



CENTRAL OREGON
COMMUNITY COLLEGE
Board of Directors' Meeting – AGENDA
Wednesday, December 9, 2020 – 5:45 PM
Zoom / Facebook Live

TIME**	ITEM	ENC.*	ACTION	PRESENTER
5:45pm	I. Call to Order			Skatvold
	II. Native Lands Acknowledgement	2a.1*		Skatvold
	III. Roll Call			Kovitz
	1. Board Members & Guests			
	IV. Agenda Changes			Skatvold
	V. Public Comment			Kovitz
	VI. Consent Agenda***			
	1. Minutes			
	a. Regular Meeting (November 16, 2020)	6a.1*	X	Skatvold
	VII. Information Items			
	1. Financial Statement	7a.1*		Knutson ^A
	2. New Hire Reports	7b.1*		Boehme ^A
	3. Legislative Advocacy	7c.1*		McCoy ^{AP}
	4. Notification of Pending Negotiations	7d.1*		Boehme ^A
	5. Strategic Goal #1 Update			Julian/Hayes ^{AP}
	VIII. Old Business			
	1. Re-Opening Plan Update			McCoy/Chesley ^A
	IX. New Business			
	1. Institutional Sustainability	9a.1*	X	Andresen ^A
	2. Housing Room and Board Rates	9b.1*	X	Moore/Dona ^{AP}
	X. Board of Directors' Operations			Skatvold
	1. Board Member Activities			
	XI. President's Report			Chesley
	XII. Dates			
	1. Wednesday, January 13, 2021 - Board of Directors' Meeting @ 5:45pm			
	2. Wednesday, February 10, 2021 - Board of Directors' meeting @ 5:45pm			
	XIII. Meeting Adjourn			Skatvold

* Material to be distributed via e-mail & USPS (as necessary)

** Times listed on the agenda are approximate to assist the Chair of the Board.

*** Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately.

P = indicates a Presentation will be provided.

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Purpose: To acknowledge someone is to say, “I see you. You are significant.” The purpose of a land acknowledgement is to recognize and pay respect to the original inhabitants of a specific region. It is an opportunity to express gratitude and appreciation to those whose territory you exist in.

COCC Land Acknowledgement

(Condensed Version)

COCC would like to acknowledge that the beautiful land our campuses reside on, are the original homelands of the **Wasq’ú** (Wasco), and the **Wana Lama** (Warm Springs) people. They ceded this land to the US government in the Treaty of 1855. The **Numu** (Paiute) people were forcibly moved to the Warm Springs Indian Reservation starting in 1879. It is also important to note that the Klamath Trail ran north through this region to the great Celilo Falls trading grounds and the Klamath Tribes claim it as their own. Descendants of these original people are thriving members of our communities today. We acknowledge and thank the original stewards of this land.



CENTRAL OREGON
COMMUNITY COLLEGE
Board of Directors' Meeting – MINUTES
Monday, November 16, 2020 – 5:45 PM
Zoom / Facebook Live

TIME**	ITEM	ENC.*	ACTION	PRESENTER
5:45pm				
	I. 5:45 pm - Call to Order			Skatvold
	II. Native Lands Acknowledgement Erica Skatvold read the COCC Land Acknowledgement.	2a.1		Skatvold
	III. Roll Call <u>Board Members & Guests present</u> Alan Unger, Jim Clinton, Oliver Tatum, Laura Craska Cooper, Joe Krenowicz, Erica Skatvold (Chair), Bruce Abernethy, Laurie Chesley (COCC President), Alicia Moore, Matt McCoy, Zak Boone, Betsy Julian, David Dona, Laura Boehme, Cathleen Knutson, Peter McCaffrey, Paul Taylor, Mark Reinecke, Jennifer Kovitz, Deena Cook			Kovitz
	IV. Agenda Changes No agenda changes.			Skatvold
	V. Public Comment No public comment.			Kovitz
	VI. Consent Agenda***			
	1. Minutes			
	a. Regular Meeting (October 22, 2020)	6a.1*	X	Skatvold
	2. Motion to approve Consent Agenda			
	• 1 st Bruce Abernethy			
	• 2 nd Laura Craska Cooper			
	• Motion Approved – All Approved. None opposed.			
	VII. Information Items			
	1. Financial Statements No questions at this time.	7a.1*		Knutson ^A

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2. New Hire Reports 7b.1* **Boehme^A**
No questions at this time.
3. Regional Campuses Update **McCoy^{AP}**
Matt gave a brief update on COCC's Regional Campuses. He noted that this was the first update since the COVID period began; therefore operations are a bit different on all campuses. However, operations continue including CTE academic programming and services such as computer labs, Wi-Fi access, faculty technology and office use.
4. Credit Student Enrollment Profile and Update **Moore^{AP}**
Alicia Moore presented on student enrollment at COCC and how we compare to other educational institutions statewide and nationally. COCC's enrollment is down 13.4%, statewide enrollment is down 23% and national numbers are down 9.5%. She provided information which explains the declining enrollment including transfer rates, competing priorities, technology challenges, students' desire for in-person education and students' financial status.

VIII. Old Business

1. Reopening Plan Update **Chesley^A**
President Laurie Chesley noted that nothing substantive has changed in COCC's reopening plans since the last board meeting, and that COCC is compliant the new OSHA guidance that went into effect this week.
2. Approval of Campus Village Housing Project X **McCoy/McCaffrey^{AP}**
Ground Lease
 - a. Approval to declare the acreage for project surplus
 - b. Approval for the ground lease
 Peter McCaffrey recapped the ground lease opportunity.
3. Motion to approve to declare the Campus Village Housing Project acreage for project surplus.
 - 1st Oliver Tatum
 - 2nd Bruce Abernethy
 - Motion Approved – Six Approved. One abstention. Laura Craska Cooper recused herself from comment and vote.
4. Motion to approve entering into the ground lease.
 - 1st Alan Unger
 - 2nd Bruce Abernethy
 - Motion Approved – Six Approved. One abstention. Laura Craska Cooper recused herself from comment and vote.

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IX. New Business

No new business at this time.

X. Board of Directors' Operations

Skatvold

1. Board Member Activities

Alan Unger	Phone calls with Erica Skatvold and Laurie Chesley, OCCA Conference, OCCA Award Nominations meeting, individual meeting with Laurie Chesley.
Joe Krenowicz	COCC Real Estate Committee meeting, individual meeting with Laurie Chesley
Erica Skatvold	Individual meeting with Laurie Chesley, phone calls with Alan Unger and Laurie Chesley.
Jim Clinton	COCC Real Estate Committee meeting, individual meeting with Laurie Chesley.
Laura Craska Cooper	COCC Real Estate Committee meeting, taught Introduction to Wine Tasting class
Oliver Tatum	Nothing to report.
Bruce Abernethy	Individual meeting with Laurie Chesley.

XI. President's Report

Chesley

1. Alicia Moore updated the Board on the public forum "Addressing Racial Inequalities and Responding to Hate Speech."
2. Betsy Julian updated the Board about COCC's entry into the Guided Pathways Initiative, a multi-year program offered through the Oregon Community College Student Success Center which expands on the work we have completed on Title III.

XII. Dates

1. Friday, November 20, 2020 - Board of Directors' Retreat 8:30am-3:00pm
2. Wednesday, December 9, 2020 - Board of Directors' Meeting @ 5:45pm

XIII. Meeting Adjourn

Skatvold

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Central Oregon Community College
Monthly Budget Status
Highlights of October 2020 Financial Statements

Cash and Investments

The College's operating cash balances currently total \$23.5 million. The October average yield for the Local Government Investment Pool is down to 0.91 percent from last report of 1.00 percent.

General Fund Revenues

The College received the second state aid payment of \$2.1 million in October. The budgeted transfers-in have been posted for the year.

General Fund Expenses

The expenses through October include the required budgeted inter-fund transfers-out for the fiscal year.

Budget Compliance

All general fund appropriation categories are within budget.

Central Oregon Community College
Monthly Budget Status
 October 2020

<u>General Fund</u>	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
Revenues					
District Property Taxes:					
Current Taxes	\$ 18,554,000		\$ (18,554,000)	0.0%	2.2%
Prior Taxes	475,000	267,434	(207,566)	56.3%	102.3%
Tuition and fees	17,939,000	6,085,229	(11,853,771)	33.9%	36.9%
State Aid	8,075,000	4,124,155	(3,950,845)	51.1%	58.1%
Program and Fee Income	40,000		(40,000)	0.0%	3.6%
Interest & Misc. Income	180,000	20,135	(159,865)	11.2%	14.4%
Transfers-In	2,100,000	2,100,000	-	100.0%	100.0%
Total Revenues	\$ 47,363,000	\$ 12,596,953	\$ (34,766,047)		
Expenses by Function					
Instruction	\$ 22,357,817	\$ 4,667,167	\$ 17,690,650	20.9%	22.0%
Academic Support	4,191,531	1,247,878	2,943,653	29.8%	30.9%
Student Services	5,252,869	1,415,254	3,837,615	26.9%	26.8%
College Support	6,033,401	1,756,166	4,277,235	29.1%	32.4%
Plant Operations and Maintenance	4,770,050	1,373,610	3,396,440	28.8%	24.5%
Information Technology	4,697,012	1,540,989	3,156,023	32.8%	28.7%
Financial Aid	112,897	19,390	93,507	17.2%	33.3%
Contingency	800,000		800,000	0.0%	0.0%
Transfers-Out	1,840,620	1,820,620	20,000	98.9%	98.9%
Total Expenses	\$ 50,056,197	\$ 13,841,074	\$ 36,215,123		
Revenues Over/(Under) Expenses	\$ (2,693,197)	\$ (1,244,121)	\$ 1,449,076		

Central Oregon Community College
Monthly Budget Status
 October 2020

	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
<u>Non General Funds</u>					
Debt Service Fund					
Revenues	\$ 5,865,252	\$ 1,592,971	\$ (4,272,281)	27.2%	29.6%
Expenses	5,962,457	858,295	5,104,162	14.4%	14.2%
Revenues Over/(Under) Expenses	\$ (97,205)	\$ 734,676	\$ 831,881		
Grants and Contracts Fund					
Revenues	\$ 4,009,354	\$ 543,900	\$ (3,465,454)	13.6%	13.7%
Expenses	4,210,893	779,436	3,431,457	18.5%	20.7%
Revenues Over/(Under) Expenses	\$ (201,539)	\$ (235,536)	\$ (33,997)		
Capital Projects Fund					
Revenues	\$ 359,198	\$ 309,549	\$ (49,649)	86.2%	128.5%
Expenses	3,792,052	330,402	3,461,650	8.7%	11.1%
Revenues Over/(Under) Expenses	\$ (3,432,854)	\$ (20,853)	\$ 3,412,001		
Enterprise Fund					
Revenues	\$ 6,094,984	\$ 693,503	\$ (5,401,481)	11.4%	29.9%
Expenses	6,908,188	2,757,874	4,150,314	39.9%	41.2%
Revenues Over/(Under) Expenses	\$ (813,204)	\$ (2,064,371)	\$ (1,251,167)		
Auxiliary Fund					
Revenues	\$ 8,099,716	\$ 4,139,518	\$ (3,960,198)	51.1%	51.3%
Expenses	10,787,175	3,761,515	7,025,660	34.9%	37.9%
Revenues Over/(Under) Expenses	\$ (2,687,459)	\$ 378,003	\$ 3,065,462		
Reserve Fund					
Revenues	\$ 12,206	\$ -	\$ (12,206)	0.0%	0.0%
Expenses	525,000	495,560	29,440	94.4%	93.6%
Revenues Over/(Under) Expenses	\$ (512,794)	\$ (495,560)	\$ 17,234		
Financial Aid Fund					
Revenues	\$ 14,963,870	\$ 1,638,966	\$ (13,324,904)	11.0%	30.1%
Expenses	15,039,975	3,921,090	11,118,885	26.1%	32.9%
Revenues Over/(Under) Expenses	\$ (76,105)	\$ (2,282,124)	\$ (2,206,019)		
Internal Service Fund					
Revenues	\$ 215,176	\$ 16,708	\$ (198,468)	7.8%	19.2%
Expenses	251,785	49,186	202,599	19.5%	28.9%
Revenues Over/(Under) Expenses	\$ (36,609)	\$ (32,478)	\$ 4,131		
Trust and Agency Fund					
Revenues	\$ 9,799	\$ 1,337	\$ (8,462)	13.6%	32.2%
Expenses	18,050	2,800	15,250	15.5%	0.0%
Revenues Over/(Under) Expenses	\$ (8,251)	\$ (1,463)	\$ 6,788		

Central Oregon Community College

Cash and Investments Report

As of October 31, 2020

College Portfolio	Operating Funds	Trust/Other Funds
Cash in State Investment Pool		
4089 - General operating fund	\$ 22,831,170	
3624 - Robert Clark Trust		\$ 383,741
October Average Yield 0.91%		
Cash in USNB	\$ 640,975	
Cash on Hand	\$ 4,600	
Total Cash	\$ 23,476,745	\$ 383,741



Central Oregon Community College
Board of Directors
 New Hires Report
 Date of Hire: November 1-30, 2020

Name	Hire Date	Job Description	Department
Temporary Hourly			
Bilbrey, Stephanie Spalding	11/1/2020	Temp Director of FYE	First-Year Experience
Billon, Jeff	11/16/2020	Certified Flight Instructor I	Aviation Program
Billon, Jeff	11/16/2020	CFI-Training	Aviation Program
Blackard, Jessica D	11/3/2020	MATC Lab Assistant (RDM)	Manufacturing Processes
Conricote, Kurt James	11/23/2020	CFI Training	Aviation Program
Conricote, Kurt James	11/23/2020	Certified Flight Instructor I	Aviation Program
Holmgren, Conor Schroeder	11/3/2020	Paramedic Instructional Assist	Emergency Medical Services
Hoover, Alyssa	11/3/2020	American Sign Language	Disability Services
Hoover, Alyssa	11/3/2020	Americ. Sign Lang Intrep (RDM)	Disability Services
Roberts, Levi Joseph	11/13/2020	GIS Academ Prgm Review Co-	Geographical Information Systems
Weinberg, Abram	11/23/2020	Certified Flight Instructor I	Aviation Program
Weinberg, Abram	11/23/2020	CFI Training	Aviation Program

LC 1770
2021 Regular Session
11/13/20 (HE/ps)

D R A F T

SUMMARY

Appropriates moneys from General Fund to Higher Education Coordinating Commission for Community College Support Fund for distribution to community colleges and community college service districts.

Appropriates moneys from General Fund to Higher Education Coordinating Commission for Office of Community Colleges and Workforce Development for purpose of addressing inequities in educational attainment among underrepresented communities.

Declares emergency, effective July 1, 2021.

A BILL FOR AN ACT

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Relating to state financial administration; and declaring an emergency.

Whereas community colleges are the only sector of public post-secondary education that serves any student regardless of education and skill level; and

Whereas community colleges are essential education and service providers for the very communities hit hardest by the COVID-19 pandemic and the recession that followed; and

Whereas community colleges serve the largest number of underrepresented and first-generation students of any sector of Oregon post-secondary education; and

Whereas community colleges are critical providers of career and technical education, workforce training and short-term certificates; and

Whereas community colleges serve as a bridge between high schools and a four-year degree; and

Whereas community colleges provide General Educational Development (GED) programs and are major partners in offering college-level course to high school students; and

NOTE: Matter in **boldfaced** type in an amended section is new; matter *[italic and bracketed]* is existing law to be omitted. New sections are in **boldfaced** type.

LC 1770 11/13/20

1 Whereas cuts to the Community College Support Fund have a direct im-
2 pact on students by forcing colleges to cut programs, raise tuition or imple-
3 ment some combination of both; and

4 Whereas community colleges educate and train the skilled workforce that
5 local businesses and job seekers need to thrive; now, therefore,

6 **Be It Enacted by the People of the State of Oregon:**

7 **SECTION 1. There is appropriated to the Higher Education Coordi-**
8 **nating Commission, for the biennium beginning July 1, 2021, out of the**
9 **General Fund, the amount of \$702 million for deposit into the Com-**
10 **munity College Support Fund established under ORS 341.620 for dis-**
11 **tribution to community colleges and community college service**
12 **districts.**

13 **SECTION 2. There is appropriated to the Higher Education Coordi-**
14 **nating Commission, for the biennium beginning July 1, 2021, out of the**
15 **General Fund, the amount of \$35 million for the Office of Community**
16 **Colleges and Workforce Development for the purpose of addressing**
17 **inequities in educational attainment among systemically marginalized**
18 **communities and to support innovation and best practices.**

19 **SECTION 3. This 2021 Act being necessary for the immediate pres-**
20 **ervation of the public peace, health and safety, an emergency is de-**
21 **clared to exist, and this 2021 Act takes effect July 1, 2021.**

22



Summary:

Our objective is to persuade legislators to sign on as co-sponsors to the community college budget ask bill. The Oregon Community College Association (OCCA) has worked with Representative Jeff Reardon to put the community college budget ask into a bill. The budget ask bill is not intended to be the actual vehicle to fund the colleges but to show support among legislators for fully funding the Community College Support Fund at \$702 million. The bill also includes \$35 million in additional investment to address inequities made worse but the pandemic and recession that followed.

Key Points:

1. **The community college budget ask bill would give colleges the funding needed to maintain current services.**

- In the 2019-2021 biennium, the CCSF received \$641 million. To fully fund current services, colleges would need a state appropriation of \$702 million for the 2021-2023 biennium. At that funding level colleges could keep tuition increases to an average of 3.5 percent per year statewide.
- Every dollar cut from the Community College Support Fund must be made up by raising tuition or cutting programs and services, moving educational opportunities out of the reach of the Oregonians with the most need.
- The bill also includes \$35 million for an innovation fund to be distributed by the Higher Education Coordinating Commission to address barriers faced by students, and especially barriers that have been exacerbated by the COVID-19 pandemic and devastating wildfires in 2020.
- Community colleges were not able to offer most in-person courses such as Career and Technical Education (CTE), so colleges have already faced significant revenue declines and budget cuts.

2. **Community colleges serve more under-represented and low-income students than any other sector of higher educations.**

- Colleges serve the communities that have been most affected by the pandemic and wildfires. Many community college students face barriers made worse by these catastrophic events and the move to online education.
- The pandemic is preventing many BIPOC (Black Indigenous and People of Color) and low-income students from enrolling. An entire cohort of students could be left behind by this pandemic if we do not address the challenges they face.

3. **Colleges are an essential safety net for students.**

- Oregon colleges have played a leading role in helping students navigate the complicated process of applying for federal benefits like the Supplemental Nutrition Assistance Program (SNAP) and other forms of federal assistance that support basic needs.

- Before the pandemic began, community college students already faced unacceptably high rates of food and housing insecurity. A recent study by the HOPE Laboratory of Temple University showed that 41 percent of community college respondents faced food insecurity over a 30-day period in the fall of 2019. 52 percent reported they had faced housing insecurity and 20 percent had experienced homelessness over the previous year.
 - (Give examples of how your college is addressing these needs, i.e., food pantry)
- 4. Community colleges are essential to responding to a recession, offering shorter-term programs directed at getting unemployed Oregonians retrained and back in the workforce as quickly as possible.**
- 5. Community colleges are nimble and can react quickly to local needs of both employers and job-seekers.**
- (Give examples of programs your college offers that are responding to local workforce needs.)
- 6. Community colleges are an educational safety net for all Oregonians at any skill or educational level, especially those who have traditionally been marginalized.**
- Community colleges serve students regardless of education and skill level, providing a true educational safety net and primary access point to economic opportunity.
 - Community colleges serve as a beacon of hope for economic and family recovery for Oregonians.

Information Item: Upcoming 2021 Collective Bargaining Unit Negotiations

Classified Association of Central Oregon Community College (CACOCC)

The CACOCC collective bargaining agreement is currently dated July 1, 2017 through June 30, 2020 for economics and July 1, 2017 through June 30, 2022 for language. Due to the COVID-19 pandemic in early 2020, the CACOCC and COCC Management agreed on a memorandum of understanding to extend for one year, through June 30, 2021, a 3% wage increase in lieu of the economic negotiations. Thus, in early 2021, the CACOCC and COCC Management will be negotiating economics only for the time period beginning July 1, 2021.

Faculty Forum of Central Oregon Community College (Faculty Forum)

The Faculty Forum collective bargaining agreement is currently effective July 1, 2019 through June 30, 2023. During the years 2021-22 and 2022-23 of the agreement, faculty salary increases were agreed to at 3% each year. Per article 7.1.b, *Salary Schedules*, representatives of the Faculty Forum and the College will meet, beginning January 2021, to develop strategies for distributing the 3% into the full-time and adjunct salary schedule. Additionally, any potential changes to article 9.4, *Insurance*, will be addressed at that time, as applicable.

Adults Basic Skills Instructors/Oregon School Employees Association Chapter 700 (ABS/OSEA)

The ABS/OSEA collective bargaining agreement is currently dated July 1, 2017 through June 30, 2020. Article 19, *Salaries*, and Article 21, *Insurance*, were negotiated in 2019-20 and up for negotiation in June 2020. Due to the COVID-19 pandemic in early 2020, the ABS/OSEA and COCC Management agreed on a memorandum of understanding to extend for one year, through June 30, 2021, a 2.25% wage increase in lieu of the full negotiations. Thus, in early 2021, the ABS/OSEA and COCC Management will be negotiating the full contract for the time period beginning July 1, 2021.

**Central Oregon Community College
Board of Directors: Resolution**

**Prepared by: Sharla Andresen - Director of Contracts and Risk Management
Lori Benefiel– Director of Auxiliary Services**

Subject	College Copier/Printer Paper
Strategic Plan Themes and Objectives	
Institutional Sustainability	IS.6 – Further develop and enhance facilities to ensure quality and viability.

A. Background

In an effort to continually offer copier/printer paper services to all of the College’s Campuses a formal Invitation to Bid was issued on November 6, 2020 and the College received one responsive bid from its current provider for these services. After careful review, a decision has been made to recommend award of the copy/printer papers services to the College’s current provider WCPSolutions. This contract is expected to be approximately \$100,000 a year with an initial contract period of three years with two-one year options for renewal

B. Options/Analysis

- Accept the bid proposal and award the copier/paper contract to WCPSolutions.
- Not accept the bid proposal for the copier/printer paper contract and go out for a new solicitation.

C. Timing

Award of the contract at this time will allow for the continuation of copier/printer paper services to all of the College’s campuses.

D. Budget Impact

Funds have been budgeted for these services.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors approve the proposed contract for copy/printer paper be awarded to WCPSolutions with an initial contract period of three years with two one-year options for renewal.

**Central Oregon Community College
Board of Directors: Resolution**

Prepared by: David Dona, Chief Financial Officer
Lori Benefiel, Auxiliary Services Director
Andrew Davis, Director of Student and Campus Life

Subject:	Approval of 2021-22 Residence Hall Room and Meal Plan Rates.
Strategic Plan Connection:	
Student Success	SS-3: Enhance and promote the resources and support services available to help students overcome non-academic challenges.

A. Discussion/History

Each year, student residence hall room and meal plan rates are brought to the Board of Directors for review and approval.

The meal plan rates are intended to provide good comprehensive food options (dining hall, café and market), create sufficient revenue to cover the food service management contract fees, and provide funds to maintain and replace food service equipment and small-wares. Using feedback from students, recommendations from the College's food services provider (Sodexo), and annual food surveys, four meal plan options were created. Meal plan flex dollar balances carry forward to the next term within the academic year.

The residence hall room rates are designed to provide a positive living environment, maintain competitive pricing to sustain high occupancy levels, cover costs of operations and debt service, and achieve positive progress toward self-sufficiency.

The CPI-U West Region's annual increase for *Food Away From Home* is 5.1% and 2.4% for *Rent of Primary Residence*. Sodexo is recommending a 3.4% increase to meal plans to cover increases in food costs and food service management fees. A projected 2.0% annual increase in room rates is required to cover operating costs, debt service, and maintain the current level of college support to the Residence Hall. The College is recommending an increase of 3.4% for meal plans and 2.0% for room rates. These proposed increases represent an average annual increase of 2.5% for combined room and meal plans. The proposed room and meal plan rate recommendations are presented below.

Meal Plans (Annual: Fall-Winter-Spring Terms)					
Plan	Description	2020-21	2021-22	\$ Change	% Change
Starter	7 Meals/Week + \$500 Flex Cash	\$ 4,164	\$ 4,305	\$ 141	3.4%
Basic	9 Meals/Week + \$400 Flex Cash	\$ 4,341	\$ 4,488	\$ 147	3.4%
Standard	14 Meals/Week + \$200 Flex Cash	\$ 4,743	\$ 4,905	\$ 162	3.4%
Preferred	19 Meals/Week + \$100 Flex Cash	\$ 5,151	\$ 5,325	\$ 174	3.4%
Rooms (Annual: Fall-Winter-Spring Terms)					
Type	Description	2020-21	2021-22	\$ Change	% Change
Quad Double	Double Occupancy	\$ 7,113	\$ 7,254	\$ 141	2.0%
Quad Single	Single Occupancy	\$ 10,134	\$ 10,335	\$ 201	2.0%

Annual Combined Double Room and Meal Plan Rates - Double Occupancy					
Plan	Description	2020-21	2021-22	\$ Change	% Change
Starter	Double Occupancy	\$ 11,277	\$ 11,559	\$ 282	2.5%
Basic	Double Occupancy	\$ 11,454	\$ 11,742	\$ 288	2.5%
Standard	Double Occupancy	\$ 11,856	\$ 12,159	\$ 303	2.6%
Preferred	Double Occupancy	\$ 12,264	\$ 12,579	\$ 315	2.6%
Annual Combined Double Room and Meal Plan Rates - Single Occupancy					
Plan	Description	2020-21	2021-22	\$ Change	% Change
Starter	Single Occupancy	\$ 14,298	\$ 14,640	\$ 342	2.4%
Basic	Single Occupancy	\$ 14,475	\$ 14,823	\$ 348	2.4%
Standard	Single Occupancy	\$ 14,877	\$ 15,240	\$ 363	2.4%
Preferred	Single Occupancy	\$ 15,285	\$ 15,660	\$ 375	2.5%

Rooms (Summer Term)					
Type	Description	2020-21	2021-22	\$ Change	% Change
Quad Double	Double Occupancy	\$ 1,659	\$ 1,692	\$ 33	2.0%
Quad Single	Single Occupancy	\$ 2,488	\$ 2,538	\$ 50	2.0%

Note: Meal plans not available during summer term

B. Options

- 1) Approve proposed room and meal plan rates
- 2) Decline the proposed room and meal plan rates
- 3) Offer alternative recommendations for room and meal plan rates

C. Timing

Staff request approval at the December Board of Directors' meeting as this allows the College to update residence hall marketing and promotional materials, offer contracts to potential students in line with other Oregon colleges and universities, and respond to prospective students requesting 2021-22 housing information.

D. Budget Impact

The increase to room rate of 2.0% for the academic year will bring in an additional \$40 thousand for residence hall operations and the 3.4% increase to meal plan rates will bring in an additional \$39 thousand to recover the increases in food costs and food service management contract fees.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the proposed 2021-22 room and meal plan rates as shown in Section A.