



CENTRAL OREGON  
COMMUNITY COLLEGE  
Board of Directors' Meeting – AGENDA  
Wednesday, February 14, 2018 – 5:45PM  
Christiansen Boardroom-Boyle Education Center  
COCC Bend Campus

TIME**	ITEM	ENC.*	ACTION	PRESENTER
5:45 pm	I. <b>Call to Order</b>			Krenowicz
	II. <b>Introduction of Guests</b>			Krenowicz
	III. <b>Agenda Changes</b>			
5:50 pm	IV. <b>Public Comments</b>			
5:55 pm	V. <b>President's Report</b>			
	A. Study Abroad			Jenni Newby/Michel Waller <sup>P</sup>
	B. Title III: Math Update	5.b		Betsy Julian/Kathy Smith/Doug Nelson <sup>P</sup>
6:35 pm	VI. <b>Consent Agenda****</b>			
	A. Minutes			
	1. Regular Meeting (January 2018)	6.a1	X	Smith
	B. Personnel			
	1. New Hire Report (January 2018)	6.b1	X	Fegley <sup>A</sup>
6:40 pm	VII. <b>Information Items</b>			
	A. Financial Statements	7.a		Bloyer <sup>A</sup>
	B. Campus Services: Landscape Irrigation	7.b		Viola <sup>A</sup>
6:50 pm	VIII. <b>New Business</b>			
	A. Board Policies: Emeritus Status (1st Reading)	8.a	X	Krenowicz <sup>P</sup>
7:00 pm	IX. <b>OLD BUSINESS</b>			
	A. Budget Committee: Appointment	9.a	X	Krenowicz <sup>P</sup>
7:10 pm	IX. <b>Board of Directors' Operations</b>			
	A. Board Member Activities			Krenowicz
	X. <b>Dates</b>			
	A. Friday, February 23, 2018 5:30 p.m. COCC Foundation's TASTE OF THE TOWN			
	B. Saturday, February 24, 2018 – COCC Foundation's MEAL OF THE YEAR			
	Location: <b>Taste of the Town</b> and <b>Meal of the Year</b> will both be held in the Mazama Gymnasium on the COCC Bend Campus			
	C. Classified Employee Appreciation Week March 5 – 9, 2018			
	D. Thursday, March 15, 2018 @ 5:45 p.m. Budget Committee Meeting 7:00 p.m. Board of Directors' Meeting – Wille Hall-Coats Campus Center			
7:30 pm	XI. <b>Adjourn to Executive Session:</b>			
	ORS 192.660 section 2, subsection i, Performance Evaluations of Public Officers			

XII. Adjourn Executive Session

XIII. Re-Convene Open Session

XIV. Adjourn

\* Material to be distributed at the meeting (as necessary).

\*\* **Times** listed on the agenda are approximate to assist the Chair of the Board.

\*\*\* Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately.

**P** = indicates a Presentation will be provided. **A** = indicates the presenter is Available for background information if requested.



## Central Oregon Community College Board of Directors: Information Item

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<b>Subject</b>	<b>Title III – Transition to college-level mathematics</b>
<b>Strategic Plan Theme(s) and Objectives</b>	<p>Transfer and Articulation:</p> <p style="padding-left: 40px;">TA.1 Maximize support services, from entrance to transfer, to promote access and success for students intending to transfer.</p> <p style="padding-left: 40px;">TA.2 Maintain and strengthen student opportunities to make progress toward degree completion and/or transfer.</p> <p style="padding-left: 40px;">TA.3 Provide students a high-quality general education.</p> <p>Workforce Development:</p> <p style="padding-left: 40px;">WD.1 Maximize support services, from entrance to completion, to promote successful completion of CTE programs.</p> <p>Basic Skills:</p> <p style="padding-left: 40px;">BS.4 Students who successfully complete developmental writing and/or math courses will succeed in higher-level credit writing and math courses appropriate to their certificate or degree programs.</p>
<b>Prepared By</b>	<ul style="list-style-type: none"> <li>• Kathy Smith</li> <li>• Doug Nelson</li> </ul>

### Title III – Transition to college-level Mathematics

One of the major goals of COCC's Title III grant is to increase the rate at which students successfully complete their first college-level mathematics course. Several major initiatives started development last year and pilots are being implemented this year. Two projects designed to move students more rapidly and efficiently through their mathematics requirements are being implemented this academic year:

Multiple Measures placement – One of the most efficient ways to accelerate the rate at which students complete a college-level mathematics course is to ensure they begin their coursework at the highest level at which they are likely to succeed. Previously, students were placed into the Mathematics course sequence based on their Accuplacer test score provided they had no prior college experience or equivalent courses. In many cases, this single test score underestimated the student's mathematical ability, placing them in a lower than optimal course and adding from one to five extra terms to the time before they completed a college-level mathematics course. Members of the Title III team are working to revise the placement process to consider other factors (e.g. previous math course and grade, GED test score) in order to help students reduce unnecessary or repeated course work and advance to college-level courses

more quickly. We ran one pilot of a targeted group of students during fall 2017 and are working on a larger, broader reaching pilot for students coming to COCC in fall 2018. Preliminary results of the fall 2017 pilot will be shared as well as explanation of the planned future pilot.

STEM math course sequence “fast track” pilot in Bend and increased opportunity for developmental math courses in the MDR and PRI campuses – Some students are ready to succeed in college-level mathematics classes if they are given the opportunity to review prior course work in an instructor facilitated learning environment that allows for individualized instruction. During spring 2018, the math department will pilot an experimental course for a targeted population that will reduce the length of their path to college level math. These students will potentially save one or two terms of developmental math and be ready to move directly into college level math. We will also be offering a combined Math 60/65/95 course on the Madras campus in spring 2018 that will allow those students to continue their math sequence even though low enrollment in their specific class might have caused the class to be cancelled. It may also offer the opportunity for a motivated student to shorten their STEM track by one to two courses.

Detailed information about these projects and their preliminary results will be presented at the February 14, 2018 Board meeting.



Central Oregon Community College  
Board of Directors' Meeting  
**MINUTES**  
Wednesday, January 10, 2018- 5:45pm  
Christiansen Boardroom  
Boyle Education Center

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**PRESENT:** Joe Krenowicz, John Mundy, Bruce Abernethy, Laura Craska Cooper, Vikki Ricks, Erica Skatvold, Alan Unger, Dan Spencer-Board Attorney, Dr. Shirley Metcalf-President, Julie Smith-Executive Assistant

**CALL TO ORDER:** Joe Krenowicz, Board Chair for 2017-18

**INTRODUCTION OF GUESTS:** Stuart Katter-Stuart D. Katter CPA, Mark Stoller-Opsis Architecture, Betsy Julian, Matt McCoy, Dan Cecchini, David Dona, Jerry Schulz, Zak Boone, Alicia Moore, Jenni Newby, Glenda Lantis, Eddie Johnson-faculty forum president, Ron Paradis, Julie Downing, Danielle Fegley, Vickery Viles, Sharon Bellusci, Stacey Donohue, Seana Barry, Jane Denison-Furness, Eleanor Sumpter Latham, Jared Forell, Jennifer Peters, Barbara Bellinger, Denise Hatch, and others.

**REPORTS:**

2017 Audit Report (Exhibit: 5.a)

Mr. David Dona-Chief Financial Officer introduced Mr. Stuart Katter, CPA a partner of Kerkoch Katter & Nelson LLP - Certified Public Accountants – the College's independent auditor. Mr. Katter reported that his firm had completed the audit of the financial statements of the College for the year ended June 30, 2017. He reviewed requirements of performing the audit and announced that the College received a qualified opinion (clean opinion) without any negative material findings.

*Mr. John Mundy moved that the Board of Directors of Central Oregon Community College does hereby accept the audit report for the year ended June 30, 2017 as presented. (Exhibit: 5.a). Mr. Bruce Abernethy seconded. MCU. Approved. M01/18:1*

The Board thanked Lisa Bloyer-Director of Accounting, David Dona-CFO and the College's Fiscal Services staff for their great work.

Update – General Fund Revenue & Expenditures (Exhibit: 5.b)

Mr. David Dona gave a PowerPoint presentation reviewing the General Fund's projected Budget vs. Actual for Fiscal Year 2017/18 and the revenue and expenditures trends for the next five years.

**CONSENT AGENDA:**

*Ms. Laura Craska Cooper moved to approve the Consent Agenda (Exhibits: 5.a1-5.b1).*

*Mr. John Mundy seconded the motion. MCU. Approved. M01/18:2*

BE IT RESOLVED that the Board of Directors reviewed and approved the Regular Meeting Minutes of December 6, 2017 (Exhibit: 6.a1);

BE IT RESOLVED that the Board of Directors reviewed and approved the December 2017 New Hire Report (Exhibit: 6.b1);

BE IT RESOLVED that the Board of Directors reviewed and approved the proposed per-diem rates as shown in section A for Exhibit: 6.b1. (Exhibit: 6.b1).

#### INFORMATION ITEMS:

##### Financial Statements – (Exhibit: 7.a)

The Board of Directors was apprised of the November 2017 Financial Statements.

##### Season of Nonviolence (Exhibit: 7.b)

The Board of Directors was apprised of the 2017 Season of Nonviolence – Summary of Events.

#### OLD BUSINESS:

##### Facilities Master Plan - Updates

Matt McCoy-vice president for administration and Mr. Mark Stoller of Opsis Architecture gave a PowerPoint presentation of the 2018-2028 Facilities Master Plan.

They reviewed:

- Educational Vision
- Master Plan Guiding Principles
- Sustainability
- Technology
- Space Utilization Analysis
- Master Plan Concepts for the Bend and Redmond campuses
- Madras Campus Analysis
- COCC Crook County Open Campus in Prineville Analysis.

##### Strategic Plan – Update (Exhibit: 8.b)

Brynn Pierce-director of institutional effectiveness, Dr. Betsy Julian-vice president for instruction and Matt McCoy-vice president for administration reviewed the colleges 2018-2023 Strategic Plan Goals.

Highlighting the Goal Intentions for -

- Student Success
- Equitable Student Experience
- Community Enrichment
- Institutional Efficiency.

**NEW BUSINESS:**

Budget Committee Vacancy for Zone 7

Ron Paradis-executive director of college relations reported that the college has received three candidate applications. Board members Joe Krenowicz, Vikki Ricks and Laura Craska Cooper along with Ron Paradis will review the applications and report to the board.

**BOARD OF DIRECTORS' OPERATIONS:**

Ms. Vikki Ricks	Attended Facilities Master Plan meeting Attended OCCA Board meeting in Salem
Ms. Skatvold	Attended Orientations with President Metcalf, Matt McCoy and Jerry Schulz
Mr. Abernethy	Attended Real Estate Committee meeting
Ms. Craska Cooper	Attended two President's Evaluation Committee meetings Attended Facilities Master Plan meeting Ms. Craska Cooper's Wine Tasting Class that she teaches at the college has sold out for winter term
Mr. Unger	Attended Orientations with President Metcalf, Matt McCoy and Jerry Schulz Mr. Unger has signed up for Ms. Craska Cooper's Wine Tasting Class Attended OSU-Cascades Advisory Board Meeting Attended City Club re: Immigration Attended Audit and Finance Committee meeting Attended Real Estate Committee meeting
Mr. Mundy	Attended the President's Evaluation Committee meetings Attended Audit and Finance Committee meeting Attended Real Estate Committee meeting Attended Facilities Master Plan meeting Phone call with President Metcalf
Mr. Krenowicz	Met with President Metcalf re: Agenda Review for the January board meeting

**PRESIDENT'S REPORT:**

Curriculum Systems (Exhibit: 10.a1)

Vickery Viles-director of curriculum and assessment, Jared Forell-assistant director of admissions and records for curriculum and technology, and Sharon Bellusci-student services technology and communications coordinator – gave a PowerPoint presentation reviewing the curriculum systems

- GradTracks Degree Audits

- GradTracks Student Planner
- CourseLeaf Curriculum Management.

Prior to implementing these systems, all certificate and degree evaluations, student academic planning, and course or program curriculum changes was completed on paper manually. The move to the electronic based formats has greatly improved student access to certificate and degree progress.

Title III – Transition to College Level Writing (Exhibit: 10.a2)

Dr. Stacey Donohue-professor of English, Jane Denison-Furness-assistant professor I of English, developmental literacy, and Dr. Eleanor Sumpter-Latham-professor of developmental writing and composition gave a PowerPoint presentation. They shared that one of the major goals of COCC's Title III grant is to increase the rate at which students successfully complete their first college-level writing course. Two pilot projects designed to move students more rapidly and efficiently through their writing requirements were implemented during the past year.

ADJOURN: 8:45 p.m.

APPROVED:

ATTEST TO:

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Mr. Joe Krenowicz-Board Chair

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Dr. Shirley I. Metcalf, President



**Central Oregon Community College**

**Board of Directors**

**NEW HIRE REPORT FOR December**

**Date of Hire: January 1 to January 29**

<b>Name</b>	<b>Date Hired</b>	<b>Location</b>	<b>Job title</b>
<b>Temporary Hourly</b>			
Baxter, Jordan	1/3/2018	Bend	Math Tutor
Bravo, Christian	1/23/2018	Bend	Lab Assistant
Croteau, Lauren	1/22/2018	Bend	EMT Lab Assistant
Kasch, Anita	1/3/2018	Bend	GIS Tutor
Kean, Travis	1/22/2018	Bend	Certified Flight Instructor
Kroeker, Ben	1/3/2018	Bend	Music Tutor
Luck, Matthew	1/3/2018	Bend	Certified Flight Instructor
Rickard, Jeannie	1/22/2018	Bend	EMT Lab Assistant
Ruddenklau, Claire	1/22/2018	Bend	EMT Lab Assistant
Thomas, Cacey	1/3/2018	Bend	Math Tutor
<b>Adjunct Faculty</b>			
Jaquiss-Pofahl, Kelly	1/8/2018	Bend	Adjunct Writing
Rosso, Anthony	1/8/2018	Bend	Adjunct Writing

Central Oregon Community College  
Monthly Budget Status  
Highlights of December 2017 Financial Statements

**Cash and Investments**

The Colleges' operating cash balances currently total \$36.8 million. The December average yield for the Local Government Investment Pool is up to 1.62 percent from last report of 1.55 percent.

**General Fund Revenues**

Winter term registration continues, resulting in an increase in tuition and fee revenues of \$1.4 million over the prior month. The budgeted transfers-in have been posted for the year.

**General Fund Expenses**

The expenses through December 2017 include the required budgeted inter-fund transfers-out for the fiscal year.

**Budget Compliance**

All general fund appropriation categories are within budget.

Central Oregon Community College

Cash and Investments Report

As of December 31, 2017

College Portfolio	<u>Operating Funds</u>	<u>Trust/Other Funds</u>
<b>Cash in State Investment Pool</b>		
4089 - General operating fund	\$ 35,438,377	
3624 - Robert Clark Trust		\$ 379,318
 December Average Yield 1.62%		
<b>Cash in USNB</b>	\$ 1,432,296	
<b>Cash on Hand</b>	\$ 4,600	
 Total Cash	<u>\$ 36,875,273</u>	<u>\$ 379,318</u>

**Central Oregon Community College**  
**Monthly Budget Status**  
December 2017

Exhibit 7.a  
14-Feb-18

<u>General Fund</u>	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
<b>Revenues</b>					
District Property Taxes:					
Current Taxes	\$ 15,573,000	\$ 14,617,832	\$ (955,168)	93.9%	91.1%
Prior Taxes	536,000	278,037	(257,963)	51.9%	48.4%
Tuition and fees	17,316,000	11,375,481	(5,940,519)	65.7%	71.0%
State Aid	8,792,000	4,792,271	(3,999,729)	54.5%	49.0%
Program and Fee Income	87,000	41,399	(45,601)	47.6%	24.4%
Interest & Misc. Income	115,000	33,127	(81,873)	28.8%	17.0%
Transfers-In	2,280,000	2,280,000	-	100.0%	100.0%
<b>Total Revenues</b>	<b>\$ 44,699,000</b>	<b>\$ 33,418,147</b>	<b>\$ (11,280,853)</b>		
<b>Expenses by Function</b>					
Instruction	\$ 21,390,356	\$ 8,741,651	\$ 12,648,705	40.9%	40.7%
Academic Support	3,396,982	1,593,032	1,803,950	46.9%	46.5%
Student Services	4,783,501	2,052,041	2,731,460	42.9%	43.8%
College Support	5,522,005	2,492,146	3,029,859	45.1%	46.8%
Plant Operations and Maintenance	4,641,805	1,905,203	2,736,602	41.0%	39.4%
Information Technology	4,573,854	2,070,654	2,503,200	45.3%	46.1%
Financial Aid	112,897	46,865	66,032	41.5%	56.8%
Contingency	800,000		800,000	0.0%	0.0%
Transfers-Out	2,144,660	2,130,955	13,705	99.4%	99.3%
<b>Total Expenses</b>	<b>\$ 47,366,060</b>	<b>\$ 21,032,547</b>	<b>\$ 26,333,513</b>		
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (2,667,060)</b>	<b>\$ 12,385,600</b>	<b>\$ 15,052,660</b>		

**Central Oregon Community College**  
**Monthly Budget Status**  
December 2017

**Exhibit 7.a**  
14-Feb-18

	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
<b><u>Non General Funds</u></b>					
<b>Debt Service Fund</b>					
Revenues	\$ 5,525,063	\$ 4,782,870	\$ (742,193)	86.6%	86.5%
Expenses	5,498,184	1,986,875	3,511,309	36.1%	37.2%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ 26,879</b>	<b>\$ 2,795,995</b>	<b>\$ 2,769,116</b>		
<b>Grants and Contracts Fund</b>					
Revenues	\$ 2,999,680	\$ 553,779	\$ (2,445,901)	18.5%	38.0%
Expenses	3,062,375	719,211	2,343,164	23.5%	36.3%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (62,695)</b>	<b>\$ (165,432)</b>	<b>\$ (102,737)</b>		
<b>Capital Projects Fund</b>					
Revenues	\$ 1,377,591	\$ 1,350,777	\$ (26,814)	98.1%	99.6%
Expenses	6,124,920	1,775,367	4,349,553	29.0%	20.2%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (4,747,329)</b>	<b>\$ (424,590)</b>	<b>\$ 4,322,739</b>		
<b>Enterprise Fund</b>					
Revenues	\$ 7,681,840	\$ 3,853,048	\$ (3,828,792)	50.2%	55.6%
Expenses	7,184,486	3,620,495	3,563,991	50.4%	51.0%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ 497,354</b>	<b>\$ 232,553</b>	<b>\$ (264,801)</b>		
<b>Auxiliary Fund</b>					
Revenues	\$ 7,585,597	\$ 4,692,266	\$ (2,893,331)	61.9%	58.8%
Expenses	10,817,917	5,848,050	4,969,867	54.1%	49.8%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (3,232,320)</b>	<b>\$ (1,155,784)</b>	<b>\$ 2,076,536</b>		
<b>Reserve Fund</b>					
Revenues	\$ 16,442	\$ -	\$ (16,442)	0.0%	0.0%
Expenses	360,000	317,687	42,313	88.2%	84.9%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (343,558)</b>	<b>\$ (317,687)</b>	<b>\$ 25,871</b>		
<b>Financial Aid Fund</b>					
Revenues	\$ 17,805,631	\$ 5,674,242	\$ (12,131,389)	31.9%	28.1%
Expenses	17,880,190	5,090,235	12,789,955	28.5%	28.0%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (74,559)</b>	<b>\$ 584,007</b>	<b>\$ 658,566</b>		
<b>Internal Service Fund</b>					
Revenues	\$ 274,647	\$ 100,316	\$ (174,331)	36.5%	38.5%
Expenses	350,196	139,867	210,329	39.9%	45.2%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (75,549)</b>	<b>\$ (39,551)</b>	<b>\$ 35,998</b>		
<b>Trust and Agency Fund</b>					
Revenues	\$ 3,736	\$ 2,845	\$ (891)	76.2%	66.2%
Expenses	7,000	2,000	5,000	28.6%	0.0%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (3,264)</b>	<b>\$ 845</b>	<b>\$ 4,109</b>		

**Central Oregon Community College  
Board of Directors: Information Item**

**Prepared by:** Joe Viola, Director of Campus Services

<b>Subject</b>	Campus Services Landscape Irrigation Management
<b>Strategic Plan Themes and Objectives</b>	
Institutional Sustainability	Maintaining vibrant landscaping supports the student-learning environment. Actively managing grounds maintenance saves money and natural resources.
Transfer and Articulation	Encouraging student retention through well-maintained, safe, and inviting landscaping.
Basic Skills	Keep grounds neat and welcoming to draw and retain students.
Lifelong Learning	High quality landscaping and grounds attract Community members.

- A. Background:** Grounds has recently fine-tuned the College’s Landscape Management Plan using principles from the PGMS, Professional Grounds Management Society. Basic principles are being applied to all four campuses.

A centralized “Rainbird Smart Controller” system is being implemented. This proactive vs. former reactive approach will save money and improve the vitality of the landscape. The days of not finding a broken irrigation line until a sinkhole develops, or a geyser is spotted, will soon be gone. Instead of waiting for grass to turn brown, watering times are calculated in advance. Water use and leak detection is monitored remotely. If a leak is detected zones will be automatically shut off.

- B. Timing:** Began installation 2015. 75% complete now with a few zones still needing controllers. Project will be completed by the end of summer 2018.
- C. Budget Impact:** \$16,000 initial investment included software, controllers, flow sensors, and rain/temperature sensors. Estimated \$9,000 savings per year, with net positive savings continuing to occur after 2 years.

An aerial photograph of the COCC campus with various buildings and roads. Overlaid on the map are several colored lines representing irrigation systems: blue lines for main lines, red lines for sub-main lines, and green lines for individual building or area lines. Buildings are labeled with names like 'CASCARA HALL (ALL OSU)', 'NEWBERRY', 'HEALTH SERVICES', 'CAMPUS', 'RESIDENCE HALL', 'ROCKWELL EDUCATION CENTER', 'PIONEER PLANT', 'PIONEER ANNEX', 'PIONEER HALL', 'PERRISON', 'TRICKALE', 'SENCE', 'CRANDOVER', 'WOODS', 'DESCRIBTES', 'METOLUIS', 'ROCKWELL EDUCATION CENTER', 'PIONEER ANNEX', 'PIONEER HALL', 'PERRISON', 'TRICKALE', 'SENCE', 'CRANDOVER', 'WOODS', 'DESCRIBTES', 'METOLUIS'.

# Campus Services Landscape Irrigation Management

***COCC is committed to managing our irrigation systems in a way that saves the college money and conserves an essential natural resource.***

# Published Snow Plan

## Case Studies of **Customer Service**

Compiled by Steve Glazner

According to the 2016 APFA Thought Leaders report, *Remaking the Facilities Organization*, "Most colleges and universities do not traditionally think of themselves as being in the business of customer service... Most of us immediately recognize excellent customer service when we experience it, but few of us spend enough time thinking about what goes into that experience. Superior customer service doesn't happen by accident."

Everyone involved in the campus facilities management, operations, and capital construction operations is responsible for building strong customer service and customer expectations throughout the college, university, or school. Following are a few examples of the thoughtful, innovative, and meaningful ways in which the facilities organization has improved customer service and built relationships at their institutions.

### CENTRAL OREGON COMMUNITY COLLEGE

Bend, Oregon  
Submission by: Mike Brundage, Campus Services  
Operational Supervisor



#### SNOW REMOVAL FOR DISABLED STUDENTS, STAFF, AND FACULTY

Located on the eastern flanks of the Oregon Cascades mountain range, Central Oregon Community College (COCC) naturally gets its fair share of wintry weather—multiple days of winds of cold and deep snows. These weather conditions alone can present snow removal challenges. Add to that the fact that the main Bend campus is located on the side of a 400-foot-high hillside, and you've got a recipe for disaster if removal operations are not handled smoothly.

Campus Services is responsible for snow clearing on almost 8 miles of roads, over 500,000 square feet of parking, 7 miles of sidewalks and stairs, and 60,000 square feet of patios. This is accomplished by following a comprehensive snow removal plan created in 2015, which utilizes a series of maps and charts that assign equipment to prioritized areas of the college.

A dedicated approach to maintaining clearance at all 78 ADA (Americans with Disabilities Act) parking spots throughout campus is one of our top priorities. We use a skid steer with a blower attachment as well as a newly purchased four-wheel drive tractor equipped with a blade. These are assigned to the ADA spots. Blowing of these areas begins as soon as we receive 2 feet of snow. Adjacent access ramps to sidewalks are cleared by hand if necessary. We take great pride in providing quick and easy access to everyone at COCC regardless of weather conditions or access needs. □






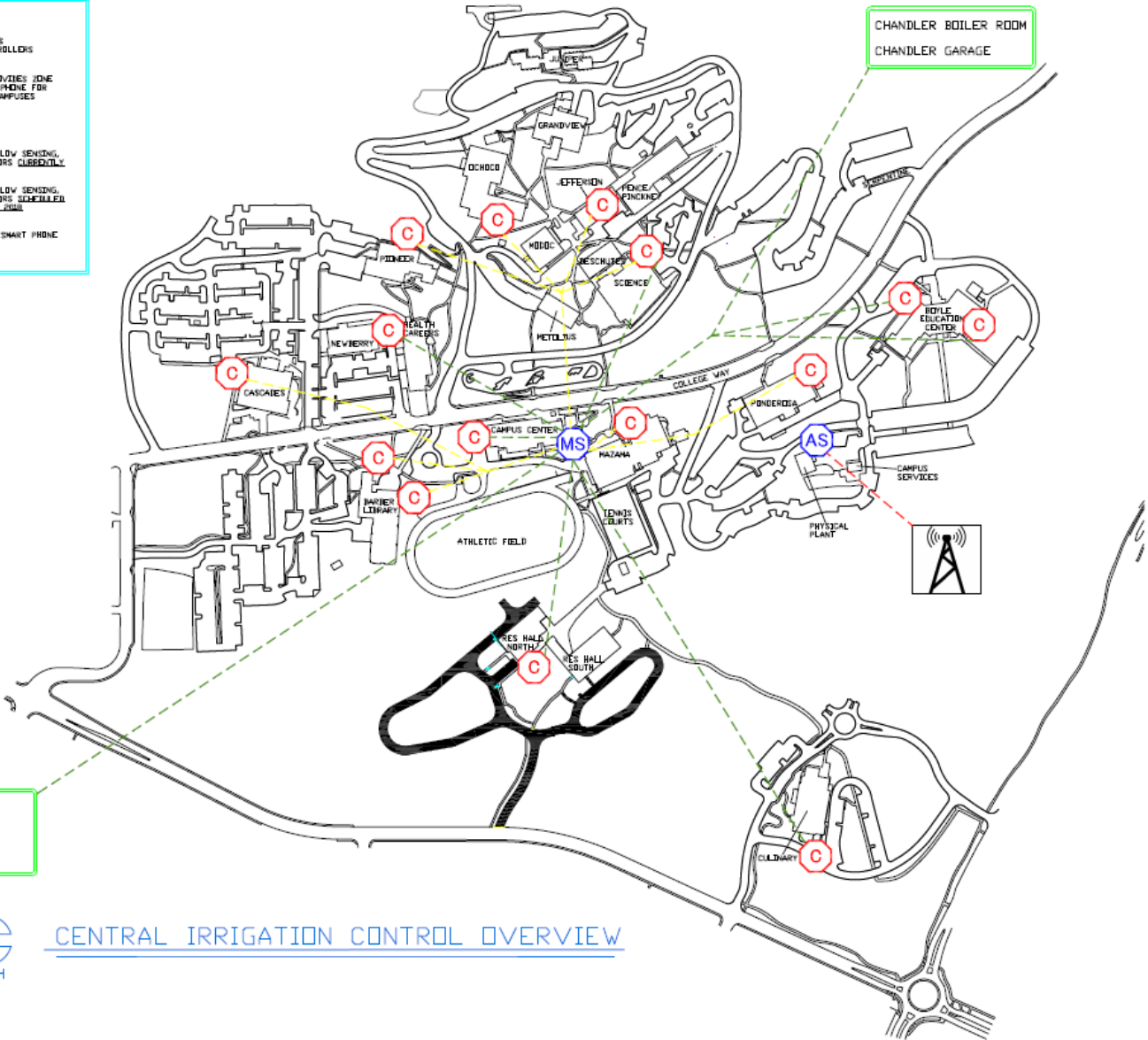
# Landscape Management Plan



- 1) Analyze and repair existing system/replace non-Rainbird components with Rainbird
- 2) Replace all old style controllers with new “Smart” Controllers
- 3) Implement techniques of irrigation auditing (CLIA); audit/tune-ups/scheduling
- 4) Potential water savings of 45% when combining Smart controller with system repairs/tune-ups.

KEY:

-  - MAIN SOFTWARE, PROVIDES UNLIMITED ACCESS TO CONTROLLERS ON ALL CAMPUSES
-  - AUXILIARY SOFTWARE, PROVIDES ZONE ON/OFF ACCESS VIA SMART PHONE FOR FIELD PERSONNEL ON ALL CAMPUSES
-  - FIELD CONTROLLER
- ADVANCED CONTROLLER, FLOW SENSING, ON-SITE RAD/FREEZE SENSORS CURRENTLY OPERATING
- ADVANCED CONTROLLER, FLOW SENSING, ON-SITE RAD/FREEZE SENSORS SCHEDULED FOR COMPLETION SUMMER OF 2014
- CONTROLLER ACCESS VIA SMART PHONE



MADRAS  
 REDMOND RTECH  
 REDMOND BLDG 1  
 REDMOND BLDG 2  
 REDMOND BLDG 3



CENTRAL IRRIGATION CONTROL OVERVIEW

**CENTRAL OREGON  
 COMMUNITY COLLEGE**  
 2600 NW COLLEGE WAY  
 Bend, OR 97701  
 (541)383-7700

**JOB NAME:** SNOW & ICE CONDITION LEVEL  
**JOB ADDRESS:** 2600 NW COLLEGE WAY, BEND, OR 97701  
**CONTRACTOR:** N/A  
**ARCHITECT:** N/A

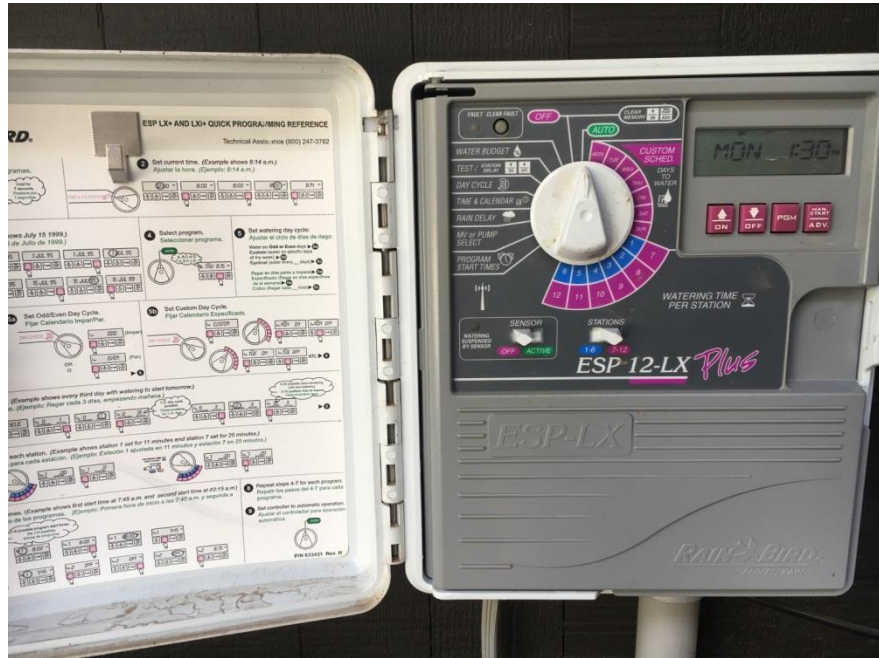
NO.	REVISION	DATE
	10-2-14	
	11-2-14	11-30-14
	11-29-14	1-7-15
	1-23-15	1/23/17

JOB NO: 14001	
SCALE: N/A	
DATE: 8/22/14	
DRAWN BY: MB	SHEET
CHECKED BY:	51.0

# 1) Flow sensor



## 2) Replace old controllers with new Smart controllers



Old controller



New controller w/ Rain/Freeze Sensor

### 3) Implement techniques of irrigation auditing (CLIA)



- Audit tune-up and water scheduling
- There are ONLY 24 CLIA's currently employed by colleges and university's throughout the country



## 4) Potential savings on Bend Campus

- Tune-up/repairs plus scheduling via Smart components expected savings: 27%

Fiscal 2016-17 approximate irrigation water used: 13.5 million gallons or \$33,639

Anticipated 2019 savings = \$9,083



Comparison between 2010 water use and 2011 water use

Changes were made to sprinkler nozzles, zones changed from sprays to drip, run times adjusted  
Average savings equal 27%

Zone Number	mm/week in 2010	inches/week in 2010	m3/year in 2010	mm/week in 2011	inches/week in 2011	m3/year in 2011	Overall reduction m3/year	Overall reduction Gallons/year	Percent Reduction
1	16	0.65	384	12	0.46	276	108	28,531	28%
2	41	1.62	389	27	1.07	257	132	34,871	34%
3	18	0.70	468	11	0.45	298	170	45,015	36%
4	34	1.35	439	22	0.87	283	156	41,211	36%
5	9	0.36	389	9	0.35	378	11	2,853	3%
6	11	0.43	414	10	0.41	398	18	4,755	4%
7	10	0.38	529	9	0.35	480	40	10,461	7%
8	30	1.17	403	31	1.20	414	-11	-2,853	-3%
9	17	0.68	192	12	0.47	132	60	15,850	31%
10	9	0.37	92	10	0.40	98	-6	-1,681	-7%
11	19	0.73	400	10	0.38	206	194	51,144	48%
12	85	2.54	360	25	0.97	137	223	58,963	62%
13	59	2.34	298	28	1.09	134	164	40,577	53%
14	75	2.95	250	36	1.42	120	130	34,237	52%
15	45	1.77	208	24	0.93	108	98	25,985	46%
16	13	0.50	378	12	0.46	346	32	8,559	9%
17	9	0.36	389	8	0.31	342	47	12,363	12%
18	PCND FILLER VALVE								
19	26	1.03	480	18	0.70	324	156	41,211	33%
Total =							1,711	452,051	
Cost savings at \$1.525/m3							\$2,610		

In total, an average savings of 27% annually was achieved through system infrastructure improvements and the repair of deficiencies.

When combined with scheduling change savings, the results are even more dramatic (see chart below):

# Thank you!





## Central Oregon Community College Board of Directors: Resolution

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<b>Subject</b>	<b>Emeritus Status for College President</b>
<b>Strategic Plan Theme(s) and Objectives</b>	
Institutional Sustainability	IS.5 Further develop and enhance employees and operational systems to ensure institutional quality and viability
<b>Prepared By</b>	<b>John Mundy</b>

- A. Background:** College policies allow for the granting of emeritus status to administrative and instructional staff subject to tenure and performance. Due to the nature of the President’s role—they are often times recruited from other agencies later in their careers—the tenure requirement stated in existing college policy may not always be met.

The President is ultimately accountable to the Board of Directors, who are tasked with evaluating his or her performance on an annual basis. Thus, authority for granting emeritus status should reside with the board of directors, consistent with the results of such ongoing evaluations.

**B. Options/Analysis:**

Approve for 1st Reading  
 Approve with changes for 1st Reading  
 Reject

**C. Timing:**

No urgency at this time

**D. Budget Impact:**

No impact to the budget.

**E. Proposed First Reading**

Be it resolved that the Board of Directors does hereby approve the first reading of BPR 7: Emeritus Status for the College President.



## **BPR 7: EMERITUS STATUS FOR COLLEGE PRESIDENT**

*Approved:*

The Board of Directors of Central Oregon Community College may, at its sole discretion, grant President Emeritus status to a retiring or retired college president. President Emeritus status shall be reserved to honor, in retirement, a college president who has provided outstanding and distinguished service to the College. The designation identifies the college president as a continuing member of the college community.

1. A member of the College Board of Directors may nominate a retiring or retired college president to become President Emeritus. The title must be approved by a majority vote of the College Board of Directors.
2. In addition to the benefits and privileges received by all emeritus faculty and staff, a college president granted emeritus status will also receive a resolution naming and honoring the college president as President Emeritus and use of the title “President Emeritus” in community and professional activities.
3. The current College President may call upon the President Emeritus to provide counsel or to serve in various volunteer roles and/or capacities in support of the college; provided however, Presidents Emeriti are not required to continue to serve the college community.
4. The title of President Emeritus confers no remuneration, rights to employment, or benefit in addition to those provided above. Presidents Emeriti do not exercise any of the authority or administrative functions associated with holding a staff position at the college.
5. The Board of Directors retains the authority to withdraw a President Emeritus title at its discretion, as it deems necessary and appropriate. Such action would require a majority vote of the Board of Directors.

## **BUDGET COMMITTEE VACANCY**

Prepared by: Ron Paradis for Joe Krenowicz, Vikki Ricks and Laura Craska Cooper

### **A. Action Under Consideration**

The Board of Directors has the responsibility to appoint the members of the COCC Budget Committee. The Zone 7 position is vacant.

### **B. Discussion/History**

Budget Committee members are appointed for three-year terms, with staggering start and end dates. Zone 7 became vacant last year, but too late to fill in time for the Budget Committee meetings, so this appointment is for two years.

The College placed advertisements in The Bulletin and Newberry Eagle, sent information about the vacancy to the Chambers of Commerce in Sunriver and La Pine, and advertised on Facebook seeking candidates for the Budget Committee to represent Zone 7.

Following that, Joe Krenowicz, Vikki Ricks and Laura Cooper met on Jan. 26 and interviewed two candidate.

### **C. Recommended Candidate**

The Committee recommends candidate Cory Misley. Cory has been the City Manager of La Pine since July 2016 and previously served as Assistant to the City Manager and Assistant City Manager in La Pine. He is a graduate of Portland State University and earned a master's degree from Carnegie Mellon University, in public policy and management.

### **D. Timing**

Appointment at this time would allow Mr. Misley to be a member of the Budget Committee at its first meeting, in March.

### **E. Recommendation**

Appoint Cory Misley to the Budget Committee representing Zone 7 through June 30, 2019.