:4

Board of Directors' Meeting, June 13, 2018

BE IT RESOLVED that the Central Oregon Community College Board of Directors hereby approves the second reading of the 2018-23 COCC Strategic Plan (Exhibit: 12.a).

Adoption of the Facilities Master Plan (Exhibit: 12.b)

Mr. Matt McCoy-vice president for administration and Mr. Mark Stoller of Opsis Architecture, reviewed the 2018-2028 Facilities Master Plan that was developed over the past year.

**Mr. Alan Unger moved to approve the 2018-2028 Facilities Master Plan. Ms. Vikki Ricks seconded the motion. MCU. Approved.** M06/18:5

Board Member Laura Craska Cooper left the meeting at 6:55 p.m.

**NEW BUSINESS:**

Community Perception Survey (Exhibit: 13.a)

Mr. Ron Paradis-executive director of college relations, reported that for the past two years the College Relations staff and the COCC Foundation have been working on creating a more comprehensive “institutional advancement” model for the College. Ron gave a PowerPoint presentation that showed the results of the telephone based survey of 616 Central Oregon residents, and of a community engagement project conducted on behalf of COCC which included in depth interviews with 18 community influencers.

Alarm Monitoring (Exhibit: 13.b)

To support a safe and secure learning environment, the College continues to implement a security and access control infrastructure. The College invited proposals from qualified service and support organizations that were capable of providing 24/7 monitoring of its fire, intrusion and duress alarms systems as well as service and support of both the Lenel access control, intrusion and duress alarm systems. The College received three bids and recommends that the award of the contract goes to Cook Security Group.

**Mr. John Mundy moved to approve and accept the proposal for Lenel Support, Fire Alarm Monitoring and Intrusion & Duress Alarm Monitoring and directs that a contract be executed with Cook Security Group with an initial contract period of three years with two one-year options for renewal (Exhibit: 13.b). Mr. Alan Unger seconded. MCU. Approved.** M06/18:6

Award Audit Services (Exhibit: 13.c)

The Community College “rules of procurement” requires the College to complete a competitive selection process for professional services at intervals not greater than five years. The College has completed its competitive selection process for audit services using the Request for Proposals (RFP) method. The College’s “selection committee” reports to the Board of Directors that they unanimously selected Price Fronk & Co.

**Mr. John Mundy moved to approve the award of audit services contract (1521-18) to Price Fronk & Co. for a three-year term (Exhibit: 13.c) Ms. Erica Skatvold seconded. MCU. Approved.**

M06/18:7

Board of Directors' Meeting, June 13, 2018

**BOARD OF DIRECTORS' OPERATIONS:**

Mr. Abernethy Awarded Scholarships at Sisters and Summit High Schools

Mr. Mundy Faculty Convocation  
Facilities Master Plan Meeting  
Two Audit RFP meetings  
City Club Forum Luncheon  
College Affairs  
COCC's Salmon Bake and Movie hosted by COCC Diversity Team  
Awarded Scholarships at Mt. View and Marshall High Schools  
Phone Call with Laura Craska Cooper regarding Fall Board Retreat

Mr. Unger Event at the Chandler Bldg.  
Faculty Convocation  
Awarded Scholarships at Redmond, Ridgeview and Redmond Proficiency Academy  
High Schools  
City Club Forum Luncheon  
COCC Library Visioning event  
COCC Foundation Meeting in Redmond  
OSU-Cascades Advisory Committee Mtg.

Ms. Ricks Awarded Scholarships at Gilchrist, North Lake and La Pine High Schools

Ms. Skatvold Faculty Convocation  
COCC Foundation Board of Trustees Meeting  
Awarded Scholarships at Bend High School

Mr. Krenowicz Agenda Review Meeting with President Metcalf

### PRESIDENT'S REPORT

#### Accreditation Update

Dr. Betsy Julian-COCC's Accreditation Liaison Officer, reported that she oversees the full accreditation process and is responsible for changes and the notification to the accrediting agency NWCCU – Northwest Commission on Colleges and Universities. The College's next full cycle on-site-visit will be in spring of 2020.

ADJOURN: 8:00 p.m.

APPROVED;

ATTEST TO;

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Mr. Joe Krenowicz, Board Chair

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Dr. Shirley I. Metcalf, President

Exhibit: 6.b1  
 July 11, 2018  
 Approve: \_\_\_ Yes \_\_\_ No  
 Motion: \_\_\_\_\_

**Central Oregon Community College  
 Board of Directors  
 NEW HIRE REPORT FOR MARCH  
 Date of Hire: June 1 – 30, 2018**

Name	Date Hired	Location	Department
<b>Classified</b>			
Thorsvold, Roger	6/1/18	CPS	Public Safety Officer
Dean, Alexander	6/1/18	CPS	Public Safety Officer
<b>Temporary Hourly</b>			
Barcelone, Sarah	6/16/18	EMS	Paramedicine Test Proctor
Bigo, Beau	6/16/18	EMS	Paramedicine Exam Proctor
Donahue, Liam	6/20/18	Aviation	Certified Flight Instructor
Dugan, Megan	6/16/18	EMS	Paramedicine Exam Patient
Gilber, Jesse	6/28/18	Multicultural	Strive Mentor
Hicks, Austin	6/25/18	User Services	Bend Campus
Higgins, Kayla	6/8/18	CAP Center	Administrative Clerk
Hoener, Sean	6/16/18	EMS	Paramedicine Exam Patient
Lane, Billy	6/25/18	Aviation	Certified Flight Instructor
Perkins, Taylor	6/22/18	College Relations	Information Office Assistant
Rickert, Joshua	6/18/18	Aviation	Certified Flight Instructor
Rutherford, Brittany	6/16/18	EMS	Paramedicine Exam Proctor
Smith, Matthew	6/18/18	Aviation	Certified Flight Instructor
Stell, Tasheena	6/28/18	Multicultural	Strive Mentor
Stormberg, Holly	6/16/18	EMS	Paramedicine Exam Patient



**Central Oregon Community College  
Board of Directors: Resolution**

Prepared by: Danielle Fegley, HR Director

<b>Subject</b>	Approve the contract for <b>Joseph Huddleston as Assistant Professor of Manufacturing Technology</b>
<b>Strategic Plan Themes and Objectives</b>	
Institutional Sustainability Objectives	IS.2 – Increase meaningful partnerships to improve COCC’s effectiveness and positive impact in the region. IS.3 – Develop a scalable approach to assessing student learning at the degree, program, and course levels.
Transfer and Articulation Objectives	TA.2 – Maintain and strengthen student opportunities to make progress toward degree completion and/or transfer. TA.3 – Provide students a high-quality general education.
Workforce Development Objectives	WD.4 – cultivate current and future industry partnerships, assist industry partners in regional economic development, and job creation.
Lifelong Learning Objectives	LL.1 – Broaden lifelong learning opportunities based on assessed campus, community, and industry needs.

**A. Background**

The **Assistant Professor of Manufacturing Technology** is a replacement position.

**B. Options/Analysis**

- Approve the contract for Joseph Huddleston
- Decline approval of the employment contract for Joseph Huddleston

**C. Timing**

For the 2018-19 academic year

The **Assistant Professor of Manufacturing Technology** position is appointed for a 9-month employment contract each fiscal year. For the 2018-19 fiscal year, the initial employment contract period will be from September 12, 2018 to June 30, 2019. As with all other full-time faculty employees, a new contract will be prepared for the next academic year that begins on July 1.

**D. Budget Impact**

The salary conforms to the salary schedule contained in the Faculty Forum Collective Bargaining Agreement approved by the Board.

**E. Proposed Resolution**

Be it resolved that the Central Oregon Community College Board of Directors does hereby approve the contract of **Joseph Huddleston** as Assistant Professor of Manufacturing Technology for the 2018-19 academic year as **Assistant Professor of Manufacturing Technology**.

**F. Miscellaneous**

Mr. Huddleston has been an Instructor of Manufacturing at Portland Community College since 2011. He holds a B.S. from Oregon Institute of Technology in Manufacturing Engineering. He has worked at Freightliner Corporation in Portland in various machine and manufacturing technology positions from 1993 to 2007 and for Daimler Trucks as a contract engineer since 2011.

Central Oregon Community College  
Monthly Budget Status

Highlights of May 2018 Financial Statements

**Cash and Investments**

The College's operating cash balances currently total \$33 million. The average yield for the Local Government Investment Pool remains unchanged at 2.10 percent.

**General Fund Revenues**

There have been no significant changes in revenue since April. The budgeted transfers-in have been posted for the year.

**General Fund Expenses**

The expenses through May 2018 include the required budgeted inter-fund transfers-out for the fiscal year.

**Budget Compliance**

All appropriation categories are within budget.

Central Oregon Community College

Cash and Investments Report  
As of May 31, 2018

College Portfolio	<u>Operating Funds</u>	<u>Trust/Other Funds</u>
<b>Cash in State Investment Pool</b>		
4089 - General operating fund	\$ 31,084,208	
3624 - Robert Clark Trust		\$ 378,249
May Average Yield 2.1%		
<b>Cash in USNB</b>	\$ 1,930,871	
<b>Cash on Hand</b>	\$ 4,600	
Total Cash	<u>\$ 33,019,679</u>	<u>\$ 378,249</u>

**Central Oregon Community College**  
**Monthly Budget Status**  
**May 2018**

**Exhibit 7a**  
11-Jul-18

<u>General Fund</u>	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
<b>Revenues</b>					
District Property Taxes:					
Current Taxes	\$ 15,573,000	\$ 15,544,912	\$ (28,088)	99.8%	96.8%
Prior Taxes	536,000	376,724	(159,276)	70.3%	61.4%
Tuition and fees	17,316,000	16,949,099	(366,901)	97.9%	104.1%
State Aid	8,792,000	9,272,468	480,468	105.5%	73.7%
Program and Fee Income	87,000	96,813	9,813	111.3%	82.0%
Interest & Misc. Income	115,000	61,436	(53,564)	53.4%	54.9%
Transfers-In	2,280,000	2,280,000	-	100.0%	100.0%
<b>Total Revenues</b>	<b>\$ 44,699,000</b>	<b>\$ 44,581,452</b>	<b>\$ (117,548)</b>		
<b>Expenses by Function</b>					
Instruction	\$ 21,390,356	\$ 18,507,840	\$ 2,882,516	86.5%	85.4%
Academic Support	3,396,982	2,931,412	465,570	86.3%	83.9%
Student Services	4,783,501	3,831,414	952,087	80.1%	78.9%
College Support	5,522,005	4,545,325	976,680	82.3%	82.6%
Plant Operations and Maintenance	4,641,805	3,568,383	1,073,422	76.9%	74.4%
Information Technology	4,573,854	3,453,732	1,120,122	75.5%	76.4%
Financial Aid	112,897	105,860	7,037	93.8%	96.6%
Contingency	800,000		800,000	0.0%	0.0%
Transfers-Out	2,144,660	2,150,955	(6,295)	100.3%	100.0%
<b>Total Expenses</b>	<b>\$ 47,366,060</b>	<b>\$ 39,094,921</b>	<b>\$ 8,271,139</b>		
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (2,667,060)</b>	<b>\$ 5,486,531</b>	<b>\$ 8,153,591</b>		

**Central Oregon Community College**  
**Monthly Budget Status**  
 May 2018

**Exhibit 7a**  
 11-Jul-18

	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
<b><u>Non General Funds</u></b>					
<b>Debt Service Fund</b>					
Revenues	\$ 5,525,063	\$ 5,286,335	\$ (238,728)	95.7%	95.0%
Expenses	5,498,184	5,496,938	1,246	100.0%	100.0%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ 26,879</b>	<b>\$ (210,603)</b>	<b>\$ (237,482)</b>		
<b>Grants and Contracts Fund</b>					
Revenues	\$ 2,999,680	\$ 1,271,457	\$ (1,728,223)	42.4%	80.3%
Expenses	3,062,375	1,383,988	1,678,387	45.2%	79.8%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (62,695)</b>	<b>\$ (112,531)</b>	<b>\$ (49,836)</b>		
<b>Capital Projects Fund</b>					
Revenues	\$ 1,377,591	\$ 1,350,777	\$ (26,814)	98.1%	109.4%
Expenses	6,124,920	3,097,708	3,027,212	50.6%	26.5%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (4,747,329)</b>	<b>\$ (1,746,931)</b>	<b>\$ 3,000,398</b>		
<b>Enterprise Fund</b>					
Revenues	\$ 7,681,840	\$ 5,769,671	\$ (1,912,169)	75.1%	82.0%
Expenses	7,184,486	4,972,606	2,211,880	69.2%	70.6%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ 497,354</b>	<b>\$ 797,065</b>	<b>\$ 299,711</b>		
<b>Auxiliary Fund</b>					
Revenues	\$ 7,585,597	\$ 6,807,796	\$ (777,801)	89.7%	81.1%
Expenses	10,817,917	8,230,020	2,587,897	76.1%	71.6%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (3,232,320)</b>	<b>\$ (1,422,224)</b>	<b>\$ 1,810,096</b>		
<b>Reserve Fund</b>					
Revenues	\$ 16,442	\$ -	\$ (16,442)	0.0%	0.0%
Expenses	360,000	325,899	34,101	90.5%	91.2%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (343,558)</b>	<b>\$ (325,899)</b>	<b>\$ 17,659</b>		
<b>Financial Aid Fund</b>					
Revenues	\$ 17,805,631	\$ 12,502,513	\$ (5,303,118)	70.2%	65.5%
Expenses	17,880,190	12,555,905	5,324,285	70.2%	67.2%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (74,559)</b>	<b>\$ (53,392)</b>	<b>\$ 21,167</b>		
<b>Internal Service Fund</b>					
Revenues	\$ 274,647	\$ 194,813	\$ (79,834)	70.9%	72.5%
Expenses	350,196	250,695	99,501	71.6%	75.2%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (75,549)</b>	<b>\$ (55,882)</b>	<b>\$ 19,667</b>		
<b>Trust and Agency Fund</b>					
Revenues	\$ 3,736	\$ 5,876	\$ 2,140	157.3%	135.4%
Expenses	7,000	5,000	2,000	71.4%	0.0%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (3,264)</b>	<b>\$ 876</b>	<b>\$ 4,140</b>		

Exhibit: 9.a  
July 11, 2018  
Approved: \_\_\_Yes \_\_\_No  
Motion: \_\_\_

Central Oregon Community College  
BOARD OF DIRECTORS

**RESOLUTION**

Prepared by: Julie Smith-Executive Assistant,  
President & Board of Directors

**A. Action Under Consideration**

Cancel August 8, 2018 Regular Board of Directors' Meeting

**B. Discussion/History**

Policy GP 9 states that regular Board meetings will be held on the campus of Central Oregon Community College on the second Wednesday of each month. Policy GP 9 allows the Board to have a majority vote of the members to suspend its rules and take statutorily authorized action overriding previously adopted policy.

Historically, unless there is pressing college business, the Board of Directors elect to cancel the August Board Meeting.

**C. Options/Analysis**

Cancel August 8, 2018 Regular Board of Directors' meeting.

Convene August 8, 2018 Regular Board of Directors' meeting.

**D. Timing**

This decision needs to be made prior to the scheduled August 8, 2018 Board of Directors' meeting.

**E. Recommendation**

The Board of Directors by resolution, suspend the rules in accordance with Policy GP 9 to cancel the scheduled August 8, 2018 Board of Directors' meeting.

**F. Budget Impact**           None



**Central Oregon Community College  
Board of Directors: Resolution**

<b>Subject:</b>	Repair/Renovation of Mazama Track
<b>Strategic Plan Goal Area(s):</b>	
Student Success	Provide resources and support to facilitate increased student persistence and educational goal achievement
Community Enrichment	Engage as a collaborative and contributing partner with the community.
<b>Prepared By:</b>	Joe Viola, Director of Campus Services

**Background:**

The COCC track outside the Mazama Gymnasium is over 40 years old and heavily used by COCC students, faculty, staff, local high school students and community members. Because of time and use, the track has fallen into disrepair. Periodically in the past, the College performed major repairs, but the track has now reached the end of its useful life with some safety hazards limiting access to portions of the track.

The concrete foundation underneath is breaking down, and roots have grown under and lifted the track on all sides. Attempts at minor repairs would be short lived and not a financially worthwhile investment. The current condition requires a major renovation of the track base material and resurfacing the track. A complete renovation will provide a safe and functional track, enhance the entire look of the campus, and give the College another full useful track life.

**Options/Analysis:**

1. Approve a major repair and renovation of the Mazama track.
2. Disapprove a major repair and renovation of the Mazama track.

**Timing:**

Mild summer weather conditions are an ideal time to do the repair and renovation work.

**Budget Impact:**

The cost of the repair and renovation is budgeted in the College general construction fund and is not to exceed \$200,000.

**Proposed Resolution:**

Be it resolved that the Central Oregon Community College Board of Directors approve the track repair and renovation at a cost not to exceed \$200,000.



**Central Oregon Community College  
Board of Directors  
Resolution**

**Prepared by: Matt McCoy, Vice President for Administration**

<b>Subject</b>	Approve COCC Paying Property Taxes on Madras Land to Extend Bean Foundation Agreement Making Approximately 26 Acres Available to COCC for Future Madras Campus Expansion
<b>Strategic Plan Themes</b>	<b>Strategic Plan Objectives</b>
Institutional Sustainability	<p><b>IS.2</b> – Increase meaningful partnerships to improve COCC's effectiveness and positive impact in the region.</p> <p><b>IS.6</b> Further develop and enhance facilities and infrastructure to ensure institutional quality and viability and environmental sustainability.</p>

**A. Background**

In the fall of 2011, the College opened the Madras Campus Center on 15 acres of land acquired from the Bean Foundation. The agreement with the Bean Foundation also provides an opportunity for the College to acquire additional adjacent acreage to the current Madras Campus if the College adds additional facilities square footage to the Madras Campus. The current agreement (See Attached 2014 Amended Agreement) requires the College add approximately 5,000 square feet by September 1, 2021 to obtain the second parcel (14 acres), and add 8,500 more square feet by September 1, 2026 to obtain the third parcel (12 acres).

In the current economic environment, resources may not be available, nor demand warrant, an investment in expanding the Madras Campus. However, having the option to expand the campus in the future is of value to the College.

To extend the deadline dates in the current agreement the Bean Foundation has inquired if the College would be willing to pay the property taxes on the two parcels. The property taxes for the two parcels were approximately \$300 in 2017-2018. (See Attached May 4, 2018 letter from Don Reeder)

**B. Options/Analysis**

Authorize the President, or her designee, to enter into an amended agreement with the Bean Foundation to pay property taxes on two Bean Foundation parcels and extend the deadline dates for Madras Campus expansion and acquisition of the parcels.

Decline to authorize the President, or her designee, to enter into an amended agreement with the Bean Foundation to pay property taxes on two Bean Foundation parcels and extend the deadline dates for Madras Campus expansion and acquisition of the parcels.

**C. Timing**

Authorization will provide the College additional time to consider future expansion of the Madras Campus.

**D. Budget Impact**

Funds are budgeted in the General Fund for payment of the estimated property taxes for the two Bean Foundation parcels.

**E. Proposed Resolution**

Be it resolved that the Central Oregon Community College Board of Directors authorize President Metcalf, or her designee, to enter into an amended agreement with the Bean Foundation to pay property taxes on two Bean Foundation parcels and extend the deadline dates for Madras Campus expansion and acquisition of the parcels.

**GLENN, REEDER & GASSNER, LLP**  
**ATTORNEYS AT LAW**  
205 SE Fifth Street, Madras, Oregon 97741-1632  
Telephone: (541) 475-2272  
Fax: (541) 475-3944

DAVID C. GLENN  
DONALD V. REEDER  
TIMOTHY R. GASSNER  
WILLIAM E. CARL

**BOYD OVERHULSE**  
1934-1966 (Deceased)  
**SUMNER C. RODRIGUEZ**  
1949-2005 (Deceased)

October 31, 2014

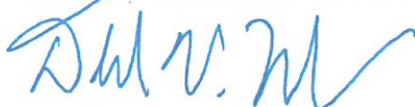
Matthew J. McCoy  
Central Oregon Community College  
2600 NW College Way  
Bend, OR 97701-5998

**Re: *Bean Foundation, Inc.***

Dear Matthew:

I am enclosing to you duplicate originals of the Amendment To Agreement. The Bean Foundation's continuing concern is in paragraph four and five "permanent." Therefore, George Neilson crossed out "permanent," in paragraphs four and five, and initialed the same. If this meets with COCC's approval please have President Shirley Metcalf initial paragraphs four and five of each originals. COCC will keep one original, but the other will need to be returned to me.

Sincerely,  
GLENN, REEDER & GASSNER, LLP



DONALD V. REEDER

DVR:glm

H:\Gabrielle\DVR\Bean Foundation\tr to McCoy 10-31-14.wpd

cc: Ron Bryant - COCC Attorney  
Carol Petersen  
Jack Woll  
Clint Jacks  
Ronica Comingore  
George Neilson

## AMENDMENT TO AGREEMENT

THIS AMENDMENT TO AGREEMENT is entered into by and between THE BEAN FOUNDATION, INC., an Oregon non-profit corporation hereinafter called "The Bean Foundation", and CENTRAL OREGON COMMUNITY COLLEGE, a public body hereinafter called "COCC".

### RECITALS

A. WHEREAS, The Bean Foundation and COCC entered into an Agreement on November 30, 2001 in which the Bean Foundation agreed to give COCC three (3) parcels of real property in Madras, Oregon consisting of approximately 49 acres in three phases, as described in the Agreement, subject to COCC constructing 25,500 square feet of buildings for education and training on the property in three phases over time to establish a COCC campus in Madras, Oregon;

B. WHEREAS, The Bean Foundation conveyed the first parcel of 15 acres to COCC by deed recorded on June 2, 2003, which required COCC to construct 8,500 square feet of building within five (5) years of recording the deed to COCC;

C. WHEREAS, to transfer the parcel of property to COCC, The Bean Foundation needed to obtain a partition, and thereafter, the parties entered into an Amendment to the November 30, 2001 Agreement to allow The Bean Foundation to obtain a partition and to reconvey the first parcel to COCC. The Amendment extended the time for completion of the building on the first parcel to five (5) years from December 3, 2010, the date the new deed was recorded in Jefferson County;

D. WHEREAS, COCC thereafter completed construction of the first building for the Madras COCC campus which contained 12,005 square feet which opened for use in September 2011.

E. WHEREAS, the city of Madras has now proposed to extend City View Street from "B" Street which bisects a portion of the property pledged by The Bean Foundation to COCC, as shown on attached Exhibit A, resulting in the Parties need to amend the Parties' Agreement dated November 30, 2001.

NOW, THEREFORE, in consideration of the promises, covenants and agreements contained herein, the Parties agree to amend the Agreement dated November 30, 2001 as follows:

### AGREEMENT

1. COCC agrees that it will release from the Agreement between the Parties dated November 30, 2001 and/or reconvey if necessary to The Bean Foundation all of that portion of Parcel 2 and 3 as shown on the attached Exhibit A which is located southwest of the right-of-way line for City View Street.

2. The Parties hereto agree that for COCC to receive the title to the second real estate parcel, COCC is required to have constructed a total of 17,000 square feet of educational and

related facilities on the property, and The Bean Foundation agrees to extend the due date to complete construction of an addition to the existing building or a new building on the property to obtain at least 17,000 total square feet of educational and related facilities by September 1, 2021, said date being ten (10) years from the opening of the first building.

3. The Parties agree that COCC has now completed construction of 12,055 square feet of educational and related facilities on the first parcel of real property and that COCC need only to construct an additional 4945 square feet to acquire title to the second parcel.

4. The Parties hereto agree that for COCC to receive the <sup>per</sup>permanent title to the 3<sup>rd</sup> and final parcel of real property under the original Agreement, COCC is required to have constructed a total of 25,500 square feet of educational and related facilities on the property, and The Bean Foundation agrees to extend the due date for COCC to complete construction of either additions to existing building or new building on the property to obtain the total 25,500 square feet of educational and related facilities by September 1, 2026, said date being five (5) years from the extension date for the second facilities to be completed as set forth in Section 2.

5. In the event COCC completes construction of 25,500 square feet of educational and related space on the property at any time prior to the required completion date, COCC will be entitled to <sup>per</sup>permanent title to the property at such time of completion.


6. It is agreed between the Parties that the objective of The Bean Foundation to have a minimum of 25,500 square feet of educational space and related space in order for COCC to have title to the three parcels of real property, the free-standing storage or other building that expressly relate to the educational mission of COCC in Jefferson County may be included in the 25,500 square feet requirement, subject to The Bean Foundation's review and consent, which consent shall not be unreasonably withheld.

7. Except as amended herein, the Agreement between the Parties dated November 30, 2001 as previously amended, is hereby confirmed and ratified by the Parties.

This Amendment to Agreement is executed by the authority of the Board of Directors of the Parties and is effective as of the date shown below on which the last Party executes this Amendment to Agreement.


**THE BEAN FOUNDATION:**

THE BEAN FOUNDATION, an Oregon non-profit corporation

  
By: George W. Neilson  
Its: President

**COCC:**

CENTRAL OREGON COMMUNITY COLLEGE, a public body

  
By: Dr. Shirley I. Metcalf  
Its: President

[Notary Acknowledgment Page Follows]





STATE OF OREGON )  
 ) ss.  
County of Jefferson )

Personally appeared before me this 30th day of October, 2014, the above-named Georgew. Neilson as President for The Bean Foundation, Inc, and acknowledged the foregoing instrument to be his/her voluntary act and deed.

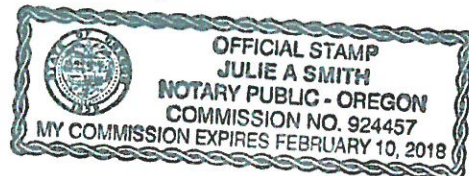


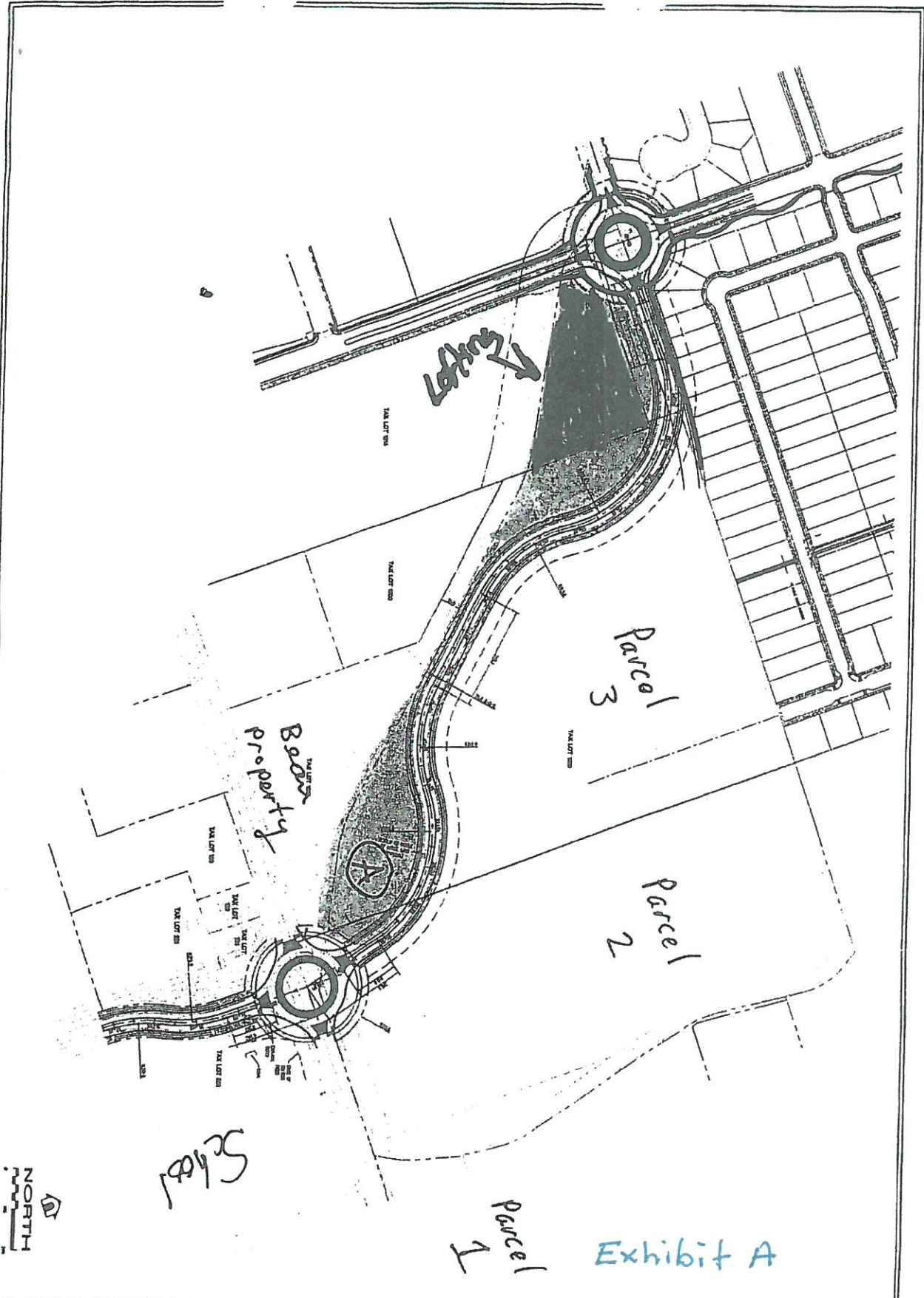
Keri A Strawn  
Notary Public of Oregon

STATE OF OREGON )  
 ) ss.  
County of Deschutes )

Personally appeared before me this 14 day of October, 2014, the above-named Shirley Metcalf as President for Central Oregon Community College, and acknowledged the foregoing instrument to be his/her voluntary act and deed.

Julie A. Smith  
Notary Public of Oregon





NORTH

School

Parcel 1

Exhibit A

DATE	DESCRIPTION
10/15/10	REVISED
10/15/10	REVISED
10/15/10	REVISED
10/15/10	REVISED
10/15/10	REVISED

**DEI**  
**DAVID EVANS AND ASSOCIATES INC.**  
 300 SW BROADWAY, SUITE 200  
 SEASIDE, OREGON 97138 (503) 885-1515

GENERAL PLAN LAYOUT  
 CONCEPTUAL LAYOUT OF CITY VIEW DRIVE  
 MADRAS, OREGON

*Handwritten signature*

**GLENN, REEDER, GASSNER & CARL, LLP**  
**ATTORNEYS AT LAW**

205 SE Fifth Street, Madras, Oregon 97741-1632

Telephone: (541) 475-2272

Fax: (541) 475-3944

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WILLIAM E. CARL

BOYD OVERHULSE  
1934-1966 (Deceased)  
SUMNER C. RODRIGUEZ  
1949-2005 (Deceased)

May 4, 2018

Matthew J. McCoy, Vice-President  
Central Oregon Community College  
2600 NW College Way  
Bend, OR 97701-5998

**Re: *Bean Foundation, Inc.***

Dear Matt:

Thank you for providing the 10-year Master Plan for the expansion of the Madras campus. I provided a copy to each of the Board Members.

It appears that the 10-year plan, and the possible 25-year plan will be outside the time periods that are in the agreement between the Bean Foundation and Central Oregon Community College.

George Neilson requested that I make an inquiry. If the Bean Foundation extended the deadline dates stated in the agreement, will the College pay the real estate taxes upon the two lots?

Enclosed are the 2017-2018 tax statements for Tax Lots 1300 and 1610, which are the lots subject to the agreement. I have also enclosed copies of the Assessor's Maps showing the location of these lots.

Tax lot 1610 will be reduced in size due to a prior agreement. This agreement consisted that the land west of City View will not be part of the pledge to COCC.

If approved by the College, then the Bean Foundation Board of Directors then must approve the same.

Sincerely,

GLENN, REEDER, GASSNER & CARL, LLP



DONALD V. REEDER

DVR:klf

Encl.

cc: Bean Foundation, Inc. Board Members:

George Neilson  
Clint Jacks  
Jack Woll  
Ronica Comingore  
Jason Hertel





**JULY 1, 2017 TO JUNE 30, 2018**  
**JEFFERSON COUNTY TAX COLLECTOR**  
**66 S.E. D STREET, SUITE E**  
**MADRAS, OR 97741**

**ACCOUNT NO: 2579**

**PROPERTY DESCRIPTION**

**CODE:** 0020      **CLASS:** 400  
**MAP:** 111406-C0-01300

**SITUS:**  
**LEGAL:** PP# 2010-08 (L:PARCEL 2)

BEAN FOUNDATION INC  
 GLENN, REEDER, GASSNER & CARL, LLP  
 205 5TH ST  
 MADRAS, OR 97741

<b>VALUES:</b>	<b>LAST YEAR</b>	<b>THIS YEAR</b>
<b>REAL MARKET (RMV)</b>		
<b>LAND</b>	18,070	92,530
<b>STRUCTURES</b>		
<b>TOTAL RMV</b>	<u>18,070</u>	<u>92,530</u>
<b>MAXIMUM ASSESSED VALUE</b>	11,330	11,660
<b>TOTAL ASSESSED VALUE</b>	11,330	11,660
<b>EXEMPTIONS</b>		
<b>NET TAXABLE:</b>	<u>11,330</u>	<u>11,660</u>
<b>TOTAL PROPERTY TAX:</b>	224.61	232.17

**2017 - 2018 CURRENT TAX BY DISTRICT**

COCC LEVY	6.69
JEFFERSON CO. ESD LEVY	2.59
SD#509J MADRAS LEVY	49.43
<b>EDUCATION TOTAL:</b>	<u>58.71</u>
JEFFERSON CO. GENERAL LEVY	38.43
JEFFERSON CO. JAIL L.O. LEVY	14.46
MADRAS - CITY LEVY	44.47
JEFFERSON CO. RFPD LEVY	12.77
DESCHUTES VALLEY WD LEVY	0.00
MAC RECREATION DISTRICT LEVY	2.69
MAC RECREATION DISTRICT L.O. LEVY	4.66
JEFFERSON CO. LIBRARY DIST. LEVY	4.69
URBAN RENEWAL CITY OF MADRAS	13.26
<b>GENERAL GOVT TOTAL:</b>	<u>135.43</u>
COCC BOND	1.41
SD#509J BOND - 2013	29.17
MAC RECREATION DISTRICT BOND	7.45
<b>BONDS - OTHER TOTAL:</b>	<u>38.03</u>

<b>TAX QUESTIONS</b>	(541) 475-4458
<b>ASSESSMENT QUESTIONS</b>	(541) 475-2443
<b>WEBSITE</b>	WWW.CO.JEFFERSON.OR.US

**2017 - 2018 TAX ( Before Discount )      232.17**

To pay by Credit Card or Echeck, go to [www.co.jefferson.or.us](http://www.co.jefferson.or.us) and click link for Tax Payments. Or call 1-877-865-0432. ADDITIONAL FEES APPLY

**TOTAL DUE (After Discount )      225.20**

(See back of statement for instructions)

**TAX PAYMENT OPTIONS**

<b>PAYMENT OPTIONS</b>	<b>Date Due</b>	<b>Discount Allowed</b>	<b>Amount</b>
Full Payment Enclosed	Nov 15, 2017	6.97	225.20
or 2/3 Payment Enclosed	Nov 15, 2017	3.10	151.68
or 1/3 Payment Enclosed	Nov 15, 2017		77.39

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PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

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**2017 - 2018 PROPERTY TAXES**

**JEFFERSON COUNTY, OREGON**

**ACCOUNT NO. 2579**

Full Payment	(Includes 3% Discount)	<b>DUE</b>	Nov 15, 2017	225.20
or 2/3 Payment	(Includes 2% Discount)	<b>DUE</b>	Nov 15, 2017	151.68
or 1/3 Payment	(No Discount Offered)	<b>DUE</b>	Nov 15, 2017	77.39

(DISCOUNT IS LOST & INTEREST APPLIES AFTER DUE DATE)

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Enter Payment Amount

**MAKE PAYMENT TO:**

**JEFFERSON COUNTY TAX COLLECTOR**

BEAN FOUNDATION INC  
 GLENN, REEDER, GASSNER & CARL, LLP  
 205 5TH ST  
 MADRAS, OR 97741

**JULY 1, 2017 TO JUNE 30, 2018**  
**JEFFERSON COUNTY TAX COLLECTOR**  
**66 S.E. D STREET, SUITE E**  
**MADRAS, OR 97741**

**ACCOUNT NO: 874**

**PROPERTY DESCRIPTION**

**CODE:** 0020      **CLASS:** 100  
**MAP:** 111301-00-01610

**SITUS:**  
**LEGAL:**

BEAN FOUNDATION INC  
 GLENN, REEDER, GASSNER & CARL, LLP  
 205 5TH ST  
 MADRAS, OR 97741

<b>VALUES:</b>	<b>LAST YEAR</b>	<b>THIS YEAR</b>
<b>REAL MARKET (RMV)</b>		
<b>LAND</b>	30,910	43,010
<b>STRUCTURES</b>		
<b>TOTAL RMV</b>	<u>30,910</u>	<u>43,010</u>
<b>MAXIMUM ASSESSED VALUE</b>	4,670	4,810
<b>TOTAL ASSESSED VALUE</b>	4,670	4,810
<b>EXEMPTIONS</b>		
<b>NET TAXABLE:</b>	<u>4,670</u>	<u>4,810</u>
<b>TOTAL PROPERTY TAX:</b>	<b>92.57</b>	<b>95.75</b>

**2017 - 2018 CURRENT TAX BY DISTRICT**

COCC LEVY	2.76
JEFFERSON CO. ESD LEVY	1.07
SD#509J MADRAS LEVY	20.39
<b>EDUCATION TOTAL:</b>	<u>24.22</u>
JEFFERSON CO. GENERAL LEVY	15.85
JEFFERSON CO. JAIL L.O. LEVY	5.96
MADRAS - CITY LEVY	18.34
JEFFERSON CO. RFPD LEVY	5.27
DESCHUTES VALLEY WD LEVY	0.00
MAC RECREATION DISTRICT LEVY	1.11
MAC RECREATION DISTRICT L.O. LEVY	1.92
JEFFERSON CO. LIBRARY DIST. LEVY	1.93
URBAN RENEWAL CITY OF MADRAS	5.47
<b>GENERAL GOVT TOTAL:</b>	<u>55.85</u>
COCC BOND	0.58
SD#509J BOND - 2013	12.03
MAC RECREATION DISTRICT BOND	3.07
<b>BONDS - OTHER TOTAL:</b>	<u>15.68</u>

<b>TAX QUESTIONS</b>	<b>(541) 475-4458</b>
<b>ASSESSMENT QUESTIONS</b>	<b>(541) 475-2443</b>
<b>WEBSITE</b>	<b>WWW.CO.JEFFERSON.OR.US</b>

**2017 - 2018 TAX ( Before Discount )      95.75**

To pay by Credit Card or Echeck, go to [www.co.jefferson.or.us](http://www.co.jefferson.or.us) and click link for Tax Payments. Or call 1-877-865-0432. ADDITIONAL FEES APPLY

**TOTAL DUE (After Discount )      92.88**

(See back of statement for instructions)

**TAX PAYMENT OPTIONS**

<u>PAYMENT OPTIONS</u>	<u>Date Due</u>	<u>Discount Allowed</u>		<u>Amount</u>
Full Payment Enclosed	Nov 15, 2017	2.87	3% Discount....	92.88
or 2/3 Payment Enclosed	Nov 15, 2017	1.28	2% Discount....	62.55
or 1/3 Payment Enclosed	Nov 15, 2017		No Discount....	31.92

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PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

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**2017 - 2018 PROPERTY TAXES**

**JEFFERSON COUNTY, OREGON**

**ACCOUNT NO. 874**

Full Payment	(Includes 3% Discount)	<b>DUE</b>	Nov 15, 2017	.....	92.88
or 2/3 Payment	(Includes 2% Discount)	<b>DUE</b>	Nov 15, 2017	.....	62.55
or 1/3 Payment	(No Discount Offered)	<b>DUE</b>	Nov 15, 2017	.....	31.92

(DISCOUNT IS LOST & INTEREST APPLIES AFTER DUE DATE)

Mailing address change on back

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**MAKE PAYMENT TO:**

Enter Payment Amount

**JEFFERSON COUNTY TAX COLLECTOR**

BEAN FOUNDATION INC  
 GLENN, REEDER, GASSNER & CARL, LLP  
 205 5TH ST  
 MADRAS, OR 97741

16100000008740000003192000000625500000092886

## **BOARD OF DIRECTORS' OPERATIONS**

### **Board Committee Appointments 2018-19**

#### **GP 6: COMMITTEE STRUCTURE**

*Revised: December 9, 2015*

The COCC Board of Directors will have six standing committees and one ad hoc committee with members appointed at the annual July meeting.

#### **Standing Committees (6)**

- **Board Self-Evaluation**  
*(GP 6: consisting of three members of the Board who will review the process of evaluation, gather any necessary information, and facilitate the evaluation discussion)*  
2018-19 Skatvold (Chair), Abernethy, Craska-Cooper  
2017-18 Abernethy (Chair), Craska Cooper, Skatvold
- **President's Evaluation**  
*(GP 6 & BPR 3: The President Evaluation Committee, comprised of three members, including the chair of the Board, shall annually prepare a draft Presidential evaluation for consideration by the full Board. In preparing its draft, the Committee shall consult with all Board members, the President and such other individuals, as the Committee deems relevant)*  
2018-19 Mundy (Chair), Craska Cooper, Abernethy  
2017-18 Krenowicz (Chair), Craska Cooper, Mundy
- **COCC Memorial Education, (Keyes Trust) – 2 year term**  
*(GP 6: consisting of one Board member and the President who will comply with the instructions of the Keyes Trust)*  
Abernethy 2017-19
- **Audit and Finance (GP 6: 3 Board Members, 2 Budget Committee Members -**  
Krenowicz (Chair), Unger, Skatvold, Kearney, Ertner – 2017-20
- **Real Estate Committee (GP 6: consisting of three members of the Board. The President (or designee) and other staff may serve as ex-officio members)**  
2018-19 Abernethy (Chair), Mundy, Unger  
2017-18 Mundy (Chair), Abernathy, Unger
- **Student Success (GP 6: consisting of three members of the Board who help to monitor all elements of Student Success initiatives at the college)**  
2018-19 Ricks (Chair), Krenowicz, Skatvold  
2017-18 Ricks (Chair), Krenowicz, Skatvold

All other Board committees will be established on a designated or ad hoc basis, with a specific charge, and timeline for completion.

### Consultative Committee

- Sub Committee on Policy Review (Board of Directors' appointment)  
2018-19 Abernethy (Chair), Craska Cooper, Skatvold  
2017-18 Abernethy (Chair), Craska Cooper, Skatvold

### Internal Liaisons (2)

- College Affairs  
*G-6-2 College Affairs Committee (CAC) - CHARGE: The purpose of the College Affairs Committee is to function as a forum for College-wide issues and to manage the consensus-building process for key issues and functions of the College. The committee acts as a sounding board for the COCC president, helping both to stay abreast of current campus issues and to get input from a cross-section of the campus. All members of the Committee (except the Board member) are voting members and recommendations of the Committee are recommendations to the President. Membership includes one COCC Board Member, appointed by the COCC Board of Directors. Term – two years – Meetings are set and notification is given by the committee chair*  
2018-19 Unger  
2017-18 Mundy
- Foundation – (Board of Directors' appointment)  
2018-19 Skatvold  
2017-18 Skatvold

### External Liaisons (3)

- Oregon Community College Association – OCCA (Board of Directors appointment)  
2018-19 Unger  
2017-18 Ricks
- OSU-Cascades Advisory Board – (Board of Directors' recommendation and then Official Appointment made by OSU President)  
2018-19 Unger  
2017-18 Unger
- ACCT Voting Delegate (Association of Community Colleges & Trustees)  
*(board member who attends the conference)*  
2018-19 Mundy and Krenowicz  
2017-18 Krenowicz